



MINUTES
KEIZER CITY COUNCIL
Monday, April 13, 2026
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:03 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor
Lore Christopher, Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Joseph Lindsay, City Attorney
Melissa Bisset, City Recorder

Absent:

Soraida Cross, Council Vice President
Marlene Parsons, Councilor

DISCUSSION

The following Neighborhood Association Representatives were present:

- Patti Tischer, President, Greater Gubser Neighborhood Association (GGNA)
- Laura Daniel, Secretary, GGNA
- Tammy Kunz, President, Greater Northeast Keizer Neighborhood Association (GNEKNA)
- Jacqueline Green, Vice President, GNEKNA
- Griffin Walker, President, North West Keizer Neighborhood Association (NWKNA)
- Tammy Saldivar, Vice President, NWKNA
- Hersch Sangster, Community Liaison NWKNA
- Crista Medrano, Secretary, NWKNA
- Colleen Busch, President, Southeast Neighborhood Association (SEKNA)
- Don Davis, Vice President, SEKNA
- Rhonda Rich, President, West Keizer Neighborhood Association (WKNA)
- Mandi Hansen, Vice President, WKNA

- Carolyn Homan, Secretary, WKNA
- Kris Adams, Board Member, WKNA

a. Neighborhood Associations

Mayor Clark asked the neighborhood associations what they hoped to accomplish during this meeting.

Griffin Walker, President of Northwest Keizer Neighborhood Association (NWKNA), wanted to talk about ways that the City could help advertise Neighborhood Associations.

Rhonda Rich, President of the West Keizer Neighborhood Association (WKNA), was interested in discussing the Budget.

Tammy Kunz, President of the Greater Northeast Keizer Neighborhood Association (GNEKNA), shared that they were doing more outreach this year and were interested in discussing the Budget.

Don Davis, Vice President of Southeast Keizer Neighborhood Association (SEKNA), asked how they could be more involved.

Patti Tischer, President of Greater Gubser Neighborhood Association (GGNA), would like to improve the mapping of the individual Neighborhood Associations and the collective map.

Mayor Clark asked for feedback on the Neighborhood Association Ordinance.

There was a suggestion about potentially moving the joint Annual Neighborhood Association meeting to a different time, as it was a busy time for Budget requests and the Annual Report for the Council. There was discussion about moving the date of the Annual Work Session and potentially moving the timeframe of the Annual Reports.

Discussion ensued regarding the Annual Report being a calendar year, and it was noted that the Ordinance would be clarified to include a calendar year for the time period of the Annual Report. There was a suggestion to have the Annual Reports done between January 1st and the last day of February.

There were comments about the new City website and its capabilities for meeting notice subscriptions. There was a suggestion to add a "notify me" subscription for planning notices as well. The City Attorney would work on updated Code language regarding email subscriptions in Section 2-272.

There was a conversation about the limited amount of mail being received and where it was being delivered.

Discussion ensued regarding the capabilities of the Geographical Information System (GIS). The City would work on gathering numbers related to the number of residences and businesses in the Neighborhood Associations. There was a request for printable PDFs of the Interactive GIS map.

There was a request to provide a template for minutes to the Neighborhood Associations for Americans with Disabilities Act (ADA) accessibility compliance. There was a request to look at the website minutes and make sure that at least the last year was posted on the City website.

It was requested that Section 2-274 (h) be amended to include a regular review of the Bylaws. There was a suggestion to include a review of the Bylaws during the Annual Report every three years. City Attorney Lindsay suggested that templates also be provided for Bylaws and Annual Reports.

There was a request to have a large printed map of the Neighborhood Associations. There was a request to also have a standard paper copy-sized map as well.

There were suggestions for the City to post information about Neighborhood Associations quarterly on the City's social media accounts and provide a link for better exposure. There was a request to have one main calendar for the Neighborhood Associations or to include it in the calendar with all the City Board, Commission, and Committee meetings.

There was a suggestion to change the language on the Council Agendas to include Neighborhood Associations.

There was a request to include Neighborhood Associations meeting notices on the City's social media accounts.

The joint Neighborhood Association Community Fields Banner has received 10 scans since October. There was also a joint ad with the Chamber of Commerce, but it had not gone out yet, as there had been difficulties with the vendor. There had also been advertisements in Keizertimes, and there had been some difficulty. It was noted that Keizertimes was also going all digital.

Advertising options, including flyers, rack cards, direct bulk mailings, neighborhood boxes to distribute information, door hangers, yard signs, and drawings for a raffle, were discussed.

There was a comment that not all the areas in Keizer were covered by a Neighborhood Association.

It was noted that the Budget Committee did not want a joint budget for marketing and wanted to keep it in the individual Neighborhood Associations' budgets.

There were comments about the great West Keizer Neighborhood Association newsletter. A suggestion was made to capture the audience during National Night Out.

Discussion ensued regarding a citywide mailing, using postcards, that incorporated all the Neighborhood Associations.

National Night Out events in the Neighborhood Associations were discussed.

It was noted that there would be a joint work session of the Multi-Modal Safety Committee to review the Neighborhood Traffic Management Program.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:04 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____