



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Monday, June 1, 2026**  
**Robert L. Simon Council Chambers**  
**930 Chemawa Road NE**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 6:01 p.m.

**ROLL CALL**

Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Shaney Starr, Council President  
Soraida Cross, Council Vice  
President  
Kyle Juran, Councilor  
Daniel Kohler, Councilor  
Marlene Parsons, Councilor  
Lore Christopher, Councilor

**Staff:**

Adam Brown, City Manager  
Tim Wood, Assistant City Manager  
Shane Witham, Planning Director  
Joseph Lindsay, City Attorney  
Keare Blaylock, Public Works Director  
Tim Hein, Police Lieutenant  
Melissa Bisset, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS OF BUSINESS**

**a. PROCLAMATION: Lesbian, Gay, Bisexual, Transgender and Queer Pride Month**

Raylin McCormack, a junior at McNary High School and President of the S.A.V.E. Committee, presented on Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Month. Elaine Wilson, member of the Community Diversity Engagement Committee was also present.

Mayor Clark read the Proclamation recognizing June as LGBTQ Month. She presented the proclamation to Raylin McCormack.

**COMMITTEE REPORTS**

David Dempster, Member of the Multi-Modal Safety Committee, shared about the two Keizer Helmet Program grant requests and the discussion topics for the upcoming Joint Work Session with the Council. Mayor Clark noted that she had received some speeding complaints and would forward them to the Police Department. Council President Starr asked if there was a timeline on

the grant requests. It was noted that the grant requests would be on the June 15th City Council Meeting Agenda.

Deborah Sisco, Chair of the Keizer Public Arts Commission (KPAC), highlighted the Storm Drain Art Program, KPAC's budget, utility box wraps, murals, and involvement of students in future street art and mural efforts. There was a request to extend their current budget funds through September so they could finish some new art projects. There were comments about the increased attendance and volunteer participation during the Keizer Arts Association Arts Fair.

## **PUBLIC COMMENTS**

Krissy Hudson, Salem-Keizer School Board Member, commented about a petition that was being circulated related to safety. Ms. Hudson asked for public input to provide to the School District and hoped for a School Board Resolution to move forward with a safety change in the community. She asked that public comments be made at the upcoming School Board meeting. Mayor Clark noted that the City of Keizer had a contract with the Salem-Keizer School District.

Lieutenant Hein commented about the Detectives who attend regular meetings, conduct threat assessments with school staff, create safety plans, and share with the Police Department as needed. Ms. Hudson hoped to take steps for more security and expressed concern for student safety. Mayor Clark noted that she had received a draft policy and that the Police Department would review the policy and make comments. It was noted that the City of Keizer was the only agency that had school safety officers.

## **CONSENT CALENDAR**

- a. Approval of May 18, 2026 Regular Session Minutes**
- b. RESOLUTION - Authorizing an Amendment to the City Manager's Employment Contract**
- c. RESOLUTION - Authorizing an Amendment to the City Attorney's Employment Contract**

Council President Starr moved the City Council approve the Consent Calendar. Seconded by Councilor Kohler. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

## **PUBLIC HEARINGS**

*Mayor Clark opened the Public Hearings.*

Mayor Clark acknowledged the written comments provided by: Tammy Kunz, Greater Northeast Keizer Neighborhood Association President; Rhonda Rich, West Keizer Neighborhood Association President; Francis Kessler, Keizer; and Patti Tischer, Greater Gubser Neighborhood Association President.

Erik Andersson, President and Kip Morris, Strategic Economic Development Corporation

(SEDCOR), provided information about SEDCOR. There was a comment about the recent report reflecting job growth in the Marion and Polk County region. There was discussion about economic development.

Tammy Kunz, Greater Northeast Keizer Neighborhood Association (GNEKNA) President, shared their formal opposition to the reduction of funds. She shared about the variety of languages they offered, commented on how the reduction would impact GNEKNA. She noted they would begin hybrid meetings in September.

Rhonda Rich, West Keizer Neighborhood Association (WKNA) President, shared that she had submitted a written report and that they had spent \$1,204. She asked for the Council to consider a \$1,200 budget. She estimated in the past year they had approximately \$1,000 in donations and 1,563 volunteer hours. She noted that each Neighborhood Association used their funds differently. There were comments about the WKNA food barrel program. They had used their funds primarily for communication.

