



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 2, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor via Zoom
Marlene Parsons, Councilor
Lore Christopher, Councilor

Absent:

Soraida Cross, Council Vice
President
Felicia Guptill, Youth Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shane Witham, Planning Director
Joseph Lindsay, City Attorney
Bill Lawyer, Public Works Director
Andrew Copeland, Police Chief
Garrett Klever, Human Resources
Director
Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION: Suicide Prevention Month

Jane Titchenal, Keizer, shared about the Be SMART campaign and securing firearms in relation to Suicide Prevention. Laura Daniel and Kat James from Be SMART expressed their thanks for the opportunity to share the information.

Mayor Clark then read the proclamation observing Suicide Prevention Month and presented the proclamation to Jane Titchenal.

COMMITTEE REPORTS

a. Volunteer Coordinating Committee Recommendations for Appointments - City Council Youth Councilor; Planning Commission; Keizer Public Arts Commission (KPAC), and KPAC Youth Liaison.

City Recorder Melissa Bisset summarized the staff report. Jesus Escobar expressed his appreciation for the opportunity to work with the community, the City Council, and the Keizer Public Arts Commission.

Council President Starr moved to adopt Resolution R2025- I move the City Council accept the recommendations of the Volunteer Coordinating Committee and appoint Felicia Guptill to the Youth Councilor Position of the City Council for school year term of 2025/2026; Matt Lawyer to Position #1 of the Planning Commission for the term expiring September 30, 2028; Jeremy Grenz to Position #2 of the Planning Commission for the term expiring September 30, 2028; Larry Scruggs to Position #3 of the Planning Commission for the term expiring September 30, 2028; Jesus Escobar to Position #1 to the Keizer Public Arts Commission for term expiring June 30, 2028; and Cassidy Kerner to the Youth Liaison Position on the Keizer Public Arts Commission for school year term of 2025/2026. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

Hersch Sangster, member of the Traffic Safety, Bikeways and Pedestrian Committee shared they have received positive feedback on the Pilot Pedestrian Flag Program, reviewed the Neighborhood Traffic Management Program and discussed the Street Art Program. They also discussed the name of the Committee and were recommending the name to change to the Keizer Bicycle, Pedestrian, Traffic Safety Committee. Mr. Sangster shared that the Committee also discussed the e-bikes issue. Discussion ensued regarding steps that could be taken to help with e-bike safety. Mr. Sangster shared about the number of helmets that were handed out at ServeFest.

Becka Bonner, member of the Keizer Public Arts Commission (KPAC), shared that they recently approved some new exhibits, they were reviewing the Street Art Program, and they were working on getting more signage out. It was noted that there was money available for three more utility box wraps.

PUBLIC COMMENTS

Mayor Clark acknowledged the written comments for the record.

Corrine Arehart, Benevolent and Protective Order of Elks (BPOE), spoke about promoting Americanism. She shared two upcoming events that were the Americanism Essay Contest and a 9/11 Remembrance Ceremony at the Keizer Elks Lodge. Ms. Arehart also shared that they raise and lower the flags at three locations in the City. Gratitude was expressed to the Elks work with the Scouts and National Night Out.

Devon Kraxberger, Laura Zavala, and Jose Zavala. Keizer, shared that the beaver dam was

causing flooding and stagnant water on their properties. Mr. Lawyer apologized but explained that the City could not do anything further than what had already been done. He shared that the City had provided contacts and resources. He explained that the property owners would have to work together. The Zavala's expressed their frustration. Ms. Kraxberger suggested that an informational flyer be mailed out to the neighbors of the creek sharing the resources. Mr. Lawyer agreed to provide an informational flyer containing a resource list. Mayor Clark suggested that they contact the School Board Representative for Keizer and the facilities staff at the School District.

CONSENT CALENDAR

a. Approval of August 18, 2025 Regular Session Minutes

Councilor President Starr moved that the Keizer City Council approve the Consent Calendar. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Starr, Kohler, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

PUBLIC HEARINGS

There were no public hearings.

ADMINISTRATIVE ACTION

a. ORDINANCE - Relating to Truancy; Amending Keizer Code Section 26-6

City Attorney Joseph Lindsay summarized the staff report.

Mayor Clark commented about the City Council looking at day curfews many years ago and as a home schooler, this was an emerging, national issue. Mayor Clark shared that with guidance from homeschool legal defense, the homeschool parents worked really hard to ensure the rights of the children to be able to travel freely and responsibly to work, class, or sports during school hours when they weren't required to be in the school building. Mayor Clark noted that she has a personal interest with the curfew and laws and commented that the Ordinance would need to come back at the next City Council Meeting as she would be voting no.

Council President Starr moved to adopt an Ordinance No. 2025- Relating to Truancy; Amending Keizer Code Section 26-6. Councilor Parsons seconded. Motion passed as follows:

AYES: Kohler, Starr, Juran, Christopher, and Parsons (5)

NAYS: Clark (1)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

b. Discussion regarding letter about Detroit Lake Drawdown

City Manager Adam Brown summarized the staff report. Mayor Clark shared that she had some personal interest and may have a potential conflict of interest because she does business with the Detroit Lake Foundation, and they were her client. Councilor Juran noted that he owned property on Detroit Lake.

Discussion ensued regarding who also supported and had signed on to the letter.

There were comments about the significant impact on the cities when the drawdown happens, including the economic devastation that was anticipated.

Councilor Kohler commented on the devastation experienced from the Green Peter Lake drawdown, which was a huge financial burden for the community.

Council President Starr moved that the Keizer City Council direct staff to write a letter of support to our federal delegation to stop the drawdown of Detroit Lake until drinking water needs are met for those communities drawing water out of the Santiam River. Councilor Parsons seconded.

Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

c. Iyo Keizer Sister City Agreement Review

City Manager Adam Brown summarized the staff report. Discussion followed regarding the role of the City of Salem if the City moved forward with the agreement. Mr. Brown thought that the City of Salem was phasing out. He hoped that Keizer could host the reception in the Event Center in the future.

There was discussion about bringing more partners from Keizer into the agreement.

Council President Starr moved to approve the agreement as proposed. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

OTHER BUSINESS

There was no other business.

STAFF UPDATES

Assistant City Manager Wood reported that the City received the Government Finance Officers Association Award of Excellence for the 26th year in a row. There was a suggestion to send out finance information similar to what Marion County sent out.

Chief Copeland reported that gun locks were available for free at the police department and reminded the community to not leave guns inside of their cars.

Public Works Director Lawyer reminded the community to keep an eye out for children as school was back in session.

City Attorney Joseph Lindsay reminded the assigned Councilors to get the Judge Evaluation forms turned in.

COUNCIL MEMBER REPORTS

Councilor Juran reported on the Salem-Keizer Area Transportation Study (SKATS) meeting and that Cherriots had requested \$2.88 million for more Americans with Disability Act (ADA) busses from the SKATS fund. Councilor Juran questioned why Cherriots would take \$39 million from the community for other things, so he made it clear that he would be pushing back on this funding request as it progresses.

Mayor Clark and the Councilors each reviewed the events and meetings that they had attended as well as upcoming events.

AGENDA INPUT

Monday, September 8, 2025 - 6:00 p.m.

Joint Work Session with the Parks & Recreation Advisory Board - Parks Tour

Monday, September 15, 2025 - 6:00 p.m.

City Council Regular Session

Monday, October 6, 2025 - 6:00 p.m.

City Council Regular Session

ADJOURNMENT

Mayor Clark announced that the Keizer City Council would be meeting in Executive Session pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Council would not be taking any action after the executive session.

Mayor Clark adjourned the meeting at 8:08 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."