MINUTES
KEIZER CITY COUNCIL
Monday, July 6, 2026
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Present:	Staff:
Cathy Clark, Mayor	Adam Brown, City Manager
Shaney Starr, Council President	Tim Wood, Assistant City Manager
Soraida Cross, Council Vice President	Shane Witham, Planning Director
Kyle Juran, Councilor	Joseph Lindsay, City Attorney
Daniel Kohler, Councilor	Keare Blaylock, Public Works Director
Marlene Parsons, Councilor	Andrew Copeland, Police Chief
Lore Christopher, Councilor	Garrett Klever, Human Resources Director
	Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

There were no special orders of business.

COMMITTEE REPORTS

a. Volunteer Coordinating Committee Recommendation for the Parks & Recreation Advisory Board and the Multi-Modal Safety Committee

City Recorder Melissa Bisset summarized the staff report.

<u>Council President Starr moved the City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Liam Stitt to the Parks & Recreation Advisory Board and Lazlo Montoya Mendoza to the Multi-Modal Safety Committee as the Youth Liaisons for school year 2026-2027. Councilor Kohler seconded. Motion passed unanimously as follows:</u>
AYES: Clark, Kohler, Starr, Juran, Christopher, and Parsons (6)

NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Cross (1)

Michael Welsh, Multi-Modal Safety Committee (MMSC) Member, provided a summary of the most recent MMSC meeting.

It was noted that Councilor Cross had arrived at the meeting.

PUBLIC COMMENTS

Mayor Clark summarized the written comments.

Council President Starr discussed having a tracking document of complaints for the Multi-Modal Safety Committee.

Kris Lawyer, Joys of Living Assistance Dogs (JLAD), shared the work of JLAD and about their upcoming graduation. She noted that this year they would be including the fundraiser with their graduation.

Jane Tichenal, Keizer, hoped that the Council remained transparent, honest, and committed to integrity. She expressed concern about investigations not following proper procedures; encouraged collaboration among Council members; requested consistent procedural guidance from the City Attorney; and encouraged residents to stay informed, engaged, and participate in upcoming elections.

CONSENT CALENDAR

a. Approval of June 15, 2026 Regular Session Minutes

<u>Council President Starr moved for approval of the Consent Calendar Items a, b, d, and e. Councilor Kohler seconded.</u>
<u>Motion passed as follows:</u>
AYES: Clark, Starr, Cross, Juran, Kohler, Christopher, and Parsons (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Items c and f were pulled from the Consent Calendar.

b. Event Center Fee Waiver - Joys of Living Assistance Dogs (JLAD) Graduation

This item was approved under the Consent Calendar.

c. <u>RESOLUTION</u> — Declaring the House at 4860 Bailey Road Northeast, Keizer, Oregon to be Surplus and Authorizing its Demolition

Councilor Christopher mentioned that the City of Keizer would be partnering with Keizer Fire on a learn-to-burn with the house.

<u>Council President Starr moved the Council adopt Resolution R2026- Declaring the house at 4860 Bailey Road Northeast, Keizer, Oregon to be Surplus and Authorizing its Demolition. Councilor</u>

Kohler seconded. Motion passed as follows:
AYES: Clark, Starr, Cross, Juran, Kohler, Christopher, and Parsons (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

d. RESOLUTION - Restating the City of Keizer Cafeteria Plan Under Section 125 of the Internal Revenue Code

This item was approved under the Consent Calendar.

e. RESOLUTION - Amending the 2020-2030 Public Art Master Plan; Repeal of Resolution R2026-3653

This item was approved under the Consent Calendar.

f. RESOLUTION - Supporting Marion County's Action Regarding Drawdown of Detroit Lake

Council President Starr moved the Council adopt Resolution R2026- Supporting Marion County's Action regarding drawdown of Detroit Lake. Councilor Kohler seconded. Motion passed as follows:
AYES: Clark, Starr, Cross, Juran, Kohler, Christopher, and Parsons (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

PUBLIC HEARINGS

There were no public hearings.

