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KEIZER PARKS & RECREATION ADVISORY BOARD
AGENDA

Tuesday, April 14, 2026, 6:00 PM
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

1. **CALL TO ORDER**
2. **ANNUAL VOLUNTEER RECOGNITION ~ BY LARRY JACKSON**
3. **APPROVAL OF MINUTES**
 - a. **March 2026**
4. **APPEARANCE OF INTERESTED PERSONS**
5. **DISCUSSION ~ INDOOR ACTIVITIES CENTER: MAKE RECOMMENDATION**
 - a. **Map of Keizer Rapids Park ~ Percentage of Currently Developed Area**
 - b. **Overview by MIG Consultants**
6. **PARKS REPORTS**
 - a. **Mike Pantalone ~ Country Glen | Willamette Manor**
Clay Rushton ~ Clearlake | Bair
Bob Shackelford ~ Bob Newton | Keizer Little League
Chair Matt Lawyer ~ Ryan J. Hill | Wallace House
All ~ Keizer Rapids Park
7. **NEW/OLD BUSINESS**
 - a. **Naming of Fields at Keizer Rapids Park Synthetic Turf Complex**

8. **STAFF REPORT**
9. **COUNCIL LIAISON REPORT**
10. **MEMBER REPORTING TO COUNCIL: CLAY RUSHTON ON APRIL 20TH AT 6PM**
11. **NEXT MEETING: JUNE 9TH (NO MEETING IN MAY BECAUSE OF BUDGET MEETINGS)**
12. **ADJOURNMENT**



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD

Tuesday, March 10, 2026

Robert L. Simon Council Chambers

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:01 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
David Louden
Bob Shackelford
Jill Gust

Youth Liaison Present:

Liam Stitt

Staff Present:

Keare Blaylock, Public Works Director
Dawn Wilson, Deputy City Recorder

Council Liaison Present:

Councilor Daniel Kohler

Absent:

Michael Pantalone
Clay Rushton

2. APPROVAL OF MINUTES

- a. January 2026** Lisa Cejka moved for approval of the January 2026 Minutes. Gwen Carr seconded. Motion unanimously passed as follows: Cejka, Carr, Hamilton, Louden, Shackelford, Lawyer, and Gust in favor with Pantalone and Rushton absent.

- 3. APPEARANCE OF INTERESTED PERSONS** David Philbrick, Keizer, lived on Lockhaven and would like to explore access near Claggett Creek Park along the road behind the apartments for a path that could eventually go to the schools. He would like to walk the area with a Parks Division staff person. Mr. Louden commented the two areas off of Verda were 10 feet wide, and the City would need to build a staircase for access. There was an access behind where Albertson's used to be. Mr. Louden offered to show Mr. Philbrick the access.

Rhonda Rich, President of West Keizer Neighborhood Association (WKNA), shared what the WKNA felt was a pavilion from an AI overview. She commented on the plan that was submitted to Marion County and compared the size to the Mount Angel Oktoberfest. She noted the five-year project and said that no one wanted a pavilion in the park was to preserve green spaces

for aesthetics and have family-friendly spaces. A facility of this nature should be located near the Chemawa Road was originally included in the Master Plan. She asked not to have a metal building in the center of Keizer Rapids Park — or define the structure as an indoor activity center or indoor multi-use center. She requested that expenses be approved and decide would manage the facility before a facility would be built.

Ms. Rich, read RuthAnn Fry's, Keizer, testimony and shared that she agreed with Ms. Rich. It was noted that families utilize green areas for games and family functions. Ms. Fry asked what other locations and options have been considered for the pavilion and locations, and if it would benefit everyone.

David Philbrick, Keizer, felt that Keizer Rapids Park (KRP) was a nice area and was opposed to having a large structure that shouldn't be built in KRP. He felt that there were other locations that would better suit a facility.

Karyl Allen, Keizer, shared that the facility was an indoor-use facility--and not a pavilion. She agreed with Ms. Rich that having this facility near Chemawa was best.

Mandi and Zach Hansen, Keizer, and Vice President of WKNA, felt that the facility should be on Site B on Chemawa because of the concern for an indoor type of warehouse building but would not have the greatest natural aesthetics of the park. Chemawa would help mitigate the building. She shared from the poll in Chapter 3 that folks commonly answered wanting nature and outdoor activities. She suggested the location of Keizer Station that would also accommodate the parking and exploring other locations.

Hersch Sangster, Keizer, shared that he was one of the original members of the River and Work Plan Committee, so he was aware that they wanted green-space then, just as folks want green-space now. He was a board member of Northwest Keizer Neighborhood Association and didn't have a park in their neighborhood and enjoyed walking over to the KRP. He was supportive of the WKNA request. He shared a concern for parking that would go into his neighborhood association area. He asked for other locations to be considered and asked not to take away the dog park.

Carolyn Homan, Keizer, shared that KRP was a gem and so many people use it. There were annual board walks involving 40 to 50 migrating birds. She felt that there's never enough green space in a park. She noted that the size of the facility was being proposed much larger than initially. She felt that other locations could be explored and asked not to have a facility in KRP.

Ellen Marsh, Keizer, concurred with the other testimonies. She shared that when looking at the cost of the KeizerFEST versus this pavilion, she would pick the KeizerFEST and felt that having a big building in KRP would ruin the ambiance. She was in support of looking at other locations, such as Keizer

Station. Overall, she felt that everyone was in agreement to not lose the green-space.

4. PARKS MATCHING GRANT

This item was discussed out of order.

a. Volunteer Shed & Tools Project ~ Total Project Value: \$13,000

Chair Lawyer shared that he submitted the application and had no direct pecuniary interest or bias, and he would not make any money on this and would be doing a lot of the volunteer work.

Keivin Dial, Keizer Rotary, shared about the project and felt that the City would have a lot of return value every year. Tools would be secure as a result of the project. Chair Lawyer commented that Keizer Rotary already purchased the tools, and estimated that the cost would be closer to \$4,500. The remaining piece would just be the shed.

Lisa Cejka moved to grant this matching Grant not to exceed \$6,000. Jill Gust seconded. Motion unanimously passed as follows: Cejka, Carr, Hamilton, Loudon, Shackelford, Lawyer, and Gust in favor with Pantalone and Rushton absent.

b. Peggy and Jerry Moore Community Garden ~ Total Project Value: \$1,200

Peggy Moore, Keizer, oversees the Peggy and Jerry Moore community Garden, shared the project for the request, which included pest control, barrels, hanging baskets, herbs, and flowers.

Chair Lawyer asked about having an annual matching grant automatically for both of the Community Gardens. Public Works Director Keare Blaylock offered to look into the annual budget request.

Ms. Cejka asked if the \$350 would be enough with price changes and if she would like to have \$400, so there would be room for cost increases.

Lisa Cejka moved to grant a grant to the Peggy and Jerry Moore Community Garden for a not-to-exceed grant amount of \$600. Gwen Carr seconded. Motion unanimously passed as follows: Cejka, Carr, Hamilton, Loudon, Shackelford, Lawyer, and Gust in favor with Pantalone and Rushton absent.

5. DISCUSSION ON ESTABLISHING A POLICY FOR THE ATTENDANCE REQUIREMENT

a. Input Requested for Volunteer Attendance Policy, History, and Resolution

Councilor Daniel Kohler shared that there were Committee members who didn't attend meetings to the point that sometimes there would be a lack of a quorum, so public meetings couldn't be held. He explained that a policy would help determine how attendance issues would be handled.

Ms. Cejka suggested that members give as much notice as possible if they need to miss a meeting.

Chair Lawyer commented that members shouldn't be penalized for excused absences, and as a Chair, he would call the members and ask them to attend meetings.

Chair Lawyer suggested that the VCC consider members for re-appointment if there were absence issues. He felt that asking the member to consider resigning would open up the opportunity to fill the position with someone who could attend the meetings.

The Parks and Recreation Advisory Board recommended that the **Chair be involved in communications with members who have attendance issues**. Ideally, the Chair would speak directly with the member about their attendance. If the Chair is not comfortable doing so, the City Recorder's Office may handle the conversation.

If attendance problems continue, the City Recorder's Office should coordinate with the Chair and the Council Liaison. The Council Liaison can then bring the issue to the City Council to request removal of the member who has exceeded the attendance policy limits, allowing the position to be opened for new volunteers.

Tanya Hamilton commented on life, causing some members not to attend meetings, and that these conversations could be tough.

6. DISCUSSION ~ PAVILION CONCEPT FOR KEIZER RAPIDS PARK: Make Recommendation

- a. **Overview by MIG Consultants** This item was discussed out of order.

Jill Gust declared a conflict of interest since she worked for the Keizer Chamber of Commerce--and stepped away from the dais.

Chair Lawyer felt that the idea of a building only being for the Chamber of Commerce was the wrong message, unfortunate, and should be a community-driven conversation. Chair Lawyer commented that there were two questions: 1) should the pavilion concept go back into the Master Plan, and 2) where should it be located? Chair Lawyer commented about the parking and how all events and activities needed to be considered for parking purposes. He felt that it was unfortunate that the consulting company provided examples of items never been discussed. He was confident that the City would have a lot of robust conversations if a pavilion concept were

added back into the Master Plan.

Bob Shackelford, who was a board member for the Keizer Chamber of Commerce, apologized for taking down the tent at KRP, but there were parking complaints. He asked that the Chamber not be blamed for the idea of a Kroc Center. The cost of a tent would be at least \$30,000 and suggested a fundraiser to buy a tent. He felt that the KeizerFEST would continue to occur in the KRP regardless of a building.

Chair Lawyer clarified that the question was not what type of facility, but rather a yes or no question. He emphasized that the pavilion concept was just a plan—and didn't mean that it would happen.

