



MINUTES
KEIZER VOLUNTEER COORDINATING COMMITTEE

Thursday, October 9, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

1. **CALL TO ORDER/NOTE OF ATTENDANCE**

CALL TO ORDER: Chair Jane Herb called the meeting to order at 6:00 pm.

ATTENDANCE:

Present:	Absent:
Jane Herb, Chair	Larry Jackson
Daisy Hickman	Tina Richmond
Leslie Risewick	Lanora Blake
Kim Freeman, Vice Chair	
Councilor Daniel Kohler	Staff Present:
	Dawn Wilson, Deputy City Recorder

2. **PUBLIC TESTIMONY**

There was no public testimony.

3. **APPROVAL OF MINUTES**
 - a. **August 2025**

Kim Freeman moved for approval of the August 14, 2025 minutes. Leslie Risewick seconded. Motion passed unanimously as follows: Herb, Risewick, and Freeman in favor with Jackson, Richmond, and Blake absent and Hickman abstained.

4. **COMMITTEE APPOINTMENTS**
 - a. **Traffic Safety, Bikeways and Pedestrian Committee**

The Board interviewed the applicants.

Michael Welsh shared that he cared deeply about the City of Keizer and making streets safe for everyone. He wanted to help anyway that he could with the safety of streets. He was a health and safety professional and wanted to bring his professional mindset to the committee. He wants to help the City take a proactive approach and reduce risk. He commented on educating the community and wanted to listen to the community. He offered suggestions to eliminate hazards to protect people by redesigning an intersection to reduce behavior risks. If elimination wasn't possible, then he suggested replacing dangerous elements with safer ones, such as adding

bike lanes. He would like to see a bike lane added to River Road, North of Fred Meyer.

Hersch Sangster shared that he had been on the Committee since 1996 and was one of the founding chairs. He was a Health and Training Officer over OSHA and had received training as a cycling instructor, and got certified as a SMART cycling instructor for the Salem-Keizer schools. He had worked with students on how to ride a bike safely and worked numerous events over the years. He was currently an advisory member on the Marion County Rural Transportation Study. Along with another Traffic Safety Bikeways and Pedestrian Committee member, he runs the Bike Helmet Program. He felt that the South part of River Road was dangerous and needs millions of dollars' worth of improvements.

Daisy Hickman moved to close nominations. Kim Freeman seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick, and Freeman in favor and Jackson, Richmond, and Blake absent.

Daisy Hickman moved to put the slate forward Mr. Sangster and Mr. Welsh to the City Council. Kim Freeman seconded for discussion.

Ms. Freeman confirmed that the slate vote would be for all open positions and moving two applicants forward.

Discussion ensued to vote for multiple positions for up to two applicants and how the position numbers did not matter when term dates were the same.

Ms. Hickman withdrew her motion.

Vote # 1 for position # 1 was as follows:

Member	Applicant
Daisy Hickman	Michael Welsh
Leslie Risewick	Michael Welsh
Jane Herb	Hersch Sangster
Kim Freeman	Hersch Sangster

There was a tie-vote.

Vote # 2 for position # 1 was as follows:

Member	Applicant
Daisy Hickman	Michael Welsh
Leslie Risewick	Michael Welsh
Jane Herb	Hersch Sangster
Kim Freeman	Hersch Sangster

There was a tie-vote.

For the third vote, Councilor Kohler suggested using one ballot and vote for up to two people.

Daisy Hickman moved to adopt Councilor Kohler's suggestion for this vote. Kim Freeman seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick, and Freeman in favor and Jackson, Richmond, and Blake absent.

Vote # 3 was as follows:

Member	Applicants
Leslie Risewick	Hersch Sangster and Michael Welsh
Daisy Hickman	Hersch Sangster and Michael Welsh
Jane Herb	Hersch Sangster and No Recommendation
Kim Freeman	Hersch Sangster and Michael Welsh

Both applicants received a majority of votes, so both of their names would move forward to City Council.

b. Parks and Recreation Advisory Board

Michael Welsh withdrew his application. The Board interviewed the applicants.

Tanya Hamilton shared that she started the Rickman Garden, which was now known as the Peggy and Jerry Moore Garden who took the garden to the next level. She was in love with the Parks and Recreation Advisory Board and was an active walker in the community and had gotten into pickleball and all the fun things Keizer was offering. She wanted to be the voice for their neighbors and visitors and make sure that the parks are accessible and safe. She wants to connect with people and understand each other regardless if there was agreement or disagreement.

