



**MINUTES**  
**KEIZER PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, August 12, 2025**  
**Robert L. Simon Council Chambers**

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:01 p.m. Attendance was noted as follows:

**Present:**

Matt Lawyer, Chair  
Lisa Cejka, Vice Chair  
Michael Pantalone  
Clay Rushton  
David Louden  
Jill Gust

**Youth Liaison Present:**

Liam Stitt

**Staff Present:**

Robert Johnson, Parks Division Manager  
Dawn Wilson, Deputy City Recorder

**Council Liaison Present:**

Councilor Parsons

**Council Liaison Absent:**

**Absent:**

Gwen Carr  
Tanya Hamilton  
Bob Shackelford

**2. APPROVAL OF MINUTES**

- a. July 2025** Chair Lawyer recognized Parks Division Manager Robert Johnson for his birthday and hard work.

Lisa Cejka moved for approval of the July 2025 Minutes. Jill Gust seconded. Motion unanimously passed as follows: Cejka, Pantalone, Rushton, Louden, Lawyer, and Gust in favor and Carr, Hamilton, and Shackelford absent.

- 3. APPEARANCE OF INTERESTED PERSONS** There were no interested persons.

**4. NEW/OLD BUSINESS**

- a. Parks Tour (a List of Previously Toured Parks is attached) ~** The Committee discussed which parks to tour this year. There was a consensus to tour the following parks on Monday, September 8th:
1. Keizer Rapids Park - tour would start at Keizer Rapids Park.

**Choose the 2025  
Parks to Visit**

2. Wallace House Park
3. Bob Newton Family Park

**b. City Council  
Requested  
Discussion on the  
usage,  
regulations  
related to time,  
manner, and place  
for E-bikes & E-  
scooters in the  
parks ~ see Guide  
& Bike Laws**

Councilor Parsons shared about new e-bikes speeding and traveling 35 miles per hour in the parks because this was brought to the City Council due to safety issues. The context was about issues at the Keizer Rapids Park.

City Manager Adam Brown shared that staff researched the e-bikes and one of the documents in the packet was from the Oregon Department of Transportation, which covered the classifications, definitions, state law, and regulations. Another document in the packet was from the City Attorney and included the City of Keizer Code provisions.

Mr. Brown said that the City does have resources for the police officers to enforce the e-bikes by educating folks when they were called if they were not on an urgent call. Mr. Brown said there was discussion by the Council about having e-bikes on the roadway instead of the sidewalk. It was noted that the Traffic Safety, Bikeways and Pedestrian Committee would also be having a discussion on this issue.

It was noted that there were no signs on the paths. Discussion ensued about the speeds and if the Council wanted to install signs. It was suggested to install a sign with a QR code to view the regulations for e-bikes.

The board members recommended that it was really important for the City to provide education. Mr. Brown commented that police enforcement would almost always start with education.

Councilor Parsons would like to see a large e-bike board be posted with the maximum miles per hour and ask visitors to be respectful of others on the pathways.

**5. PARKS REPORTS**

**a. Tanya Hamilton ~ Hidden  
Creek | Northridge**

**Mike Pantalone** reported that *Northview* looked really nice and was well-mowed | *Country Glen* looked like there was one dead tree that was recently planted, and there was a gopher issue.

**Mike Pantalone ~  
Northview | Country Glen**

**Clay Rushton** reported that *Clearlake* and *Bair* looked great. *Bob Newton* looked great, and the playground equipment has been updated.

**Clay  
Rushton ~ Clearlake | Bair**

**Bob Shackelford ~ Bob  
Newton | Mike Whittam**

**Chair Matt Lawyer** reported that *Ryan J. Hill* looked good, the foundation was set, and the final monument payment was made. It was hoped that the monument would arrive by Veteran's Day. There would be a Home Depot grant for a minimum of \$18,000. There was only a \$3,500 shortage for the poles. *Chalmer-Jones* had youth who

**Chair Matt Lawyer ~ Ryan**

**J. Hill | Chalmer-Jones** were behaving themselves and self-policing, probably because of the KP Crew being there. Chair Lawyer attributed the majority of the  
**All ~ Keizer Rapids Park** successful grant to his friend Matt Zack.

Lisa Cejka said that *Keizer Rapids Park* looked fantastic, and there was a lot of work by the volunteers clearing out overgrowth. The Big Toy clean up and paint work looked great. The memorial plaque at *Palma Ciea Park* looked fantastic.

Liam Stitt reported that the Big Toy maintenance work was fun at *Keizer Rapids Park*. He helped sand and paint the fire truck, which his father had participated in many years ago.

Liam Stitt shared that he was helping pour the concrete for the trash can container project at *Keizer Rapids Park*. There was an issue replacing one of the containers that was near an electrical line. Mr. Johnson shared that the container was installed nearby.

**6. STAFF REPORT** Parks Division Manager Robert Johnson shared that staff made the repairs to the Big Toy, and there were still opportunities to order at least 10 more pickets. There was room for over 100 pickets to be purchased.

Mr. Johnson shared that Phase II of the Keizer Rapids Park included Americans with Disabilities Act (ADA) parking and connecting sidewalks from the playground to the sports court, many of the picnic table areas, and to Manbrin Drive.

For October's meeting, Mr. Johnson provided the Parks Fund Capital Improvement Plan and asked for feedback or additional priorities that should be included.

The City's consultant, MIG, who previously helped with the Parks Masterplan, would be attending the October meeting so they could receive input from the Parks Recreation and Advisory Board and provide an update on the pavilion conversation for Keizer Rapids Park.

Mr. Johnson provided an update on the turf fields at Keizer Rapids Park that was currently in Phase II. The utilities have been installed, the restrooms and concession were being constructed, the slab was being re-poured and sidewalks were being poured that would connect East to West over to the existing multi-use path to the East. The paving of the parking lot would be in Phase III.

**7. COUNCIL LIAISON REPORT** Councilor Marlene Parsons shared that part II of the Big Toy painting would occur on Saturday, September 13th, and the park would be closed. There were enough volunteers, but folks were welcome to observe and bring beverages. The fall protection patch was repaired.

Councilor Parsons would be meeting with the pickleball people to obtain their wishlist and see what they want to do with the parks grant.

Councilor Parsons attended the National Night Out at Bob Newton Park and observed kids on the play structure who fell and just got right back up on the structure and had a great time.

Councilor Parsons shared that the City Council voted no on having anything on the corner of Lockhaven and McLeod.

Councilor Parsons shared that Greeters were held on the community fields. She shared that there was a conversation about installing locking gates to retrieve the balls, so kids wouldn't be climbing the fence.

**8. MEMBER REPORTING TO COUNCIL: Clay Rushton on August 18th - 6pm**

Clay Rushton would report to Council on August 18th.

**9. NEXT MEETING: Monday, September 8th - 6pm - Parks Tour!**

**10. ADJOURNMENT** Meeting adjourned: 6:55 p.m.

Minutes approved: \_\_\_\_\_

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*