Liam Stitt asked about the Town Hall. Chair Lawyer shared that the communication included a rehash of history and about preserving green space, and the question of yes or no and where.

Ms. Cejka shared that the consultants took questions and comments from the attendees, and there were folks who were neutral and felt that the Town Hall was chaotic.

Ms. Hamilton shared that the City surveyed about access to the river and having covered spaces for kids. The idea of the pavilion wasn't helpful. She didn't care for having KeizerFEST brought into the conversation and felt that focussed on the surveys that were shared about the need to have a covered facility. She felt that option B would be a good space for it after hearing today's testimony.

Ms. Cejka expressed concern about building something wonderful because of the cost to maintain it.

Councilor Daniel Kohler commented about attending a meeting with the County Commissioners regarding applying for a grant. He shared about the original discussion with the consulting firm and the building that was in the Master Plan a number of years ago. He commented that projects in the Master Plan didn't have a timeline and may never be completed. He suggested having a 10 percent maximum amount that could be developed in KRP.

Chair Lawyer suggested tabling this item to the April meeting since new information from MIG Consultants was just received and the public hasn't had a chance to see it. He asked about having an Activity Center to where nothing in the wilderness could be touched. Chair Lawyer noted that the members agreed that nothing should go into Area A.

It was noted that preserving as much as the green space as possible was important, and that there absolutely shouldn't be any major construction in

the wooded area.

Chair Lawyer asked about trying to consolidate parking as much as possible to avoid one-off parking lots, and the members agreed.

Chair Lawyer shared that the members agreed that the City should look at a theoretical appropriate "Indoor Activity Center."

Ms. Cejka asked about building more parking for the boat ramp and where it was in the plan.

As a reminder, Ms. Hamilton commented that the pavilion concept was in the original Master Plan, and the same consultant pulled it out as a technicality. Seeing all of the building options this time around has become a bigger situation.

Lisa Cejka moved that we table this discussion until April and allow our new Public Works Director, Ms. Blaylock and Robert to go and look at options and bring them back to us to make a thoughtful and informed decision. Bob Shackelford. Motion passed as follows: Cejka, Carr, Hamilton, Loudon, Shackelford, Lawyer in favor with Pantalone and Rushton absent with Gust abstained.

7. PARKS REPORTS

- a. **Tanya Hamilton ~ Meadows | Hidden Creek** **Tanya Hamilton** reported that *Hidden Creek* and *Northridge* looked great.
- Gwen Carr ~ Claggett Creek | Chalmers-Jones** **Gwen Carr** reported that *Claggett Creek* and *Keizer Little League* looked good.
- David Loudon ~ Ben Miller | Northridge** **David Loudon** reported that Ben Miller looked fine as usual and was well-maintained.
- Jill Gust ~ Northview | Mike Whittam** **Jill Gust** reported that *Willamette Manor* looked wet a few weeks ago, and she would contact the gardener at *Mike Whittam*.
- Lisa Cejka ~ Palma Ciea | Sunset** **Lisa Cejka** reported on *Palma Ciea* looked beautiful. Part of the straw waddle to keep the bank from eroding was still dislodged, but staff were short-handed. She also noticed that there were bible verses left around the park. *Sunset* still had the driftwood log that was semi-cut up. *Keizer Rapids Park* looked good, but there were drivers doing cookies in the fields.
- All ~ Keizer Rapids Park**

- 8. NEW/OLD BUSINESS** Chair Lawyer shared that the 16th Annual Keizer Civic Center Cleanup would be this Saturday, March 14th, starting at 9:00 a.m.
- For the first time, the garbage trucks would be on Rickman and Bailey with a bunch of green bins.
- 9. STAFF REPORT** Public Works Director Keare Blaylock shared that the Council had approved the awarding of the contract for the Bob Newton Park improvements.
- 10. COUNCIL LIAISON REPORT** Councilor Daniel Kohler shared that Ryan J Hill Memorial Park had some action with the Goldstar Monument being installed, and he expressed appreciation for all the people who were involved--and for this board because of their engagement and involvement. It was noted that this was the fastest amount of time ever to have a monument installed.
- Chair Lawyer commented that there would be some green planting and sprucing up of the area. The ceremony had a great turnout of around 300 people in attendance.
- Gwen Carr thanked Chair Lawyer for pushing forward this project.
- Chair Lawyer shared about the City Council Work Session on Saturday and the excellent work of the City staff and Council.
- 11. MEMBER REPORTING TO COUNCIL: Gwen Carr on March 16th at 6pm** Chair Lawyer would report to Council on March 16th.
- 12. NEXT MEETING: April 14th** Chair Lawyer asked that the members be ready with a recommendation on the pavilion concept in April and that this was a yes or no question. He felt that the "where" was solidly identified. He asked that folks be reminded that the question was not a "what" question, which would only matter when the people of Keizer say it matters with a very robust, informed, and thoughtful set of communications.
- 13. ADJOURNMENT** Meeting adjourned at: 7:50 p.m.
- Minutes approved: _____

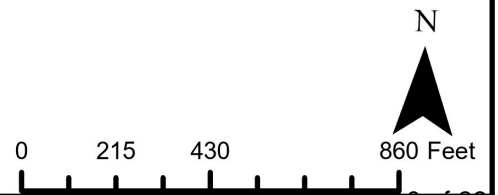
Keizer Rapids Park



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4/2/2026

- Constructed Area
- Park_Trails
- GreenSpace



memo portland

to **Adam Brown, Keare Blaylock, and Robert Johnson, City of Keizer**

from **Lauren Scott and Ryan Mottau, MIG, Inc.**

re **Keizer Rapids Park Pavilion Concept – Community Engagement Results**

date **3/9/2026**

Introduction

The Keizer Rapids Park Pavilion Concept project began in December 2024 with the goal of exploring a high-level, visionary concept for a future pavilion or permanent shelter at Keizer Rapids Park. The core questions of this discussion with the community are:

- What needs could a covered/indoor facility serve?
- What concerns exist?
- Where would this facility be (roughly) located on the master plan?

The process was designed to start broadly—without limiting ideas—to ensure that community input could shape the direction of the project before any specific design decisions were made.

Community Engagement Activities

Pop-Up Event

To reach to broadest cross section of the community, the project’s outreach schedule was aligned to coincide with KeizerFEST in May 2025. A pop-up booth at the event invited attendees to share feedback on several potential facility types, uses, and amenities through an interactive poster exercise. While participants were generally supportive of the pavilion concept, no single preferred use emerged among options such as everyday use, private event rentals, community gatherings, fitness activities, sports courts, or meeting spaces.

In addition to the pop-up at KeizerFEST and the workshop, City staff also circulated the same outreach questions and materials to various neighborhood associations and City committees. While sports courts did not receive as much positive feedback, results largely mirrored prior outreach feedback.

Community Leaders Workshop

For a more in-depth conversation, the Project Team hosted an in-person workshop with community leaders representing user groups, Neighborhood Associations, and other organizations. Fourteen participants provided thoughtful input about desired activities, features, and the overall scale of the facility. Again, enthusiasm was high for a variety of uses, and a clear consensus on a single vision did not emerge. Attendees raised thoughtful questions about the potential facility's scale, design, and long-term use.

Parks and Recreation Advisory Board Meeting

At the regular meeting of the Parks and Recreation Advisory Board on October 14, 2025, MIG presented the engagement results and a comparison of existing facilities to help answer some of the questions raised by the community, such as potential size and form of the facility. The Board also raised some additional questions, including how the site master plan impacts what the City can and cannot do in the future. Staff explained that the presence of a facility on the Keizer Rapids Park Master Plan would allow this conversation to continue but would not decide the specifics (including design, timing, cost, and funding sources), which would be part of a later process. The full details of this meeting are recorded [here](#).

Town Hall Meeting

At the request of the City Council, MIG facilitated an additional community meeting in the City's Town Hall format on February 23, 2026. The meeting was designed to be more informal than a Council presentation and included opportunities for open discussion. MIG provided an introduction to the site and the ongoing conversation, along with a brief summary of the planning process to date. Attendees were then invited to ask questions and share input. The discussion focused primarily on the still-unresolved question of where a potential facility could be located on the site.

Community Input Summary

Returning to the core questions of this process, the high-level points of input are summarized by question below. Additional details are provided in supporting documentation (described at the end of this document).

What needs could a covered/indoor facility serve?

- Providing covered space for a variety of activities
- Shelter from the rain
- Support for outdoor activities, such as sports tournaments, gatherings, community events
- Space for sports practice
- An emergency evacuation center

What concerns exist?

- Blocking views through the park
- Increasing activity, traffic, and parking overflow
- Public access to the building – would it be reservation only?
- Cost of building and maintaining a new facility
- Impacts on the natural character and environment of the park

Where would this facility be (roughly) located on the master plan?

- Two locations were identified based on the conversation and the broad direction of earlier master plan efforts to keep the most active uses of the park in the Northeast corner of the site.
- Location A on the diagram below (south of the Big Toy)
 - Initially proposed in support of KeizerFEST
 - Central and could support activities at fields, Big Toy, and amphitheater



- Concern about blocking views in the park
- Location B along Chemawa Road,
 - Access without entering deeper into the park
 - Requires eventual relocation of the existing dog park
 - Close to where an indoor multi-use facility was indicated on the 2014 master plan
 - Appears to have less opposition due to the position on the edge of the site

Decision Support

The decision about designating a space on the master plan for a facility ultimately resides with the City Council, with the advice of the Park and Recreation Advisory Board. This summary and the supporting documents are intended to provide City leaders with the information needed to help guide decisions about whether—and where—to include a potential facility on the master plan.