Colleen Busch, Southeast Keizer Neighborhood Association (SEKNA) President and Don Davis, SEKNA Vice President, provided a document that included their work and a listing of the funds they spent and the donations received. The partnership with Southeast Community Center was discussed. Communication between SEKNA and the School District was discussed.

Jennifer Palanuk, Keizer United Chair, felt that the attendees at Keizer United would not notice a change in the transition from no longer being operated by Salem Leadership Foundation. Ms. Palanuk noted that she was establishing an advisory team from various sectors to review how Keizer United had been hand out money. It was noted that there were over 40 representations at each meeting. She shared about the success of the first KeizerQuest. She felt that if the City did not fund Keizer United it would still take place. It was noted that the Keizer Chamber Foundation and Keizer United did not currently have an agreement in place. Ms. Palanuk stated that Keizer Chamber Foundation would be serving as the fiscal agent.

*With no further testimony, Mayor Clark closed the Public Hearing.*

**a. ORDINANCE - Relating to Water Rates; Amending Keizer Code Section 42-65**

Assistant City Manager Tim Wood summarized the staff report.

There was a question about the Water Master Plan and if the rate increase considered the additional reservoir. Mr. Wood shared that it did not.

Council President Starr moved to adopt an Ordinance No. 2026- Relating to Water Rates; Amending Keizer Code Section 42-65. Councilor Kohler seconded. Motion passed unanimously as follows upon first reading:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION - Amending the Stormwater Utility Fee; Amending Resolution R2014-2504; Repealing R2026-3644**

Assistant City Manager Tim Wood summarized the staff report.

There was a question about the Claggett Creek Wetland Enhancement Project and the Waterline Replacement Project. Mr. Wood commented on the timing. Public Works Director Blaylock explained that it had been in the Total Maximum Daily Load (TMDL) plan for a long time and that there had been pressure from the Department of Environmental Quality (DEQ) to take action on the project. Ms. Blaylock explained the consequences of not doing the project.

Council President Starr moved to adopt Resolution R2026- Amending the Stormwater Utility Fee; Amending Resolution R2014-2504; Repealing R2026-3644. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. **RESOLUTION - Amending the Multi-Family City of Keizer Parks Services Fee; Repealing Resolution R2025-3587**

Assistant City Manager Tim Wood summarized the staff report.

It was noted that the proposed rate included going per meter per door. The capital projects were noted.

Council President Starr moved to adopt Resolution R2026- Amending the City of Keizer Parks Services Fee; Repealing Resolution R2025-3587. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. **RESOLUTION - Declaring the City's Election to Receive State Revenues  
RESOLUTION - Certifying that the City of Keizer Provides Four or More Municipal Services**

Assistant City Manager Tim Wood summarized the staff report.

Council President Starr moved to adopt Resolution R2026- Declaring the City's Election to Receive State Revenues. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Council President Starr moved to adopt Resolution R2026- Certifying that the City of Keizer Provides Four or More Municipal Services. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

There was a ten minute recess.

e. **RESOLUTION** - Adopting the Fiscal Year 2026-27 Budget, Making Appropriations, and Imposing and Categorizing Taxes

Assistant City Manager Tim Wood summarized the staff report.

There were questions about the budget note related to Keizer United and grant funds related to how they were structured under Keizer Chamber Foundation.

There would be a supplemental budget in the future to move the appropriations for Keizer Public Arts Association.

Council President Starr requested that the budget note related to Keizer United clarify that no funds from the \$2,000 allocation would be expended until an approved Memorandum of Agreement (MOA) was in place with the Chamber Foundation. The MOA should address administrative requirements, insurance and liability coverage, administrative fees, and include the Keizer United advisory team.

Council President Starr asked the Council to consider the \$400 in marketing with KeizerTimes for the Neighborhood Association.

Council President Starr moved to fund the Neighborhood Associations' joint marketing request in the amount of \$400 for advertising in the KeizerTimes. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Cross, Starr, Christopher, and Parsons (5)

NAYS: Kohler, Juran (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark moved that the City Council continue our Membership with SEDCOR in the amount of \$5,000. Motion died for lack of a second.

