



MINUTES
KEIZER CITY COUNCIL
Monday, July 13, 2026
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor
Marlene Parsons, Councilor
Lore Christopher, Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Joseph Lindsay, City Attorney
Andrew Copeland, Police Chief
Melissa Bisset, City Recorder

Absent:

Soraida Cross, Council Vice President

DISCUSSION

a. Police Services Fee Presentation

It was noted that the City had spoken with the Keizer Chamber of Commerce regarding Police Services Fees.

Assistant City Manager Tim Wood presented on the Police Services Fee by providing an overview and explaining the types and sizes of accounts.

Mr. Wood shared the Police Services Fee increases for each type of account pursuant to Resolution R2026-3670.

There was discussion about the delinquency fee and the Senior/ Head of Household Low Income rate.

There was discussion about potentially indexing the fees in the future.

Mr. Wood reviewed the Police Services Fee using the Level Rate Structure with Commercial billed Equivalent Service Units (ESUs) for upcoming fiscal years, noting how the fee would impact businesses based upon the business type and size.

Mr. Wood explained that Police Services Fees were generally tied to water accounts, which may serve multiple businesses, and that water service cannot be disconnected for nonpayment of the fee.

Mr. Wood explained that there was approximately \$20,000 of flexibility in the commercial fee model before any reductions would need to be offset by increasing rates elsewhere.

The size of an ESU was discussed.

Mr. Wood explained the timing of the restructuring of the fees.

It was noted that under the current model, businesses at one ESU would be paying less than residential. There was some Council interest in having a minimum be the same as a residential rate. Under the current model, there would be a three-month window where the one ESU business rate would be lower than the individual and then the rate would be the same in January.

There was discussion about the one through three ESU businesses. It was noted that convenience stores were in the one through three ESU accounts. It was noted that the convenience stores had a high call volume. Mr. Brown reviewed the calls for service numbers.

Chief Copeland shared that more than five calls per month were something that needed more attention.

Mr. Wood listed some of the businesses that fell into the one through three ESUs category.

Discussion ensued about calls for service.

Louis Risewick, President of the Keizer Chamber of Commerce, and Jonathan Thompson, Keizer Chamber Board Treasurer and Co-Chair of the Government Affairs Committee shared that they were both business owners and Keizer residents—and that they would be paying both as business owners and residents. Mr. Thompson asked if something could be done for the businesses in the one through six categories and if there could be a cap put on the fee for larger businesses. He also asked if houses of worship and sports parks could have a reduced rate.

Chief Copeland shared about calls for service to houses of worship.

Mr. Thompson asked about the rate being combined for four, five, and six ESU rates and suggested they pay at the four ESU rate.

Volcanos Stadium was discussed regarding the number of ESUs and how often they were open for business.

Discussion ensued regarding a potential cap for businesses with a large number of ESUs.

Mr. Wood shared that he had looked at a variety of models.

It was noted that the Police Fee Task Force had recommended a fee model with increasing ESU charges as ESU values increased, and it was asked whether staff had modeled the inverse approach, in which businesses with higher ESU values would pay a lower per-ESU rate while smaller businesses would pay a higher rate. Mr. Wood commented that an inverted model had been explored during the modeling process but was not pursued because it did not gain traction.

Mr. Wood also clarified that the modeling did not include grouping businesses into ESU ranges while charging the lowest ESU rate within each group.

The Council reached consensus to have staff prepare additional ESU fee modeling that included the following:

- A "floor" (minimum fee)
- Alternative cost groupings for businesses with one to six ESUs
- An inverted, graduated fee structure to evaluate potential impacts on larger businesses

The Council expressed a preference that staff use a percentage-based approach rather than fixed dollar amounts when preparing the modeling because it would be easier to work with.

It was noted that schools were not included in the commercial category and were assessed similarly to residential accounts. It was noted that the School District has a significant contract with the City to pay for Police Services. Marion County and Keizer Fire District were also treated similarly to residential.

Gratitude was expressed to the Police Department, City staff, and the Police Fee Task Force for their work.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:29 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____