Supporting Documents:

1. Keizer Rapids Park Facility Comparison Matrix
2. Community Engagement Results and Outreach Materials

Keizer Rapids Park Town Hall Meeting

02.23.26

Questions and Comments from the Community

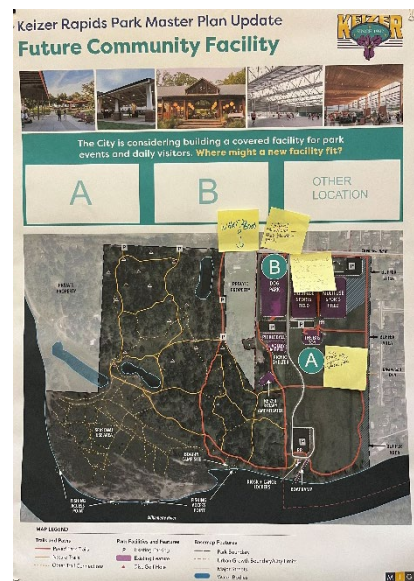
- Keizer Rapids Park is the crown jewel of the city
- What is on the master plan now?
- How flexible is the master plan?
- Wasn't there an indoor facility
- Keizer residents are already using KRP in all weather and year-round
- Parks should be for all residents, not just those who can afford them
- West Keizer Neighborhood Association expressed a preference for location B
- The natural resources and habitat of this site is important
- The size and quality of the facility will change how people feel about it in a central location
- Concern about making something that looks cheap
- Decisions and questions for later in this process:
 - Neighborhood/traffic impact study
 - How much parking would be required?
 - Where would funding come from?

Comments on Location Boards

A small number of comments were also made using sticky notes on the display boards.

Notes on this image are transcribed below.

- What about ? (The sticky note has an arrow pointing to the private property west of the dog park)
- Natural structure that blends c park
- We do not need a huge building in KR. Build a few basketball courts in a few parks for Keizer kids.
- (area "A") will create an eyesore for natural park.



Comment Cards

Participants could as an alternative or addition, provide their comments in writing using the comment cards provided. We received four responses.

Card 1

A – Do not support any significant structure in Keizer Rapids

B – Locating any structure at location A would be a disaster for the park & community

C if a structure is built I needs to be a public structure – no walls – no locks – reservations the exception no the rule

D – If you care about community input – why don't you include a question regarding this on the scientific survey of the community instead of “feel good” opinion and floridation?

Card 2

I would prefer to see a multi-use indoor complex somewhere near or in Keizer station. I would prefer an open sided log style pavilion w/ outdoor kitchen at site A. that can be used as a building for Keizer fest, weddings, class reunions, etc.

Card 3

I'm in favor of keeping KRP as natural as possible it's a beautiful space. A sizable covered picnic area is one thing but a 100 x 100 (or whatever) building is something else. A multi use building as a community asset is a great idea but losing more ground @ KRP to a building & parking area is sad. The cost + maintenance are key issues.

Card 4

I oppose a building in Keizer rapids – in the Big Picture – we need a library in the needs of the City first. Jeff Anderson.

Keizer Rapids Park Master Plan Update

Future Community Facility



The City is considering building a covered facility for park events and daily visitors. **Where might a new facility fit?**

A

B

OTHER LOCATION



MAP LEGEND

Trails and Paths

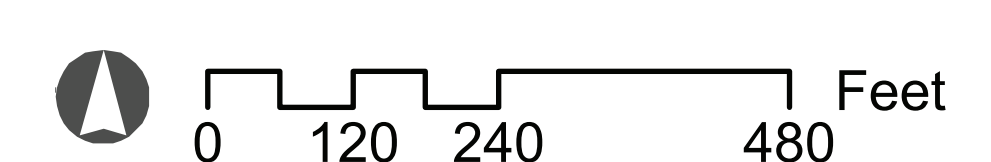
- Paved Park Trails
- Nature Trails
- - - Other Trail Connections

Park Facilities and Features

- P Existing Parking
- Existing Feature
- ▲ Disc Golf Hole

Basemap Features

- Park Boundary
- Urban Growth Boundary/City Limits
- Major Streets
- Water Bodies



Keizer Rapids Park - Future Community Facility

Combined Results: KeizerFEST, Neighborhood Association and Community Events

◆ = Average Response

What activities should the future covered facility support?						
	Yes		Not Sure/ Neutral		No	Total
Everyday Use?	54	3	1	0	4	62
Private Event Rentals?	39	12	6	0	9	66
Community Events?	51	5	1	0	4	61
Fitness Activities?	44	12	3	4	5	68
Sports Courts?	33	13	9	4	9	68
Activity and Meeting Space?	50	11	5	6	4	76

Yes		Not Sure / Neutral		No
5 ◆	4	3	2	1
5	4 ◆	3	2	1
5 ◆	4	3	2	1
5	4 ◆	3	2	1
5	4 ◆	3	2	1
5	4 ◆	3	2	1

Results of this exercise are provided for transparency and information only.

Community engagement is a key part of this process, these results are one input early in the process and do not represent a decision.

Keizer Rapids Park - Future Community Facility
Combined Results: KeizerFEST, Neighborhood Association and Community Events

	Neighborhood near Keizer Rapids Park	Keizer	Salem or Another nearby	Even farther!	Total
How close do you live to the park?	19	35	12	1	67
	1-2 Times a Year / Only For Speacial Events	Less than 6 times a year/ One Season	Year-round / Once a Month	Weekly / All the time	Total
How often do you visit Keizer Rapids Park?	2	11	23	23	59

What features should the future facility have?

For allo events, have accompanying cleanring activities.

Small stage accesible to younger musicians, artists, etc.

Build cover over ampitheater. Dressing room area behind ampitheater?

I oppose any future building at Keizer Rapids. As a tax payer. If a need for a pavillion put it near Keizer Station to help out business.

Will the spaces always be rented out? When community members want to drop in?

Bring back weekly music in summer and more us of ampitheater.

Multiple shelters for all public.

Keizer Rapids Park Master Plan Update

Future Community Facility



Welcome to KeizerFEST at Keizer Rapids Park! We're here today to talk about making the park even better. The City is considering building a covered facility for park events and daily visitors. **We need your help to guide how the facility will be used and what features it should include.**



MAP LEGEND

Trails and Paths

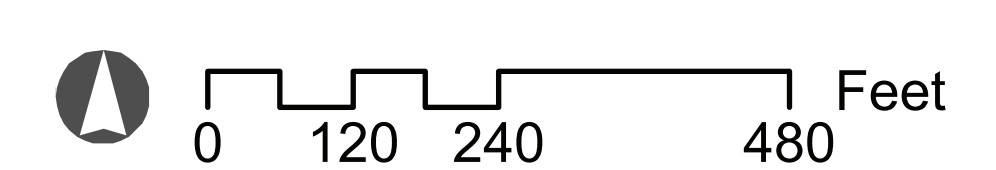
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- P Existing Parking
- Existing Feature
- ▲ Disc Golf Hole

Basemap Features

- Park Boundary
- Urban Growth Boundary/City Limits
- Major Streets
- Water Bodies



Keizer Rapids Park Master Plan Update

Future Community Facility



What **activities** should the future covered facility support?

Everyday Use?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Private Event Rentals?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Community Events?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Keizer Rapids Park Master Plan Update

Future Community Facility



What **activities** should the future covered facility support?

Fitness Activities?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Sports Courts?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Activity and Meeting Space?



Yes		Not Sure / Neutral		No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Place one dot on your choice above

Keizer Rapids Park Master Plan Update

Future Community Facility



How close do you live to the park?

Neighborhood near Keizer Rapids Park	Keizer	Salem or another nearby town	Even farther!

How often do you visit Keizer Rapids Park

1 - 2 Times a Year / Only For Special Events	Less than 6 times a year / One Season	Year-round / Once a Month	Weekly / All the time

What **features** should the future facility have?

Keizer Rapids Park is great for both big events and everyday use. The future facility's features and amenities will depend on how the community wants to use the space. **What features would you like to see included?**

(Write your idea on a post-it note below)

Facility Features for Special Events

Facility Features for Everyday Use



What other ideas do you have?

(Write your idea on a post-it note below)



Keizer Rapids Park Pavilion: Case Study Comparisons

Overview of Facility Types

General Category	Fieldhouse	Indoor Event Venue	Event Hall	Event Shelter	Concession Stand and Shelter
Community Descriptions	Covered sports fields / courts for year round play	Enclosed, formal, large gathering space, with separate rooms/amenities	Enclosed, open floor plan for large indoor events, flexible outdoor access	Open air, covered structure supporting large outdoor events	Covered or enclosed structure supporting food services, concessions or vending, seating and/or group picnicking.

Case Study Facility Examples

Category	Fieldhouse	Indoor Event Venue		Event Hall	Event Shelter		Concession Stand and Shelter
Case Study Facility Name	<i>The Pavilion</i>	<i>Canopy Grove Wedding Barn</i>	<i>Storm King Mountain Ranch Venue</i>	<i>Eugene Farmers Market Pavilion</i>	<i>Forrest Street Park Pavilion</i>	<i>Houser Creek Market Pavilion</i>	<i>Forrest Street Park Concessions Pavilion</i>

Structure Type	Modern, partially enclosed and covered structure	Modern barn structure	Modern barn structure	Cross laminated timber with polycarbonate panels	Heavy timber frame, open air structure	Heavy timber frame, brick, open air structure	Heavy timber frame structure
Description	Open-air recreation and event center with sun, rain, and wind protection. In warm months serves soccer, skateboarding, basketball and other sports. In winter an NHL-size ice rink. Support facilities provide spaces for equipment rentals, locker rooms, concessions and a multi-purpose room.	4,000 s.f. modern barn venue, small storage room and covered patio. Supported by open lawn area, landscaping. Up to 200 person capacity.	6,500 s.f. modern barn venue with three private rooms, catering kitchen, bathrooms, large covered entry patio, heating/cooling throughout. Open lawn surrounding. 240-300 person capacity.	Flexible, open floor plan for indoor community events with 10 roll up doors to expand outside. Downtown location, hosts county farmers market. Includes restrooms, food prep area. Spillover to one block landscaped outdoor space. Private rental option, seats 150.	Open-air shelter used for seasonal markets. Covered area includes space for 12 vendor stalls and an open central walkway.	Open-air structure used for private rentals and community events. Featuring built in restrooms, storage rooms and a fireplace. Option for tented sides. 100 person capacity.	Open-air shelter with built in restrooms, equipment storage, and a concessions area secured by roll up doors. Covered seat walls spanning both sides. Used for organized events and public drop-in.