ADMINISTRATIVE ACTION

a. Concierge Surcharge for Solid Waste Service for High Density Housing

City Manager Adam Brown summarized the staff report.

Greg Dipman, Valley Recycling and Disposal, and Marcus Gerber, Loren's Sanitation Service, explained that the service to move the carts to the curbs would be available for anyone who wanted it. If they did not want the additional service, they would need to bring it to the curb. It was noted that there was a hardship exemption.

Council President Starr moved that the Keizer City Council direct staff to work with Loren’s Sanitation and Recycling, Inc. and Valley Recycling Disposal, Inc. and return to the City Council with a proposed amendment to the solid waste hauling rate schedule adding a concierge surcharge for high-density housing and similar developments where standard automated roadway service is not feasible. Councilor Kohler seconded. Motion passed unanimously as follows:
AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. <u>RESOLUTION</u> - Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing Resolution R2025-3602

Assistant City Manager Tim Wood summarized the staff report.

<u>Council President Starr moved to adopt Resolution R2026- Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing Resolution R2025-3602. Councilor Kohler seconded. Motion passed unanimously as follows:</u>
AYES: Clark, Cross, Kohler, Starr, Juran, Christopher, and Parsons (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. Verda Lane Traffic Corridor Options

Public Works Director Keare Blaylock summarized the staff report. Discussion followed regarding the speed limits near the roundabout on the south portion of Verda. There was discussion about speed tables and the process for petitioning Oregon Department of Transportation (ODOT) when asking for changes to the speed limit. The current project south of Dearborn was anticipated to be done in the fall.

The inconsistency in speed limits were discussed. The importance of safe routes to school for children was highlighted. There was a suggestion to also look at a flashing beacon. It was noted that the Neighborhood Traffic Management Plan (NTMP) would be reviewed and updated.

Discussion ensued regarding traffic citations.

On the South end of Verda, there could be a speed study, and the City could petition ODOT for the speed to be reduced. It was noted that there would be a new flashing beacon on both sides of Verda at Alder.

There was consensus by the Council to direct staff to move forward with the placement of the flashing speed signs as recommended by the traffic engineer.

Ms. Blaylock continued discussing the staff report related to the North end of Verda. There was a comment about on-street parking and how it provides traffic calming. Discussion ensued regarding speed tables and the NTMP.

There was discussion about gathering feedback from the neighborhood residents, the previous placing of stop signs in the Gubser Neighborhood, and dynamic traffic signs.

Ms. Blaylock explained that Verda Lane was planned as an alternate North-South route and that permanent traffic changes could affect long-term traffic patterns by diverting traffic to River Road. She recommended deferring permanent changes until the Transportation System Plan (TSP) process was complete while considering interim measures in the meantime.

There was a request to also add street trees as a traffic-calming measure. Ms. Blaylock would review the tree inventory. If trees are placed, the property owners would be responsible for the nearby sidewalks.

d. <u>RESOLUTION</u> - Adopting User Fees for the Keizer Rapdis Park Artificial Turf Fields; Repeal of Resolutions R2024-3506 and R2025-3571

There was a ten-minute recess at 7:38 p.m. The meeting resumed at 7:49 p.m.

City Manager Adam Brown provided a history of the sinking fund concept and the Requests for Proposals related to the management and operations of the turf fields.

Mr. Brown commented that Sports Facilities Companies would be coming to provide a six-month report at the July 20th City Council Meeting and asked that the Council wait to provide direction until after that time.

There was discussion about the timing of the rate increases in relation to a potential change in management. It was noted that the fees aligned with the baseball/ softball fees at Keizer Little League. There was a suggestion to look at the fees annually.

<u>Council President Starr moved to adopt Resolution R2026- Adopting User Fees for the Keizer Rapids Park Artificial Turf Fields; Repeal of Resolutions R2024-3506 and R2025-3571. Councilor Kohler seconded.</u>

There was a question about where the additional $20 per hour would be going. Mr. Brown explained that it would go into Keizer Community Field Association's (KCFA's) bank account. Concern was expressed about how the funds would be used, and there was a question about whether the money could be directed to the sinking fund and maintenance.

