



**MINUTES  
KEIZER CITY COUNCIL**

**Wednesday, December 10, 2025**

**Zoom:**

**<https://us02web.zoom.us/j/87310362577?pwd=sVZWKGj2orZNLRx4wVypOdRXtBwR.1>**

**Robert L. Simon Council Chambers  
930 Chemawa Road NE  
Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the special meeting to order at 3:30 p.m.

**ROLL CALL**

Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Shaney Starr, Council President  
Daniel Kohler, Councilor  
Marlene Parsons, Councilor  
Lore Christopher, Councilor  
Felicia Guphill, Youth Councilor

**Staff:**

Adam Brown, City Manager  
Tim Wood, Assistant City Manager  
Joseph Lindsay, City Attorney  
Melissa Bisset, City Recorder

**Absent:**

Soraida Cross, Council Vice  
President  
Kyle Juran, Councilor

**MEMORANDUM OF UNDERSTANDING SIGNING CEREMONY WITH IYO CITY, JAPAN**

**a. Signing Ceremony for the Memorandum of Understanding**

City Manager Adam Brown summarized the staff report.

Council President Starr moved to approve Resolution R2025- Authorizing the Mayor to Sign Memorandum of Understanding with City of Iyo, Ehime Prefecture, Japan to Establish a Sister City Relationship. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Christopher, and Parsons (5)

NAYS: None (0)

ABSTENTIONS: None (0)

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Keizer City Council Special Meeting

ABSENT: Cross, Juran (2)

Mr. Ryuji Marumoto of the Regional Creative Division, City of Iyo, graciously introduced the attendees of the signing ceremony. The City of Iyo then provided an overview of the Memorandum of Understanding.

Following the explanation, the Mayors of both Cities affixed their signatures to the Memorandum of Understanding. Commemorative photographs were taken, after which representatives from both Cities offered remarks and engaged in a brief exchange regarding the Sister City Program.

Both Mayors expressed their sincere anticipation for future collaboration in the areas of cultural exchange, economic development, and educational partnerships, as outlined in the Sister City Program.

**ADJOURNMENT**

Mayor Clark adjourned the meeting at 4:15 p.m.

MAYOR:

APPROVED:

\_\_\_\_\_  
Cathy Clark

\_\_\_\_\_  
Dawn Wilson, Deputy City Recorder

Minutes approved: \_\_\_\_\_

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*