



**MINUTES
KEIZER CITY COUNCIL**

**Monday, May 20, 2024
Robert L. Simon Council Chambers
Keizer, Oregon**

CALL TO ORDER Mayor Clark called the meeting to order at 7:22 p.m.

ROLL CALL Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Soraida Cross, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Youth Councilor Grayton
Woodard

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shane Witham, Planning Director
Joseph Lindsay, City Attorney
Bill Lawyer, Public Works Director
Andrew Copeland, Police Chief
Melissa Bisset, City Recorder

Absent:

Robert Husseman, Councilor

FLAG SALUTE Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS** Alice Ward and Kessy Balos, McNary High School seniors who are Marshallese with the Islander Club, performed a dance representative of their culture in honor of Asian American, Native Hawaiian, and Pacific Islander Heritage Month.

**COMMITTEE
REPORTS** There were no committee reports.

PUBLIC COMMENTS There were no public comments.

PUBLIC HEARING There was no public hearing.

**ADMINISTRATIVE
ACTION**

a. Solid Waste City Manager Adam Brown introduced representatives from the solid waste

Hauling Rates

haulers from Lorens Sanitation and Recycling, Inc. and Valley Solid Waste Management Corporation, operating as Valley Recycling & Disposal, Inc. Mr. Brown explained the representatives would be presenting their request for adjustments to the solid waste collection rates and, if the Council wished, they could direct staff to schedule a public hearing to receive feedback on the proposed amendments.

John Sullivan, General Manager with Lorens Sanitation, introduced Dan Strandy, and welcomed Chief Financial Officer Shawn Edmonds, as their new Chief Operating Officer with Mid-Valley Garbage & Recycling Association.

Councilor Cross recused herself from the discussion as her husband had worked for Lorens Sanitation for the past 28 years.

Mr. Strandy presented the information included in the City Council Packet. The representatives presented their request for a rate change on July 1, 2024, and January 1, 2025. They provided a history of rate adjustments and proposed introducing a 95-gallon, garbage cart for full service.

Discussion ensued regarding recycling and the new proposed service.

Mayor Clark thanked Lorens Sanitation and Recycling, Inc. and Valley Solid Waste Management Corporation for their community support.

Council President Starr moved that the Keizer City Council direct staff to set and advertise for a public hearing to be held on June 3, 2024, for the purposes of receiving feedback on proposed solid waste rate amendments.

Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Kohler, Starr and Juran (5)

NAYS: None (0)

ABSTENTIONS: Cross (1)

ABSENT: Husseman (1)

**b. ORDINANCE -
Second reading of
Ordinance
Relating to the
Recognition of
Neighborhood
Associations;
Repeal of
Ordinance No. 93-
257**

City Attorney Joseph Lindsay summarized the staff report. Mayor Clark thanked the Neighborhood Associations and the Council for their work on updating the Ordinance.

Council President Starr moved to adopt an Ordinance 2024 Relating to the Recognition of Neighborhood Associations; Repeal of Ordinance No. 93-257. Councilor Reid seconded. Motion passed unanimously as follows upon second reading:

AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

c. RESOLUTION -

Police Chief Andrew Copeland briefly updated the Council on the status of

Authorizing the City Manager to Purchase Camera Equipment and Licenses for City Parks

the License Plate Readers and Body cameras. He then summarized the staff report. Sergeant Avetisyan provided details on the locations of the cameras.

There was discussion about adding cameras at the Artificial Turf Fields and procurement rules and laws related to purchasing additional cameras.

Council President Starr moved to adopt Resolution R2024- Authorizing the City Manager to Purchase Camera Equipment and Licenses for City Parks. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

d. RESOLUTION - Authorizing the City Manager to Enter Into an Agreement with Cherry City Electric for Parks Camera Electrical Work

Public Works Director Bill Lawyer summarized the staff report. Discussion followed regarding signage for cameras in the parks.

Council President Starr moved to adopt Resolution R2024- Authorizing the City Manager to Enter into an Agreement with Cherry City Electric for Parks Camera Electrical Work. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

e. Motion to move forward with Settlement with Keizer Tier 1 & 2 Employees with PERS

City Manager Adam Brown summarized the staff report.

Council President Starr moved that the Keizer City Council direct the City Manager and staff to work directly with PERS to correct the subject salary reporting issue. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

CONSENT CALENDAR

Councilor President Starr moved that the Keizer City Council adopt the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Kohler, and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

a. Approval of April 29, 2024 City Council Work Session Minutes.

**b. Approval of May
6, 2024 City
Council Regular
Session Minutes.**

OTHER BUSINESS

There was no additional business.

STAFF UPDATES

City Manager Brown commented about the upcoming Memorial Day.

Chief Copeland provided an update on the hiring process for lateral police officers and entry-level applicants. He shared that Lieutenant Wenning spent time notifying all apartment complexes about the new towing ordinance.

Public Works Director Lawyer shared an update related to the Traffic Safety, Bikeways, and Pedestrian Committee motions that were brought to the City Council's attention on April 1, 2024. The first motion was to modify the bike lanes along Lockhaven Drive to include a buffer for westbound bikes and move the bike lane away from the curb for eastbound bicycles. Staff has requested a cost estimate for a study and a recommendation from DKS and Associates. The cost of the study was \$8,500, and staff's recommendation was not to move forward with that study because it meets current bike lane striping standards.

The second recommendation was to modify the bike lanes on Chemawa Road NE near River Road for westbound bicycles by adding green paint striping. Mr. Lawyer requested an estimate for a study and recommendation from DKS and Associates, and the cost was \$6,500. He recommends not moving forward with that study because applying green paint is an ongoing maintenance issue with the paint wearing off extremely fast, and there are no other options for the specific location.

The third recommendation was to construct a better curb and sidewalk on Keizer Road from Verda Lane, east to the end of the existing sidewalk. The estimate from the City's engineering firm is about \$153,000 to design and construct, which does not include property acquisition and was not in the 2024/25 fiscal year's budget. He asked for the City Council to guide him on the priority of this project. Council President Starr requested quarterly updates on Mr. Lawyer's projects so they could better prioritize projects.

Planning Director Witham stated that there was an open house on the Scenario Planning process, in which the City has a partnership with Marion County and the City of Salem, that would be held at the Marion County Courthouse.

City Attorney Joseph Lindsay commented on the Keizer Budget Committee meeting being imaginative, creative, and had a lot more engagement from the Committee than he has seen in the past. He believes that the City's has

a good end product as a result of a lot of compromise and imagination.

**COUNCIL MEMBER
REPORTS**

Mayor Clark and the Councilors each reviewed the events and meetings that they had attended as well as some upcoming events.

Mayor Clark commented on the recent passing for Tony Grove and highlighted his contributions and having one of the biggest hearts for the community. She requested that comments and memories be sent through the Application for Volunteer of the Quarter for an Award that would be presented to Mr. Grove's daughter and her husband. This would be a small way of saying thank-you to someone who made a big difference in the community.

AGENDA INPUT

Monday, June 3, 2024 - 7:00 p.m.
City Council Regular Session

Monday, June 10, 2024 - 6:00 p.m.
City Council Work Session - Procurement, part II

Monday, June 17, 2024 - 7:00 p.m.
City Council Regular Session

Monday, July 1, 2024 - 7:00 p.m.
City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:09 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."