Selection Notes

Lower cost when compared to larger fieldhouse or rec center facilities. Local, available info.

Lower range example for cost, size, amenities. Local manufacturer of timber frame building kits.

Higher range example for cost, size, amenities. Local manufacturer of timber frame building kits.

Fully enclosed, recent construction, local example.

Available cost info. National manufacturer of timber frame shelters

Available cost info. National manufacturer of timber frame shelters

Good comparison for scale, desired amenities.

Location

Bend, OR

Escondido, CA

Montrose, CO

Eugene, OR

Arlington, TN

Union City, TN

Arlington, TN

Year Constructed

2014

2022

2020

2022

2019

2017

2019

Cost (at construction, unless noted)

\$9.1M (incl. \$1.21M for the ice slab)

\$2.5M (est. at \$550-650 per sf, 2025 pricing)

\$4.5M (est. at \$550-650 per sf, 2025 pricing)

\$9M (incl. 1 acre landscape improvements)

\$355K (structure only, 2025 pricing)

\$476K (structure only, 2025 pricing)

\$8M (including larger park improvements)

Manufacturer / Architect

Opsis Architecture

DC Structures

DC Structures

FFA Architecture

Homestead Timber Frames

Homestead Timber Frames

ANF Architects

Case Study Facility Images

Category

Fieldhouse

Indoor Event Venue

Event Hall

Event Shelter

Concession Stand and Shelter

Case Study Facility Name

The Pavilion

Canopy Grove Wedding Barn

Storm King Mountain Ranch Venue

Eugene Farmers Market Pavilion

Forrest Street Park Pavilion

Houser Creek Market Pavilion

Forrest Street Park Concessions Pavilion

Overview



Interior



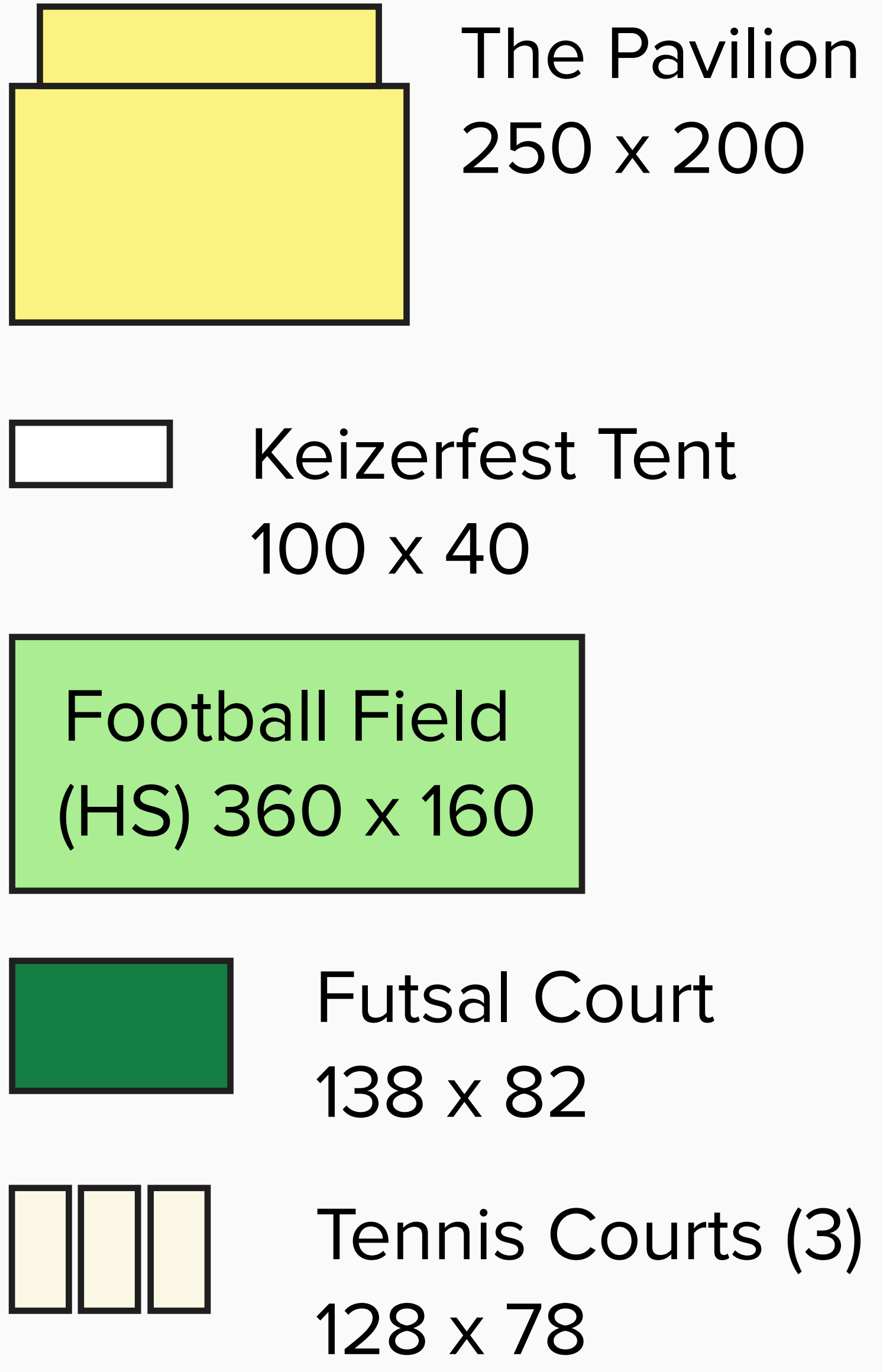
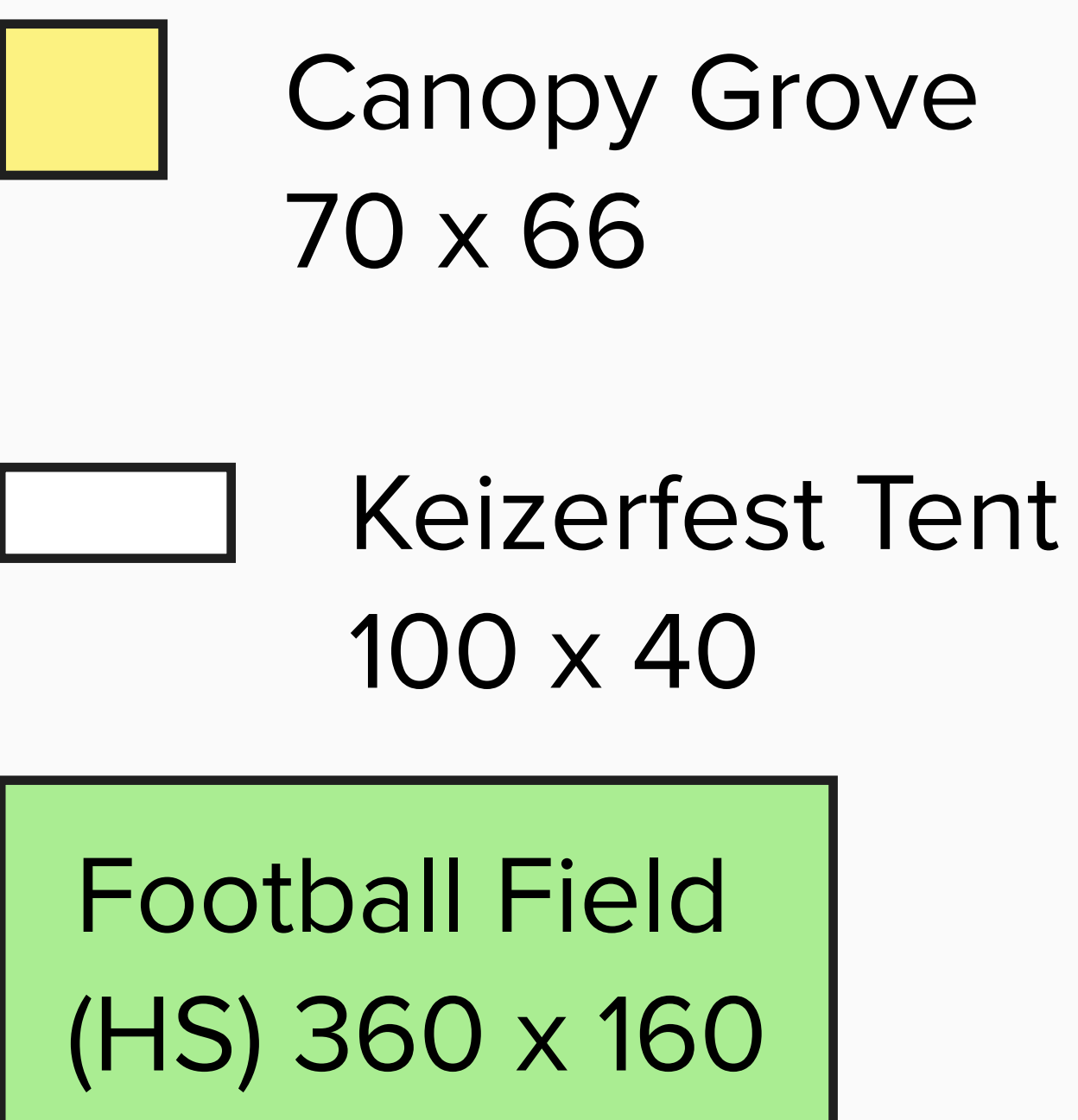
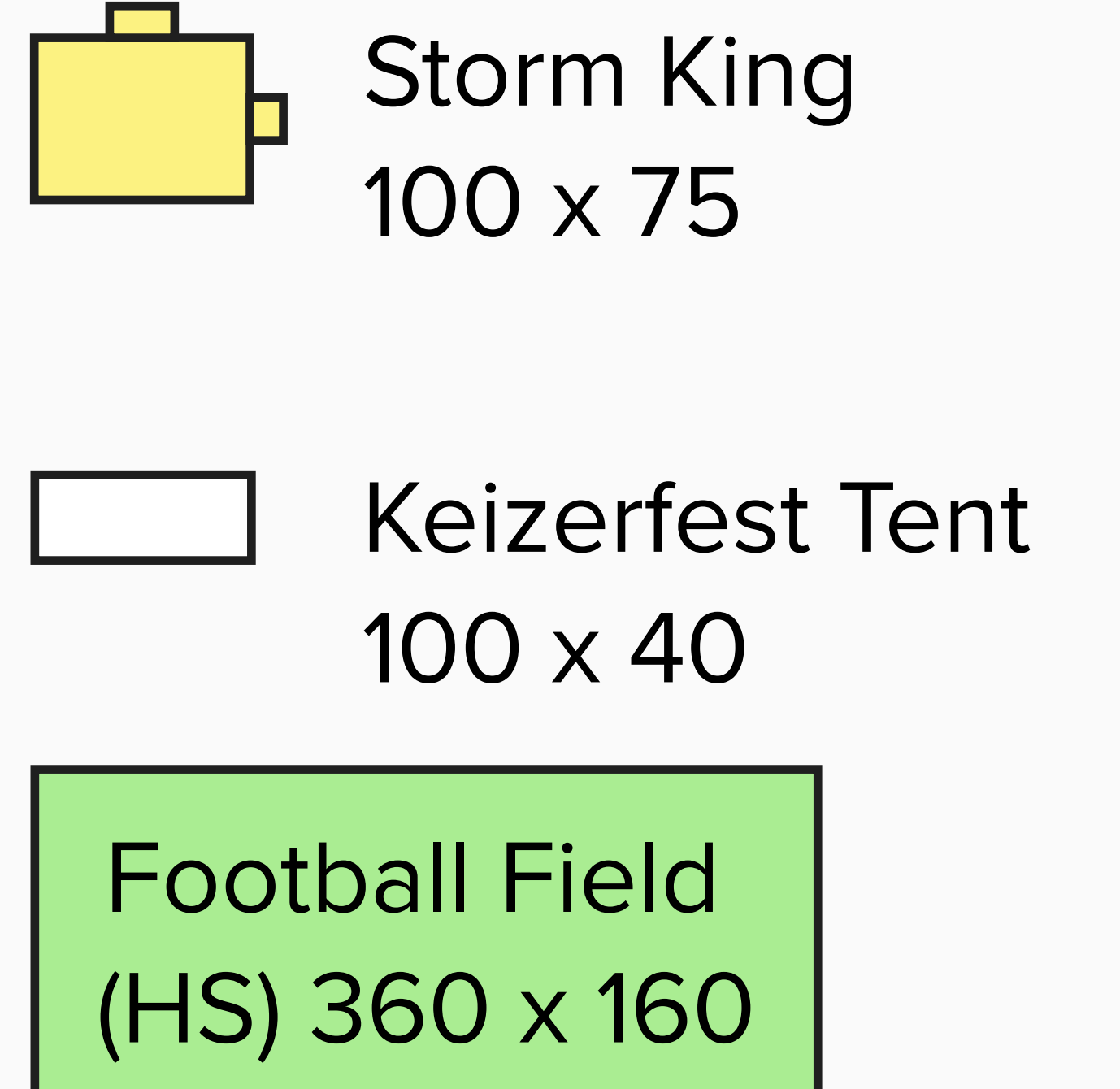
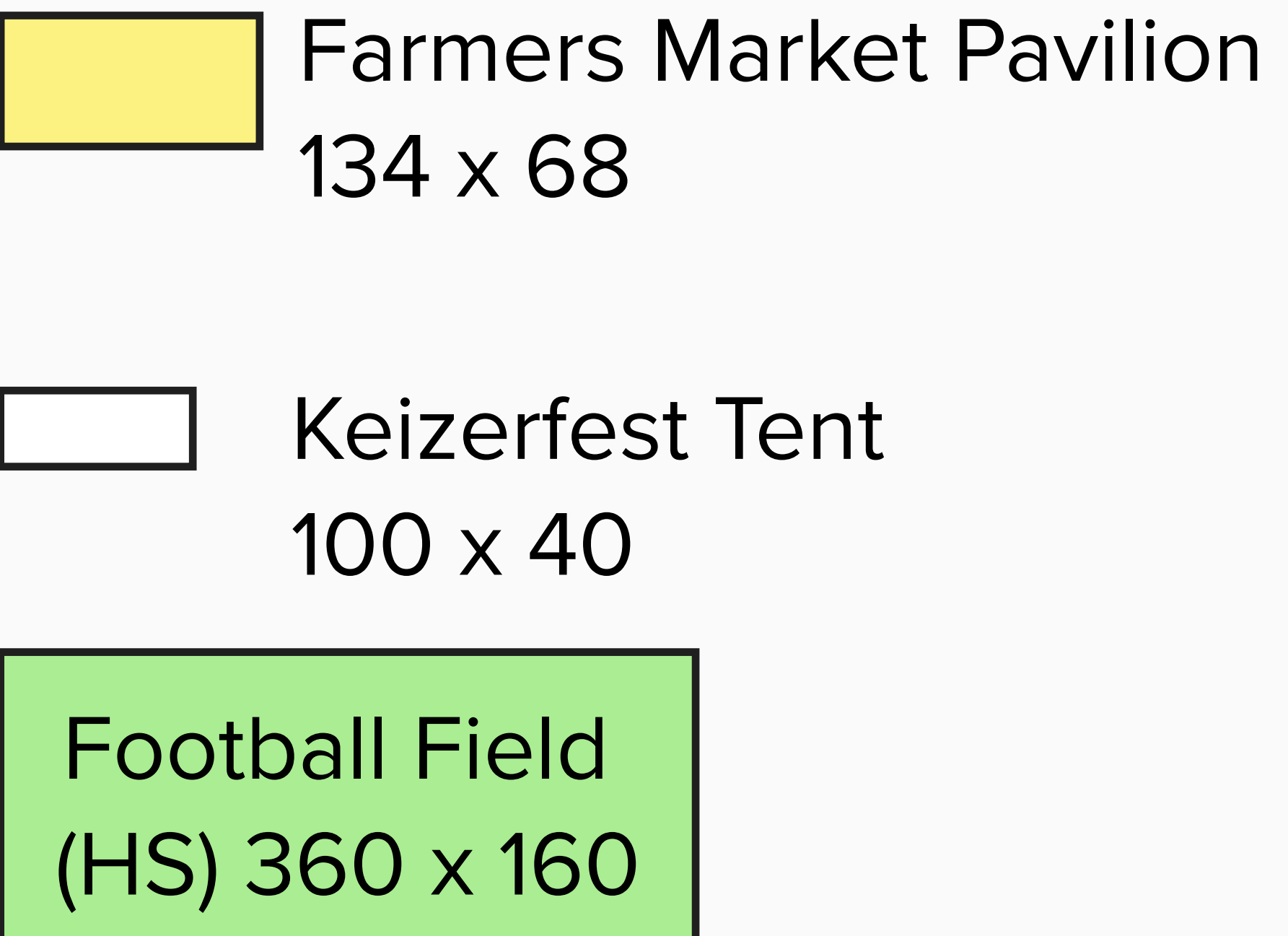
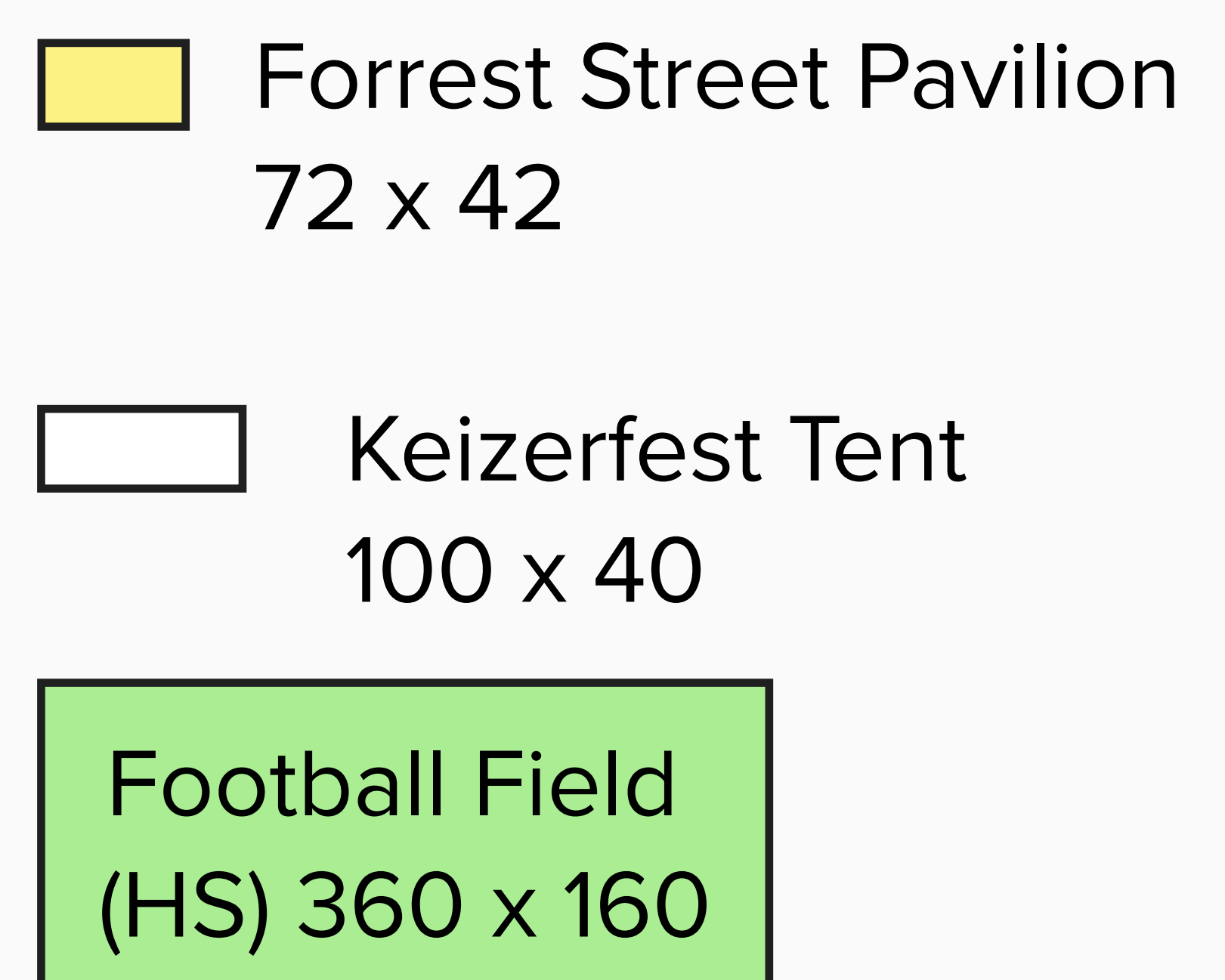
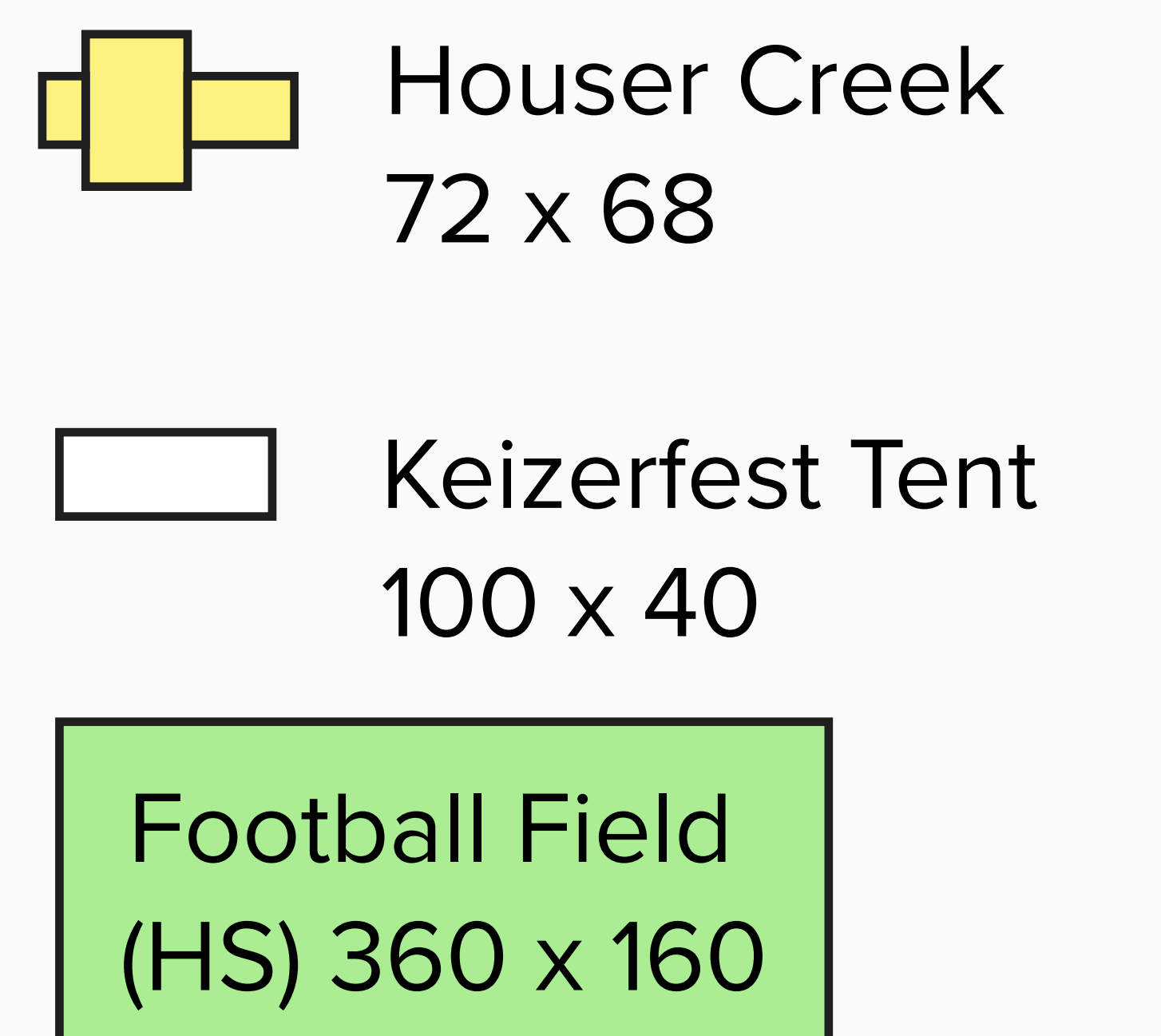
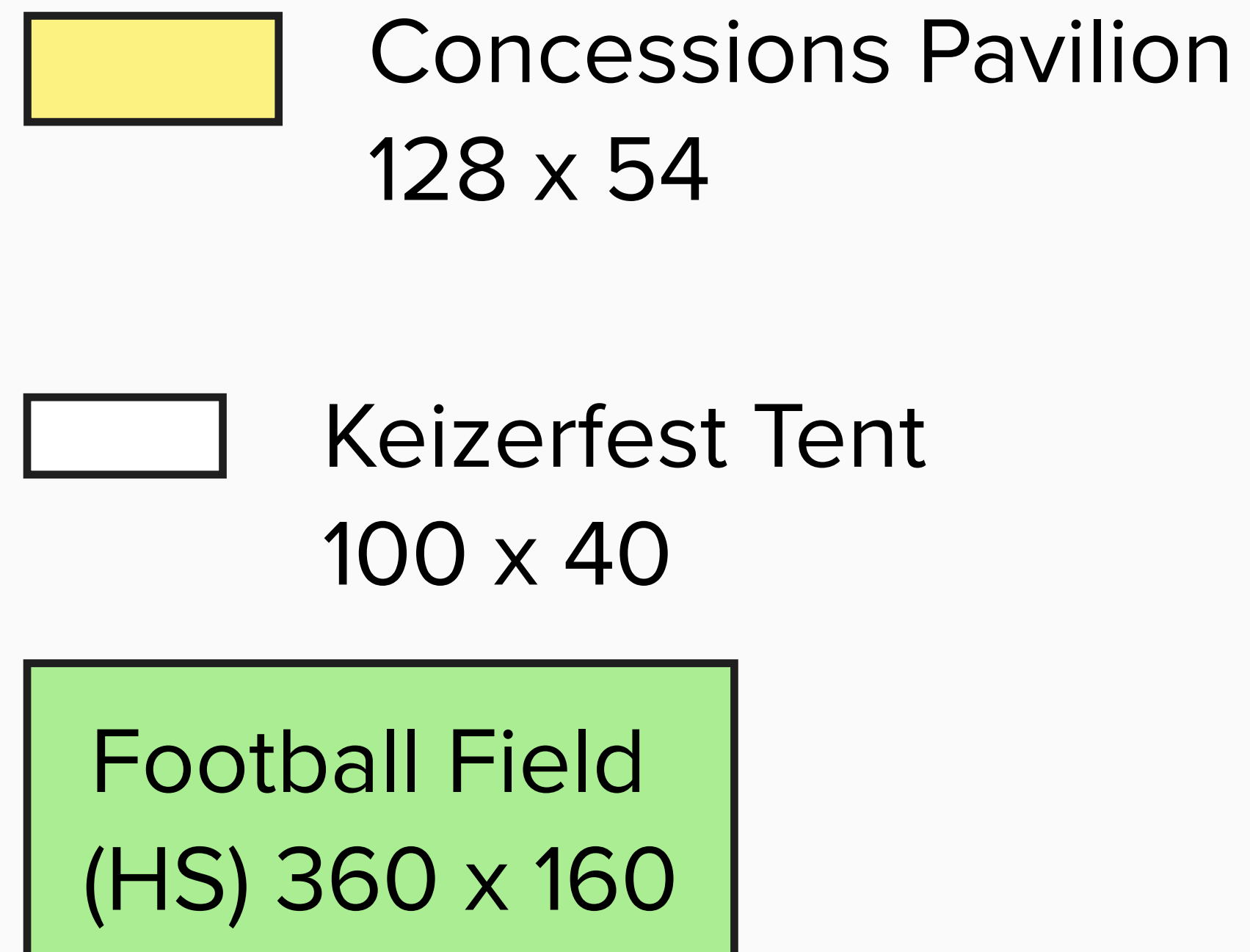







