

Accessibility and Accommodation Requests

For questions about accessibility or accommodations for persons with disabilities, or to request a translator, interpreter, or other communication aids, please contact Melissa Bisset at 503-856-3412 or bissetm@keizeror.gov. The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible.

To provide oral comments via electronic means, please contact the City Recorder's Office no later than 2:00 p.m. on the day of the meeting. Most regular City Council meetings are streamed live through www.KeizerTV.com and cable-cast on Comcast Channel 23 within the Keizer City limits.

AGENDA
KEIZER CITY COUNCIL
WORK SESSION

Monday, January 12, 2026

6:00 PM

Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
 - a. Management of the Keizer Little League Sports Complex**
- 4. ADJOURNMENT**

City of Keizer Mission Statement

Keep City Government Costs And Services To A Minimum By Providing City Services To The Community In A Coordinated, Efficient, And Least Cost Fashion

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."

City of Keizer Work Session Agenda

Monday January 12, 2026

- 1) Facility Scheduling
 - Establish booking priority.
 - Establish rates for Keizer Little League and McNary Youth Baseball.
 - Establish thoughts on equity between KLL and MYB.
 - Establish 2026 rates for tournament operators (non-local) for the facility.
 - Discussion of rates for 2027 and beyond local and tournaments.
- 2) Discussion of “Enterprise Fund” and Initial and On-Going Finance Relationship
 - Discussion of the “Enterprise Fund” separate from city budget and how this will work.
 - Discussion for initial funding for the fund and need for this.
 - SFC Finance Operations Discussion. Systems we will use and how we will supply financial data/reports to the city.
- 3) Financial Control
 - Annual budget approval.
 - Discussion of timeline.
- 4) Reporting
 - Monthly Financial Report.
 - Weekly GM Report.
 - Annual Report.
 - On-Demand. As needed, we will always be available to staff/council to meet.
- 5) Initial Capital Projects.
 - Review of initial F&B items needed to complete F&B operation.
 - Review of POS System- Clover.
 - Review of other needs (Computer, safe, office).
- 6) Park Presentation
 - Open discussion of mayor/council’s vision for the areas of focus for the presentation of the park.
 - Expectations/ Funding for any projects for 2026.

7) Future Capital Projects

- Open discussion of mayor/council's vision for future vision of the park and how projects can be funded.

8) Initial Staffing Plan

- General Manager
- Food & Beverage
- Maintenance