



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, July 9, 2024
Keizer Civic Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
Michael Pantalone
David Loudon
Bob Shackelford
One Vacant Position

Absent:

Clay Rushton

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder

Council Liaison Present:

Mayor Cathy Clark

Council Liaison Absent:

Councilor Kohler

2. APPROVAL OF MINUTES

- a. June Minutes** Lisa Cejka moved for approval of the June 2024 Minutes. Mike Pantalone seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Hamilton, Loudon, Shackelford, and Lawyer in favor with Rushton absent and one vacant position.

- 3. APPEARANCE OF INTERESTED CITIZENS** Tammy Kunz, Greater Northeast Keizer Neighborhood Association, shared an upcoming Fun Friday event on July 19th and a Community Cafe' on September 3rd.

4. NEW/OLD BUSINESS

- a. Parks Reports:**
Tanya Hamilton: Tanya Hamilton reported that *Ryan J. Hill* looks great and clean | *Willamette Manor* looks beautiful and was quiet. There were some old logs that seemed out of place.
Ryan J. Hill & Willamette Manor
Gwen Carr: Gwen Carr reported that *Claggett Creek* looks great, except for briquettes that were burned near the Dearborn side bathrooms | *Clearlake* looks good.
Claggett Creek &

Clearlake
David Loudon:
Wallace House &
Keizer Little
League
Open Position:
Hidden Creek &
Northridge
Lisa Cejka: Palma
Ciea & Sunset
All ~ Keizer
Rapids Park

Tanya Hamilton reported that *Hidden Creek* looks great.

Lisa Cejka reported that *Palma Ciea* looks fantastic and the renovated path was beautiful | *Sunset* looks fabulous and someone had hidden some fabric-wrapped rocks all over the park | *Wallace House* looks great and the parking lot stripes were painted | The *Keizer Rapids Park* Amphitheater looks great.

Matt Lawyer reported on *Keizer Rapids Park* about the multi-use fields on the backside of the new shelter, there was a car that got stuck, and he requested some large boulders to be added as barriers to keep cars out.

Liam Stitt reported on *Keizer Rapids Park* and didn't see any vandalism and said that the poison oak sign was in poor condition.

5. STAFF REPORT

a. TURF FIELDS UPDATE

Parks Division Manager Robert Johnson reported that the turf fields are being finished with the infill on the Eastern side. The gravel grating was being finished on the Western side to prepare for the turf to be added. Mulching was being done to prepare for seeding.

Keizer Rapids Park experienced a large amount of fire works.

Wallace House Park would be mowed next week in effort to reduce the fire danger.

A fence section was hit by a vehicle over the weekend between Keizer Rapids Park and Knife River rock quarry.

6. COUNCIL LIAISON REPORT

Mayor Clark reported on the Fourth of July being loud with legal and illegal fireworks, and she expressed her appreciation of Keizer Police Chief Copeland for the additional law enforcement on the Fourth of July.

The parks cameras were approved by the City Council and moving forward with the purchase of cameras for six parks this fiscal year to help with curbing graffiti and other incidents. Discussion ensued on the fine limits and cost of maintenance for repairs and graffiti removal. The enforcement was for compliance and reduction in incidents. It was noted to consider the lights and overall hours in the parks so that the Parks Rules could be amended only once.

Mayor Clark shared that with the heat wave, she appreciated lawns being mowed and that the City monitors the hot days to possibly post signs for no cooking fires in the parks. She shared the summer concert series the Keizer Rapids Park.

7. OTHER

BUSINESS

- a. **A Long Range Planning Task Force Meeting was scheduled for November 12th. Would the Parks Board like to Cancel or Reschedule its November meeting? If you'd like to reschedule, Tuesday, Nov. 5th & 26th are available.** Lisa Cejka moved to let the Long Range Planning Task Force have the Parks Advisory Board's November 12th date and enjoy the holidays and come back in December. Seconded by Gwen Carr. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Hamilton, Loudon, Shackelford, and Lawyer in favor with Rushton absent and one vacant position.
- b. **Update on the Gold Star Memorial at the Ryan J. Hill Park ~ Upcoming Council Meeting** Parks Division Manager Robert Johnson shared that staff would like to know if there was a preferred location in the Ryan J. Hill Park for the memorial. Tanya Hamilton would like to have the monument in the center of the park where the broken-down fountain was located. Mr. Johnson had extreme concerns about the big tree's root base causing the concrete to buckle long-term.

Discussion ensued about removing the giant Sequoia or the fountain, so the monument could be installed. It was suggested to create a space that leads to the other kiosks by balancing out the design. Mr. Johnson said that the fountain had been broken down for over 10 years and would need to be excavated and required special equipment for safety purposes and a proper fix.

Chair Lawyer summarized that there was a consensus for the monument to replace the broken fountain and removal of the tree. Mr. Johnson confirmed that volunteers could handle the demolition of the fountain. Mayor Clark clarified that this recommendation would go back to the City Council for staff to craft an agreement for the location of the monument.

Chair Lawyer reported that the Salem Cricket Club representative attended the last Parks Board meeting, and Mr. Lawyer referred him to Hersch Sangster who was the Chair of the Marion County Parks Board.

It was noted that the Parks Tour would be September 9th.

Chair Lawyer expressed appreciation for an awesome and brilliant Public Works Day that was very well attended.

8. **ADJOURNMENT** Meeting adjourned: 7:00 p.m.

Minutes approved: August 13, 2024

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