Detail



Exterior



Case Study Facility Sizes

Category	Fieldhouse	Indoor Event Venue		Event Hall	Event Shelter		Concession Stand and Shelter
Case Study Facility Name	The Pavilion	Canopy Grove Wedding Barn	Storm King Mountain Ranch Venue	Eugene Farmers Market Pavilion	Forrest Street Park Pavilion	Houser Creek Market Pavilion	Forrest Street Park Concessions Pavilion
Square Footage	49,500 sf	4,080 sf	7,500 sf	8,500 sf	3,000 sf	4,500 sf	6,900 sf
Dimensions	250' x 200'	70' x 66'	100' x 75'	134' x 68'	72' x 42'	72' x 68'	128' x 54'
Size Comparision	 <p>The Pavilion 250 x 200</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p> <p>Futsal Court 138 x 82</p> <p>Tennis Courts (3) 128 x 78</p>	 <p>Canopy Grove 70 x 66</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>	 <p>Storm King 100 x 75</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>	 <p>Farmers Market Pavilion 134 x 68</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>	 <p>Forrest Street Pavilion 72 x 42</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>	 <p>Houser Creek 72 x 68</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>	 <p>Concessions Pavilion 128 x 54</p> <p>Keizerfest Tent 100 x 40</p> <p>Football Field (HS) 360 x 160</p>
Overlay at Keizer Rapids Park							

