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## **KEIZER PARKS & RECREATION ADVISORY BOARD** **AGENDA**

**Tuesday, June 11, 2024, 6:00 PM**  
**Keizer Civic Center**

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
  - a. April 2024
3. **APPEARANCE OF INTERESTED CITIZENS**
  - a. Representative with the Salem Cricket Club ~ Asking for Support for a Cricket Field and Practice Cages
  - b. Picture of Street Trees submitted by Michael De Blasi
4. **NEW/OLD BUSINESS**
  - a. **Parks Reports:**
    - Mike Pantalone ~ *Northview and Country Glen*
    - Clay Rushton ~ *Bair and Chalmer-Jones*
    - Bob Shackelford ~ *Meadows and Bob Newton*
    - Chair Matt Lawyer ~ *Ben Miller and Mike Whittam*
    - All ~ *Keizer Rapids Park*
5. **STAFF REPORT**
  - a. **TURF FIELDS UPDATE**
6. **COUNCIL LIAISON REPORT**
7. **OTHER BUSINESS**

- a. **A Long Range Planning Task Force Meeting was scheduled for November 12th. Would the Parks Board like to Cancel or Reschedule its November meeting? If you'd like to reschedule, Tuesday, Nov. 5th & 26th are available.**

## **8. ADJOURNMENT**

### **Next Board Meeting: July 9th**

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**MINUTES**  
**KEIZER PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, April 9, 2024**  
**Keizer Civic Center**

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:00 p.m. Attendance was noted as follows:  

|                                                                                                                                                                                               |                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Present:</b><br>Matt Lawyer, Chair<br>Lisa Cejka, Vice Chair<br>Tanya Hamilton<br>Gwen Carr<br>Michael Pantalone<br>Clay Rushton<br>David Loudon<br>Bob Shackelford<br>One Vacant Position | <b>Staff Present:</b><br>Robert Johnson, Parks Division Manager<br>Dawn Wilson, Deputy City Recorder<br><br><b>Council Liaison Present:</b><br>Councilor Kohler |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|

  
**Absent:**  

|                                |
|--------------------------------|
| <b>Council Liaison Absent:</b> |
|--------------------------------|
- 2. VOLUNTEER APPRECIATION ~ Jane Herb** Jane Herb, on behalf of the Volunteer Coordinating Committee, read the Volunteer Recognition Proclamation and thanked Keizer Parks and Recreation Advisory Board for their dedication and ongoing volunteer efforts benefiting the City of Keizer and distributed cookies as a token of appreciation.
- 3. APPROVAL OF MINUTES**
  - a. March 2024** Lisa Cejka moved for approval of the March 2024 Minutes. Gwen Carr seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford, and Lawyer in favor and one vacant position.
- 4. APPEARANCE OF INTERESTED CITIZENS** Jacqueline Green, Keizer resident, asked about the Parks Advisory Board helping the neighborhood associations with the Little Libraries in Claggett Creek Park. Chair Lawyer shared that as long as Parks Director Robert Johnson has space for it, this Board would help them. He said that the challenge was who stewards and maintains them. Those spaces also need to have books. Ms. Green said that the neighborhood associations would

support the Little Libraries. Chair Lawyer said that they could apply for a matching grant.

Ms. Green asked about funds for planting at Kennedy and Northview Terrace for flower planter boxes. Chair Lawyer said that Kennedy would be with the school, but this Board could help with Northview Terrace. Mr. Johnson shared that they just put in a new sign and they could start with that area.

Ms. Green asked what could be planted in Claggett Creek Park. Chair Lawyer encouraged her to talk with Mr. Johnson and the Environmental Team.

Councilor Kohler suggested finding a student to apply for a youth grant.

*Navaeh Music*, Youth Liaison for the Community Diversity Engagement Committee (CDEC), asked about revamping the Carlson Skate Park by addressing the painting over portions of the park that tend to be more slick than the cement, which could cause injuries. They would also like to host events there to increase engagement with the younger generation. If the events occur on a public meeting date, the younger generation could attend those meetings. They also hope to divert attention from drug usage. Another idea is the make cement fixes to the cracks for safety purposes and to have covers over the bowls for when its raining so that it's not out of use so often. She asked for resources to help them.

Chair Lawyer commended Ms. Music for moving forward with the issue and apologized for not following up with her. He said that he would partnership with Lisa Cejka to help the youth.

*Jacob Montley*, Keizer resident, said that he frequents the Carlson Skate Park and supports Ms. Music's ideas because it would improve the level of respect by the children.

## 5. NEW/OLD BUSINESS

### a. Parks Reports:

**Mike Pantalone** ~ *Northview and Country Glen*

Mike Pantalone reported on Northview and Country Glen and both were soggy. The toys were in good shape at Country Glen, and there's a table with a couple of boards that have dry-rotted.

**Clay Rushton** ~ *Bair and Chalmer-Jones*

Clay Rushton reported on *Bair* and *Chalmer-Jones*, and they both look really good. He asked the youth in the audience about ideas to help with the graffiti in the parks.