<u>Councilor Christopher asked for a friendly amendment to dedicate the additional revenue to the maintenance and replacement of the turf through a sinking fund.</u>

Discussion ensued on the possibility of KCFA wanting to hire additional staff, where the additional funds would go, and if they could be dedicated to the sinking fund. The proposed amendment was clarified as follows:

<u>Councilor Christopher proposed a friendly amendment to allocate the $20 fee increase by directing $10 to field maintenance and $10 to a sinking fund, and to require quarterly reports to include itemized expenditures. Because the friendly amendment was not accepted, Councilor Christopher then made a motion to amend.</u>

Clerk's Note: The amendment language has been consolidated and edited for clarity while preserving the substance of the discussion and the proposed amendment.

Councilor Cross felt it would be fiscally irresponsible to raise the fees and give them to KCFA when they couldn't provide adequate documentation of its expenditures, so she would be a no vote.

Councilor Kohler commented on the increase for primetime. Mr. Brown estimated the increase would generate approximately $15,000 or more per quarter under the proposed shoulder-time incentive structure.

It was noted that there was different leadership by KCFA and that there were very frequent conversations about the management of the turf fields. Council President Starr did not have concerns about the use of the extra revenue from the increased fees because there were good communications and check-ins now in place.

Councilor Christopher withdrew her motion to amend. She stated that she was not comfortable raising the rates at this time without knowing who would be managing the fields going forward.

Councilor Kohler felt it was the right thing to do as they were asking for the increase.

It was noted that KCFA was now using QuickBooks for their accounting, and there should be improvement.

Mayor Clark called for the question. Motion passed as follows:
AYES: Clark, Kohler, Starr, Juran, and Parsons (5)
NAYS: Cross and Christopher (2)
ABSTENTIONS: None (0)
ABSENT: None (0)

e. Change in the Management and Operations of the Keizer Synthetic Turf Fields at Keizer Rapids Park

City Manager Adam Brown asked that the Council wait to amend the contract with The Sports Facilities Companies (SFCs) at this time, and there would be a presentation by SFCs at the next Council meeting. Council President Starr asked that all avenues be explored related to the lost revenues from the tournaments that were pulled.

OTHER BUSINESS

There was no other business.

STAFF UPDATES

Chief Copeland reported on BLAST Camp, noting that it was a huge success. He thanked all those involved in making it a success. He shared that 56 fireworks calls were responded to, and there were 13 citations issued. There were comments about the Wall of Honor.

Public Works Director Blaylock reported that there was an open recruitment for the Water Division Manager.

Planning Director Witham reported that challenges to the State's scenario planning process had not delayed the City's Transportation System Plan (TSP) grant or planning process. Mr. Witham shared that revisions requested by the City's Legal Department had been submitted to the State, and they anticipated bringing the agreement to the Council for consideration at a future meeting. He noted that work with the State and the Oregon Department of Transportation (ODOT) was continuing with progress expected within the month.

City Attorney Joseph Lindsay reported that the Resolution of Support would go to the County the following day.

COUNCIL MEMBER REPORTS

Mayor Clark and the Councilors reviewed the events and meetings that they had attended as well as upcoming events. It was noted and appreciated that the Police Department Cadet Program had placed flags over the weekend. There was a new mural at Los Dos Hermanos.

AGENDA INPUT

Monday, July 13, 2026 - 6:00 p.m.
City Council Work Session - Police Services Fee - Equivalent Service Unit (ESU) Modeling

Monday, July 20, 2026 - 6:00 p.m.
City Council Regular Session

Monday, July 27, 2026 - 6:00 p.m.
City Council & Multi-Modal Safety Committee Joint Work Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:44 p.m.

MAYOR:	APPROVED:
______________________	______________________
Cathy Clark	Dawn Wilson, Deputy City Recorder

Minutes approved: ________________________