Case Study Facility Features

	Case Study Facility Features						
Category	Fieldhouse	Indoor Event Venue		Event Hall	Event Shelter		Concession Stand and Shelter
Case Study Facility Name	<i>The Pavilion</i>	<i>Canopy Grove Wedding Barn</i>	<i>Storm King Mountain Ranch Venue</i>	<i>Eugene Farmers Market Pavilion</i>	<i>Forrest Street Park Pavilion</i>	<i>Houser Creek Market Pavilion</i>	<i>Forrest Street Park Concessions Pavilion</i>
Compatible Uses							
Sports Courts / Turf	✓	✗	✗	✗	✗	✗	✗
Private Gatherings (Rentals)	✓	✓	✓	✓	✓	✓	✓
Community Events	✓	✓	✓	✓	✓	✓	✓
Every Day Use / Public Drop-In Access	✗	✗	✗	✗	✓	✓	✓
Amenities							
Separate Meeting Space / Private Room	✓	✗	✓	✗	✗	✗	✗
Flexible Enclosure	✗	✗	✗	✓	✗	✓	✗
Heating and/or Cooling	✗	✓	✓	✓	✗	✓	✗
Restroom	✓	✗	✓	✓	✗	✓	✓
Storage	✓	✗	✓	✓	✗	✓	✓
Food Service Amenities	✓	✗	✓	✓	✗	✗	✓



To: Parks & Recreation Advisory Board
From: Adam Brown, City Manager
Subject: Naming Rights of Fields

Proposed Motion

I move that the Keizer Parks and Recreation Advisory Board recommend to the Keizer City Council that SMI and Loren's Sanitation be approved as field name sponsors at the Keizer Rapids Synthetic Turf Field Complex

I. Summary

The City has reached an agreement with Loren's Sanitation and SMI to be field name sponsors for the Keizer Community Fields. The naming rights to the field are intended to help pay for Phase III of the complex project. City policy dictates that the Parks Board must review the name sponsor and make a recommendation to the Keizer City Council.

II. Background

- A. Phase I and Phase II of the Synthetic Turf sports complex are nearly complete. Phase III involves paving the parking lot, adding stormwater facilities and reconstructing the equipment building.
- B. We received an appropriation from Senator Mannix for \$750,000. We also have System Development Charges to go toward the project.
- C. We are seeking naming rights for the fields and complex to complete the capital construction of the facility.

III. Current Situation

- A. The City has received verbal agreements from Loren's Sanitation and SMI to sponsor each field for \$50,000. The field sponsorship is for the life of the turf. The turf life is approximately 10 years. We are one year into its use. Naming rights include their logo at the entry gate of the complex stitched into the turf. It will also be used in scheduling systems to identify the fields for play.
- B. SMI and Lorens are respected businesses with a long history in Keizer. They provide critical services in housing and solid waste removal respectively.

IV. Analysis

A. **Strategic Impact** - No strategic plan impact.

B. **Financial** - To date the complex has not required any general fund money. It has all been accomplished through partnership with the County for the initial fields, combining American Rescue Plan Act (ARPA) funds, a grant for Phase II from the Oregon Parks and Recreation Department, and System Development Charges. An appropriation was acquired by Representative Mannix for \$750,000 out of the state budget. We are looking for approximately \$200,000 in sponsors or donations to come up with the remaining amount needed to complete Phase III.

Each sponsorship of \$50,000 will net approximately \$40,000 after the logo work is complete on the turf.

C. **Timing** - The state appropriation needs to be spent prior to the end of the current state biennium which ends June 30, 2027. Bid documents are nearly ready.

D. **Policy/Legal** - Resolution R2020-3069 gives guidance for naming Keizer Parks. It is not as specific as naming/sponsoring fields within the park; however, we are following the same general procedure. The Parks and Recreation Advisory Board is required to send a recommendation of yes or no to the Keizer City Council.

V. Alternatives

A. Recommend approval of the sponsors. — The agreements can be approved by the Keizer City Council.

B. Take No Action — Staff will continue to look for additional sponsors.

VI. Recommendation

Staff recommends that the Keizer Parks and Recreation Board recommend the field name sponsors of Lorens Sanitation and SMI to the Keizer City Council for approval.

Attachments

1. R2020-3069_2020-04-20 - Donation and Naming Policies for Keizer Parks

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2
3 Resolution R2020- 3069

4
5
6 **ADOPTING DONATION AND NAMING POLICIES**
7 **FOR KEIZER PARKS; REPEALING RESOLUTIONS**
8 **R96-894, R2006-1750 AND R2009-1917**
9

10
11 WHEREAS, Resolution R96-894 (Establishing a Process for Naming of City
12 Parks) was adopted by the Keizer City Council on April 15, 1996;

13 WHEREAS, Resolution R96-894 was amended by Resolution R2006-1740 on
14 November 20, 2006;

15 WHEREAS, Resolution R2009-1917 (Adopting Policies for Keizer Parks and
16 Recreation Donation Opportunities) was adopted by the Keizer City Council on February
17 2, 2009;

18 WHEREAS, the City Council wishes to repeal such Resolutions and replace it
19 with new policies;

20 NOW, THEREFORE,

21 BE IT RESOLVED by the City Council of the City of Keizer that the attached
22 “City of Keizer Park and Public Space Donation Opportunities and Naming of Parks and
23 Public Spaces” is hereby adopted.

24 BE IT FURTHER RESOLVED that Resolutions R96-894 (Establishing a Process
25 for Naming of City Parks), R2006-1740 (Amending Resolution No. R96-894), and

1 R2009-1917 (Adopting Policies for Keizer Parks and Recreation Donation
2 Opportunities) are hereby repealed in their entireties.

3 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
4 upon the date of its passage.

5 PASSED this 20th day of April, 2020.

6

7 SIGNED this 20th day of April, 2020.

8

9

10

Cathy Clark
Mayor

11

12

Arny D.V.
City Recorder

13

City of Keizer Park and Public Space Donation Opportunities and Naming of Parks and Public Spaces

The Keizer City Council and the Keizer Parks and Recreation Advisory Board appreciate individuals and organizations who wish to observe, acknowledge or remember a significant historical event, occasion, or individual through donations to improve public spaces, parks or buildings by planting trees, installing site furnishings or other amenities.

When carried out in a manner that helps accomplish a recognized need within Keizer and that adds to the quality of a public space, park or building, such donations are both a positive memorial and significant contribution to the community.

Donors are encouraged to consider methods that provide a meaningful contribution in the name of an individual or event without the need for a physical memorial. Assisting with the renovation of a feature or structure or the design and construction of a site, trail, structure, or the planting of a tree or grove of trees may be a lasting memory that also contributes to the quality of a site. The donation of land or the assistance with the acquisition of land can be a very significant and lasting memorial.

1. **TYPES OF DONATIONS:** Gifts donated to parks can be designated for a specific park or program or undesignated leaving use of the donation to the discretion of city staff. Donation opportunities are limitless but may include:

- Park Equipment (benches, picnic tables, kiosks, walkways)
- Playground Equipment
- Trees and shrub plantings
- Recreation Programs and Scholarships
- Sports Equipment
- Artwork
- Structures & facilities
- Property

Gifts may be tax deductible. Donors are advised to consult their own tax professional to determine deductibility. If requested, each individual, group, or organization will receive a letter of appreciation and appropriate tax verification information.

2. **CRITERIA FOR ACCEPTING NON-CASH DONATIONS:** The following general principles have been established to help determine the appropriateness of donations:

- A. *Preserve the integrity and artistry of the parks, trails, and open spaces.* Donations should be placed in a park to enhance the master plan and be part of the overall landscape design of the site.

- B. *Provide a "Quiet Reverence" instead of a public display.* Donations should allow the existing natural scenery and architecture to dominate. Donations should not detract from the quality of the visitor's experience or overpower the setting.
- C. *Less is better than more.* A conservative approach is warranted and great consideration must be given to site design if a donation is located in scenic or historic environs of parks, trails, and open spaces.
- D. *Incorporate Broad Community Values.* All donations should have significance that is readily apparent to the general public and not that of a small special interest group.

3. GUIDELINES FOR GENERAL CASH DONATIONS: The City and Keizer Parks and Recreation Advisory Board will work to visibly acknowledge cash donations in a manner that is appropriate for the given donation, that does not detract from the quality of a park or program, and that serves to encourage further donations to improve public facilities and programs. Sponsorships are temporary agreements with the City of Keizer for donations that fund events or recreational activities. The acknowledgement for sponsorships will be in the form of a sign and/or recognition published in event materials or other agreed upon recognition methods.

