



MINUTES
KEIZER CITY COUNCIL
Monday, March 16, 2026
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:03 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor
Marlene Parsons, Councilor
Lore Christopher, Councilor
Felicia Guptill, Youth Councilor

Absent:

Soraida Cross, Council Vice
President

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shane Witham, Planning Director
Joseph Lindsay, City Attorney
Keare Blaylock, Public Works Director
Andrew Copeland, Police Chief
Garrett Klever, Human Resources
Director
Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION: Women's History Month

Tammy Wild, Keizer Heritage Museum, shared information about prominent, inspiring and influential women from Keizer.

Mayor Clark read the Proclamation recognizing March as Women's History Month. She presented the proclamation to Ms. Wild.

b. "If I Were Mayor" Contestant Recognition

Mayor Clark announced the "If I Were Mayor" contest winner: Michelle Ashon-Imoroo. Ms. Ashon-Imoroo read her winning essay.

c. Keizer Community Library Annual Report

Barbara Miner, Keizer Community Library (KCL), summarized the annual report. The Council expressed their gratitude for the work and non-profit partnerships KCL. There was a question about the status of the KCL as a Public Library. Ms. Miner explained that if they were a Public Library, they would still be focused on being a community library. KCL will be reapplying for public library status at the end of March. They believe that they have met the criteria and would be awarded the designation in July. Ms. Minor shared that their goal was to maintain events and bilingual grant writing to support the Keizer City Council with their own donations. She shared that it would be the goal for The Friends of Keizer Community Library to be a separate, non-profit organization that would write and accept grants and then pay for items that the KCL needed.

COMMITTEE REPORTS

Matt Lawyer, Chair of the Parks Recreation and Advisory Board, shared two matching grants that were approved. He shared about the discussion they had related to the pavilion concept in Keizer Rapids Park (KRP). The Parks Board had a consensus about Area B where the dog park was and asked staff to look at the feasibility of identifying a dedicated development space or Activity Center. They discussed limiting development size, felt it was important to be an indoor or covered activity center, and they tabled the recommendation to the April meeting because the members and public didn't have a chance to read and consider the overview documents provided by the MIG Consultants--and so that new consultant information could be evaluated for potential options. Mr. Lawyer thanked the Council for bringing the conversation back to the community.

Mr. Lawyer thanked the Parks Board and the Council for their support of the Gold Star Memorial. Councilor Christopher said she supported memorializing the 15 percent development limit for the park. She noted that in 2006 neighbors had expressed concern that development might encroach into the southernmost and western portions of the park, which was not the intention. The intention was to keep the most significant park of KRP green and pristine. She also liked the name of a Covered Activity Center. There were comments about preserving as much green space as possible at KRP. Consolidated parking was discussed. Discussion ensued regarding disc golf in relation to the Parks Master Plan. There was a question about if there was a timeline related to the County grant for the consultant's work. Mr. Brown shared that it was a three-year grant and that the City was under the timeline.

Mr. Lawyer shared about the recent Event Center clean-up and about the upcoming Soggy Day in the Park.

James Merrill, Keizer Public Arts Commission, shared about their most recent meeting. Councilor Christopher noted that the Public Art Master Plan was being recommended, and the storm drain program was moving forward. Mr. Merrill expressed his thanks and welcoming attitude for the outstanding work of Deputy City Recorder Dawn Wilson and City Manager Adam Brown.

Robin Barney, Community Diversity Engagement Committee, summarized the recent meeting by discussing ideas for an absenteeism policy, and they prepared their list of accomplishments and goals for the Joint Work Session on March 30th. They were working on supporting the Volunteer Coordinating Committee on a Volunteer video. She mentioned the rack cards and the upcoming off-site meeting, and the Keizer Police Department was teaming up with Keizer Fire on Blast Camp.

Youth Councilor Guptill commented on the Victory Academy Play, and shared about a recent State fiddling contest.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Council President Starr moved that the Keizer City Council approve the Consent Calendar. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Starr, Kohler, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

a. Approval of March 2, 2026 Regular Session Minutes

PUBLIC HEARINGS

There were no public hearings.

ADMINISTRATIVE ACTION

a. RESOLUTION - Establishing Classification of Code Compliance Coordinator

Planning Director Shane Witham summarized the staff report. It was noted that the reclassification was related to the work actually being done by the position.