Mike Pantalone shared that he had been on the Parks Recreation and Advisory Board since 2019. He had volunteered for quite a while for several organizations. He had been working in mental health for about 40 years, and he had a strong focus on Americans Disabilities Act (ADA) access. He felt that inclusivity and accessibility were important.

Gwen Carr shared that she has been to all of the 19 parks in Keizer and loves nature. She felt that the Parks and Recreation Advisory Board members have a great comradery and get along very well.

Kim Freeman moved to close the nominations for the Parks and Rec Advisory Board. Daisy Hickman seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick and Freeman in favor and Jackson, Richmond, and Blake absent.

Daisy Hickman moved to put forth a slate of Tanya Hamilton for position # 1, Mike Pantalone for position # 2, and Gwen Carr for position # 3. Leslie Risewick seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick and Freeman in favor and Jackson, Richmond, and Blake absent.

c. Planning Commission ~ Youth Liaison

Item was taken out of order.

The Board interviewed applicant Talia Mesecar.

Talia Mesecar shared that she was a senior at McNary High School. She felt that everyone in the community was so nice. She volunteered at the Humane Society. She appreciates that this community were people who give back, and she wanted to be around those types of people and to be in City Hall to learn. She had a lot of responsibility in band and led her peers. She was interested in serving on the Planning Commission because it was very different from everything else in her life, so it would be a great learning opportunity.

Daisy Hickman moved to close the nominations for the Youth Committee Liaison to the Planning Commission. Leslie Risewick seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick and Freeman in favor and Jackson, Richmond, and Blake absent.

Kim Freeman moved to present Talia Mesecar to the Keizer City Council for review on the Keizer Youth Liaison for the Planning Commission. Daisy Hickman seconded. Motion passed unanimously as follows: Herb, Hickman, Risewick and Freeman in favor and Jackson, Richmond, and Blake absent.

5. OTHER BUSINESS

a. Discussion to Work with the Community Diversity Engagement Committee (CDEC) on Volunteer Video Production to Recruit Volunteers ~ CDEC Chair Robin Barney and Vice Chair Fausto Ramos will Speak on this Item.

Chair Jane Herb shared that she recently attended a Community Diversity Engagement Committee (CDEC) meeting to share the recruitment process for volunteers.

Chair Robin Barney for the CDEC shared that they wanted to create a video production or a podcast to recruit volunteers. The short yet comprehensive video would walk someone through applying for a volunteer position on a committee. Chair Barney would like to use resources in the City, such as McNary High School. The CDEC would like a script from the VCC.

It was noted that a video would be good for volunteers to click through the process and that podcasts would incur costs. It was suggested to have the video in English and the top two languages in Keizer. There was discussion about the VCC helping with the costs using their budget. Discussion ensued on a video enabling more youth applicants to serve as Youth Liaisons. Chair Barney and Vice Chair Fausto Ramos were spearheading the video production. Ms. Barney would like to prepare an outline to share with the VCC and CDEC.

There was a suggestion to have a subcommittee create a script.

b. Review & Revise the Appointment Process

The members discussed the appointment and voting process and concerns with the current voting method. Updates to the process were made during the meeting by Deputy City Recorder Dawn Wilson.

It was noted that the intent of the last update was not to eliminate the ability for slate voting. A slate vote would include all applicants or none of them.

It was suggested to vote for up to the number of positions if the terms were the same.

Lisa Cejka, Keizer, shared that certain committees vote when there were multiple people. They vote by acclamation. If this wasn't acceptable to all members, then voting for one or two applicants would occur.

The members would like this item to be discussed at the next meeting after the City Attorney reviewed it to make sure the process was compliant with Roberts Rules of Order.

With the revision to the appointment process, it was requested not to include the position number on the ballots.

It was confirmed that there must be a majority of votes for applicants to move forward.

c. 2026 Meeting Date Taken by Another Committee:

The members decided to meet on May 28, 2026.

- **May 14, 2026, is a Budget Committee meeting.**
 - **Cancel the meeting or select a different date?**
 - **Available dates: May 6th (Wed), May 20th (Wed), and May 28th (Thur)**

6. NEXT MEETING: November 13th

7. ADJOURNMENT Meeting adjourned: 8:20 p.m.

Minutes approved: _____

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