4. GUIDELINES FOR SPECIFIC CASH DONATIONS: The City may accept cash donations that the donor requires to be used for a specific project. Restricted cash donations will be carefully reviewed on a case-by-case basis. Projects will be approved only if they:

- A. Maintain or improve the public space consistent with its existing or planned character and use. It is important that the character of natural areas, athletic fields, playgrounds, picnic areas, meeting spaces, and other public areas be maintained and enhanced. It is important that if the donation is intended as a memorial that it not transform the site into a location that is perceived as a site of memorials.
- B. Are consistent with specific plans (if any) approved by the City for the proposed site. Only proposals that are consistent with such plans and advance the quality of the area as a public space will be approved.
- C. Involve acceptable liabilities, expenses, and maintenance obligations for the City of Keizer over the expected life of the donation. Any proposal that may have significant impact on financial or other resources, and has not been explicitly approved as part of an existing plan, must be approved by the City Council.

5. GUIDELINES FOR SPECIFIC NON-CASH DONATIONS:

A. Tree Donations

The City accepts trees or financial donations for trees when the following guidelines are met:

- 1. Locating a tree in the proposed site is appropriate and would preserve the integrity and aesthetics of the site.
- 2. Special location requests will be considered with the final location to be determined by the City.
- 3. Tree species and size must be approved by the City.

4. Donations may be made at any time of the year but actual planting will take place during the best time of year for survival; usually in the spring or fall.
5. The City of Keizer will install or arrange for installation of all approved trees. When agreeable to both the City and the donor, installation can be carried out by the donor or another approved installer.
6. Trees will be pruned and maintained by the City to the same standard as other trees in the park.
7. In instances where trees do not survive, tree replacements will be provided if the City was responsible for planting the tree. Replacement trees may or may not be of the same variety and in the exact location as that of the original donation.
8. Due to concerns over maintenance, vandalism, and the more natural setting associated with a living memorial, plaques may not be included as part of the tree donation program.
9. Should donors wish to participate in the planting of a memorial tree, or wish to host a commemorative ceremony, they may make arrangements with the City to do so. Donors are responsible for all ceremonial arrangements and associated costs.

B. Shelters, Table and Bench Donations

Shelters, benches, tables and other amenities of a similar scale enhance the beauty and utility of Keizer's parks and public spaces. In making donations for a specific amenity or site, the following guidelines apply:

1. Staff will work to identify existing benches and other site amenities which need to be replaced or installed. Donors are encouraged to provide amenities at these locations.
2. Although suggestions will be considered for particular locations, placement must be approved by the City. Final decisions as to location will be determined by the City in consultation with the donor.
3. All park amenities will be designed, constructed, and installed in a manner that meets the standards and requirements of the City. The City maintains a list of commercially available tables and benches approved for use in Keizer parks and their approximate cost.
4. The City of Keizer will install or arrange for installation of all approved site furnishings, and amenities. When agreeable to both the City and the donor, installation can be carried out by the donor or another approved installer.
5. The City of Keizer will maintain site furnishings and amenities according to the maintenance schedule for the selected park or public space.
6. If intended as a memorial, appropriate plaques may be attached to the amenity provided the following standards are met:
 - a) The size, placement, and wording of the plaque do not change or detract from the public use and enjoyment of the site.
 - b) The plaque materials, construction, and installation meet City standards for durability and maintenance.

- c) Should donors wish to plan a memorial or commemorative ceremony associated with a donated amenity, they may make arrangements with the City to do so. Donors are responsible for all ceremonial arrangements and associated costs.
- 7. If determined necessary by City, a financial donation covering the expected cost of the amenity, its installation, and a ten year maintenance plan shall be provided by the donor.
- 8. Keizer will maintain park amenities accepted as memorials for ten years in their original location, or in an area near their original location. After 10 years, the amenity may be removed or relocated without notice should park needs change.

6. DONATION PROCEDURES:

- A. Cash donations shall be made payable to the City of Keizer.
- B. Proposed non-cash or restricted cash donations must be submitted in writing on a form provided by the City. The form must contain a brief summary of the person who is being memorialized, if applicable.
- C. The City will review proposed donations and approve those that meet an appropriate need of Keizer parks or public spaces, that are appropriate for the site, are consistent with city principles regarding memorials and that meet applicable standards relating to design, materials, construction, and installation.
- D. Depending on the type of potential donation or memorial, other City Departments, the Parks and Recreation Advisory Board, the City Manager, the City Council, and others may review the proposal. Questions can include the desirability or consistency of a proposal within the context of existing plans, aesthetic impact, cost and maintenance implications for the City, liability, etc.
- E. Specific donations will be documented in writing. Once such documentation has been agreed to by a donor and the City, and the associated funding or materials associated with the donation received by the City, the City will proceed with arranging for final design (if needed) and installation.
- F. In no event shall any tree, shrub, other vegetation, shelter, bench, table, site furnishings or any other item of any type be placed on park or other public property without the express written consent of the City. If any item is placed without such permission, it is subject to removal without notice.
- G. As used herein, "the City" shall mean the City Manager or his/her designee.

7. MAINTENANCE/REPLACEMENT OF DONATED ITEMS:

- A. Maintenance of the landscaping at tree donation sites will be maintained by the City according to the maintenance schedule for the selected park or public space.
- B. Donated trees become City property. Donations made previous to the adoption of this document are to be maintained by the City during its salvageable life span.
- C. Donated park elements and/or their associated donation acknowledgement are City property. Accordingly, the City has the duty to maintain the donation only for the expected life cycle of the donation. If current information is on file, donor will be informed and given the opportunity to take further action at the expiration of the original life cycle.
- D. Existing memorials may be replaced by another memorial or removed at any time with the approval of the Keizer Parks and Recreation Advisory Board.
- E. Due to limited funding, donated park elements that are destroyed or damaged beyond repair will not be replaced. If appropriate, the City may repair such elements depending on funds being reasonably available.

8. GUIDELINES FOR DONATION NAMING RIGHTS: One of the most visible and sensitive forms of acknowledgement is the naming of a park or a facility within a park after an individual, company, or organization. The following process is for situations where new park land has been donated to the City or the funds for a specific major facility are donated. In an effort to treat all “naming” suggestions in a fair and open manner, and recognizing the potential for controversy surrounding such decisions, the following guidelines must be followed:

A. General Procedure for Naming Rights:

- 1. Naming suggestions from the public, advisory board members, organizations, and others should be made to the Parks Division in Keizer’s Public Works Department in writing. The information provided should include justification for the name in order to aid in considering the suggestion.
- 2. After review by the appropriate City staff, the proposal will be placed on the agenda of the Keizer Parks and Recreation Advisory Board and will be brought forward with a recommendation from City staff. Public input will be solicited via normal publication methods and time will be provided for public input at a designated Keizer Parks and Recreation Advisory Board meeting. Procedures for naming and renaming of parks will at a minimum include the provisions outlined below pertaining to the naming of city parks.
- 3. The Keizer Parks and Recreation Advisory Board recommendation will be forwarded to the Keizer City Council for final action and official designation.

- B. Criteria for Names: The following are criteria the Keizer Parks and Recreation Advisory Board will use in considering suggestions for names:
1. Names will be considered if appropriate for the park, facility, or amenity within a facility. The name must not duplicate, or be closely relate to, or pronounced similarly, to any other name within the Keizer system to minimize confusion to the general public; or be a name associated with a company whose business is deemed illegal; or be discriminatory or derogatory of race, gender, creed, religious or political affiliations, or other similar factors.
 2. To be recommended, names should be relevant to the item being named, be reviewed by other individuals, corporations, and organizations who have made significant contributions to the completion of the park or facility being named, and meet one or more of the following criteria:
 - a) Recognize a person or organization that has made an exceptional contribution to and a positive impact in the community, either through many acts over time or one exceptional contribution. Relevant contributions can include: significant funding or donations of material, time, and/or talent to build, maintain or develop a park or facility; donations enabling the acquisition, development or conveyance of land or facility; or other tangible or intangible contributions or positive impacts.
 - b) Highlight a relevant, important historical event, natural phenomenon or geographic location.
 - c) Names reflecting private business identities will be considered when it results from donations that made a park or facility available to the public that otherwise would not exist and reflects either the initial agreement concerning the donation and/or ongoing contributions helping to maintain or improve the park or facility. Names reflecting business donations will only be considered when the donation covers in excess of 50% of the costs associated with the facility.
 3. The City's commitments for names are only for the period of time specified in the associated agreements.

9. GUIDELINES FOR NAMING AND RENAMING OF CITY PARKS: This process is for non-donation naming or renaming situations. The following process for naming and renaming of City Parks shall be followed:

- A. Criteria: Park properties should be named for their location, or in memory of a deceased individual who has positively impacted the City of Keizer.
- B. Public Input: In the case of a Neighborhood park, include a question on a park survey that is distributed to the neighbors of the park, asking their ideas for a name. If the park is larger and would be considered a Community park, ideas for a park name could be asked in the local paper, City Newsletter or water bill.
- C. Parks and Recreation Advisory Board Review: All ideas will be reviewed by the Keizer Parks and Recreation Advisory Board and a recommendation forwarded to the City Council.

- D. City Council Decision: The City Council will receive from the Keizer Parks and Recreation Advisory Board a review of the possible park names along with the recommendation.
- E. Renaming: For the renaming of existing, named parks, the City Council may adopt a new name for a park after such review, recommendation the Parks and Recreation Advisory Board, and public input as the City Council may see fit without necessarily following Section 9(A) through 9(D) above.