**Bob Shackelford** ~ *Meadows and Bob Newton*

Ms. Music believes that adding signs about cameras, cameras, and a tagging wall would help decrease tagging.

Chair Matt Lawyer ~ Ben Miller and Mike Whittam

Mr. Montley believes that adding cameras, lights, and artwork on the ground would detour tagging.

All ~ Keizer Rapids Park

Bob Shackelford reported on *Meadows* and *Bob Newton* with both being spongy. There's some fence issues at Bob Newton. He sent letters to everyone surrounding the Bob Newton Park and offered that they contact him if they see anything needed in the park.

Chair Matt Lawyer reported on *Ben Miller* and *Mike Whittam*. He loves the new playground at Ben Miller.

Lisa Cejka reported on *Keizer Rapids Park* that the groundbreaking held there had a good turnout and the park is beautiful with the river down, sun out, and spring blooms. Bob Shackelford reminded folks to clean up after their dogs in the dog park.

**b. Transit Service to Support Keizer Rapids Park ~ Action Item**

Chair Lawyer shared that there's no transit service from Chemawa and Windsor area to Keizer Rapids Park. With continued success with KeizerFest and the new turf fields, this is a good opportunity to provide this service. Transit would look at their model to see how this would fit in. If this Board makes a motion, then it would be a start for the City Manager and Public Works to move forward with this possibility and engage with the City Council.

Lisa Cejka moved as a body vote to support City Council actively working on getting transit service to Keizer Rapids Park. Seconded by Gwen Carr. Motion passed as follows: Cejka, Pantalone, Carr, Hamilton, Loudon, Shackelford, and Lawyer in favor and Rushton abstained and one vacant position.

Bob Shackelford feels that if this Board gets the City on board, it would be a great thing to get more people in the park.

isa Cejka said that with all of the concerts in the park this would be a good opportunity for transit.

Councilor Kohler stated that the Council support would probably help.

The next step would be for City Manager Adam Brown and Public Works Director Bill Lawyer to write a Staff Report.

## **6. STAFF REPORT**

- a. Turf Fields Update** Parks Division Manager Robert Johnson reported that they have been doing a lot of mowing. The majority of the dirt work was done at Keizer Rapids Park. The area where the fields are have been cemented and treated. The six Pickleball Courts are officially out for bid. He hopes that it would be a summer time project to wrap up in August. A new parking lot would also be

included near the Pickleball Courts.

*Adam Stevenson*, Salem resident, stated that the wide open spaces are helpful in the Carlson Skate Park so that the skater isn't being intrusive on another activity or damaging the property.

Mr. Johnson shared that a replacement drinking fountain would be installed at Ben Miller Park. Bark dust was blown-in at Chalmer Jones and Ryan J. Hill Memorial Park. He reminded everyone that there are still picket orders available for Keizer Rapids Park at The Big Toy and would be open through the end of the month.

Mr. Johnson passed out "Our River" stickers, which was to support a Learned Fish Event at Keizer Rapids Park on May 11th. Jenny Ammon, with the Environmental Division, would be coordinating this event along side of other groups, such as Northwest Steelheaders and Marion County Sheriffs Marine Board. This event would be teaching people of all ages how to cast, fish, techniques, gear, tying knots, the types of fish in the area, and all basic fishing fundamentals. This would be the very first type of teaching with no actual fishing in a body of water.

## **7. COUNCIL LIAISON REPORT**

Councilor Kohler reported on the Southeast Keizer Neighborhood Association that they love all the Ben Miller updates. They suggested adding some older kids toys so that the younger kids toys wouldn't wear out so fast.

Councilor Kohler asked about a covered pavilion, such as a pull-barn, to be added at the Keizer Rapids Park on the other side of The Big Toy where the soil was for the KeizerFest and other activities. The building would need to be large enough for the KeizerFest use. Mr. Johnson said that he doesn't believe it was in the old or current Master Plan. The Master Plan could be amended to add this request by starting at this Board to make a recommendation to Council.

Mr. Shackelford spoke on the cost of tents that the Chamber of Commerce spends. He supported the idea, and suggested renting it out. Mr. Johnson added that parking and access should be included if this building idea would be added to the Master Plan.

Chair Lawyer would like to see a plan and the traffic impact before moving forward with making a recommendation for a Master Plan amendment.

Lisa Cejka expressed concern on disturbing the wild life and nature, as well as the added maintenance work for staff.

Tanya Hamilton expressed concern about creating an event space and would like to see a park space remain.

**8. OTHER  
BUSINESS**

Chair Lawyer invited folks to attend the May 4th event that Jenny Ammon spoke about at the last meeting, which was to identify trees. He said that the Civic Center cleanup was great. He expressed appreciation to everyone who helped.

**9. ADJOURNMENT**

Meeting adjourned: 7:08 p.m.

Minutes approved: \_\_\_\_\_

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# THE POWER OF URBAN TREES

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46°C

34°C

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