Council President Starr moved to adopt Resolution R2026- Establishing Classification of Code Compliance Coordinator. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

b. ORDINANCE - Relating to Solid Waste Franchises; Amending Keizer Code Section 30-8

City Attorney Joseph Lindsay summarized the staff report.

Council President Starr moved to adopt an Ordinance No. 2026- Relating to Solid Waste Franchises; Amending Keizer Code Section 30-8. Councilor Kohler seconded. Motion passed unanimously as follows upon first reading:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

c. RESOLUTION - Adopting the 2020-2030 Public Art Master Plan

ORDINANCE - Relating to Location of Other Public Art; Amending Keizer Code Section 12-29

City Manager Adam Brown summarized the staff report, noting that the Arts Commission had a

\$6,000 annual budget. It was noted that Transient Occupancy Tax funds pay for the Art projects. Donations could be made to sponsor art. There could also be long-term loans of art. There was an inventory of public-owned art. Councilor Christopher explained that if there were funds left over at the end of the year, then art would be purchased. Art in the City Council Chambers was discussed. It was noted that the changes were an amendment to the 2020-2030 Plan.

Council President Starr moved to adopt Resolution R2026- Adopting the 2020-2030 Public Art Master Plan. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

Council President Starr moved to adopt an Ordinance No. 2026- Relating to Location of Other Public Art; Amending Keizer Code Section 12-29. Councilor Kohler seconded.

The Utility Box Wraps and Storm Drain Art and Street Art Programs were the reasons for the amendments.

Motion passed unanimously as follows upon first reading:

AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross (1)

OTHER BUSINESS

Councilor Christopher proposed reducing the speed limit on South Verda from 35 to 30 miles per hour, which would be consistent with Chemawa. She noted that Verda was a critical street for the City by buying a north-south collector, yet it had not been brought up to urban standards. She provided a handout of proposed additional stop signs on Verda at Kalmia, Larchwood, and Lawnview. She felt it improved the consistency of speed in the area. By consensus of Council, staff would bring back information on traffic management with a recommendation for standardization of speed limits coming off the roundabout.

Councilor Christopher suggested hiring an outside auditor related to the management of Volcanoes Stadium. She asked for a Work Group to determine what should be included. Mayor Clark suggested a report from staff and having a conversation with the management. There was a suggestion to also expand the idea to Keizer Community Fields (KCF). Discussion ensued regarding reporting from KCF. There were suggestions to look at the lease and find out what legally could be looked at by a Work Group.

The Strategic Plan Work Group would be brought back to sunset at the next meeting.

STAFF UPDATES

Assistant City Manager Wood thanked the Keizer Rotary and Keizer Rotary Satellite Group because the annual Event Center Cleanup saved the City about \$15,000 to \$20,000 a year, along with special thanks to Loren's Sanitation for providing the dumpsters and bins.

Chief Copeland reported that they had two people graduate from the Police Academy. Eric Barker received a Physical Fitness Award, which included mentoring, encouraging, and leadership within working hard with the physical fitness side of the academy. Josh Barnett received the Academic Award and received one of the highest scores. Blast Camp would be June 29th through July 1st at Claggett Creek Middle School. They were working on getting their Citizens Academy up and running again next month.

Public Works Director Blaylock thanked the Parks Board for the kind and warm welcome when she attended the last meeting. She appreciated the work and grant offerings by the Parks Board. She shared that the Great Rain Drop Scavenger Hunt would be coming up at KRP.

COUNCIL MEMBER REPORTS

Councilor Christopher asked for a tour of Keizer Little League Park to walk through safety enhancements. Mr. Brown offered to take the Councilors in small groups to tour the Park.

Councilor Kohler expressed his gratitude for all involved in the Event Center Clean-up and was grateful for the graffiti removal.

Councilor Parsons thanked the City Council for filling in for her and reminded folks to slow down and watch for the children out on Spring break.

Mayor Clark expressed thanks to Event Center Lily Von and Deputy City Recorder Dawn Wilson for their help with the State of the City technology. Mayor Clark shared about recent events and invited folks to get involved with early learning by being involved with the library and schools--and reading to children.

AGENDA INPUT

Monday, March 30, 2026 - 6:00 p.m.

City Council and Community Diversity Engagement Committee (CDEC) Joint Meeting

Monday, April 6, 2026 - 6:00 p.m.

City Council Regular Session

Monday, April 13, 2026 - 6:00 p.m.

City Council Work Session with Neighborhood Associations

Monday, April 20, 2026 - 6:00 p.m.

City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:13 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____