Council President Starr moved to adopt Resolution R2026- Adopting the Fiscal Year 2026-27 Budget, **as amended**, Making Appropriations and Imposing and Categorizing Taxes. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE ACTION**

a. **ORDINANCE** - Relating to Elections; Creating Keizer Code Chapter 15

City Attorney Joseph Lindsay summarized the staff report. Discussion followed regarding advisory votes.

Mayor Clark's commented that by being non-binding, it means that the City Council would be putting something on the ballot and wouldn't be required to follow the will of the voters, and she had a real problem with that. She believed that the voters have the authority to defer measures and that decision should be made by them. Mayor Clark explained that she had a hard time to ask for an advisory vote and then commit to following the outcome of the election. She could not in good conscience put something on the ballot that was vague and felt that it would add to the lack of confidence that people already have in the election process. Mayor Clark could not support this.

There was a suggestion to add that it would need to be part of a general election rather than a special election.

There was a question about the requirement for the Council to vote tonight, if the four Cities that had been researched, what the advisory vote had been for, and if they had followed the vote. There was a request for more information. There was a request to find out which Cities in Oregon have an advisory vote option.

Discussion ensued regarding the timing of when an Ordinance becomes law in unanimous versus non-unanimous vote in relation to the timing of the General Election.

Council President Starr felt that it was very important to have a list of comparators and what they were doing.

Council President Starr moved to adopt an Ordinance No. 2026- Relating to Elections; Creating Keizer Code Chapter 15. Councilor Kohler seconded. Motion failed as follows:

AYES: Cross, Kohler, and Christopher (3)

NAYS: Clark, Parsons, Starr, Juran(4)

ABSTENTIONS: None (0)

ABSENT: None (0)

## **OTHER BUSINESS**

There was no other business.

## **STAFF UPDATES**

Assistant City Manager Wood reported that there was a new company for utility bill payments.

City Recorder Bisset announced that the first day to file as a candidate for the Mayor, and Councilor Positions #4, 5, and 6 was June 3rd. She invited interested candidates to contact her directly to schedule a time to pick up a candidate packet. Ms. Bisset shared that there was information on the City's website regarding the upcoming election.

Public Works Director Blaylock reported that a no parking sign, around the fire hydrant on Hidden Creek, was painted.

City Attorney Joseph Lindsay reported on the extreme drawdown at Detroit Lake. Marion County asked about the City's support, absent of joining a lawsuit where the City was not yet alleged to have been harmed. The City could also take a lesser form of participation by passing a resolution

of support that the organization's general counsel could potentially reference in court motions and legal pleadings. There was Council consensus to move forward with supporting the effort to stop the extreme drawdown.

There was a request to have the information available for future Councils to make the decision.

## **COUNCIL MEMBER REPORTS**

Mayor Clark and the Councilors each reviewed the events and meetings that they had attended, as well as upcoming events. Mayor Clark announced that she would be announcing her resignation on the SEDCOR board.

## **AGENDA INPUT**

### **Monday, June 8, 2026 - 6:00 p.m.**

City Council Work Session - Keizer Community Fields Association/ Synthetic Turf Fields

### **Monday, June 15, 2026 - 6:00 p.m.**

City Council Regular Session

### **Monday, June 29, 2026 - 6:00 p.m.**

City Council Work Session - Event Center Pricing and Policy Update

### **Monday, July 13, 2026 - 6:00 p.m.**

City Council Work Session - Police Services Fee - Equivalent Service Unit (ESU) Modeling

### **Monday, July 27, 2026 - 6:00 p.m. – Joint Meeting with Multi-Modal Safety Committee**

City Council Work Session

### **Monday, August 10, 2026 - 6:00 p.m.**

City Council Work Session - League of Oregon Cities Policy and Legislative

### **Monday, August 24, 2026 - 6:00 p.m.**

City Council Work Session - Fluoride

## **ADJOURNMENT**

Mayor Clark announced that the Keizer City Council would be meeting in Executive Session pursuant to ORS192.660 (2) (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660 (2) (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. The Council would not be taking any action after the executive session.

Mayor Clark adjourned the meeting at 9:08 p.m.

MAYOR:

APPROVED:

\_\_\_\_\_  
Cathy Clark

\_\_\_\_\_  
Dawn Wilson, Deputy City Recorder

Minutes approved: \_\_\_\_\_