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KEIZER PARKS & RECREATION ADVISORY BOARD **AGENDA**

Tuesday, October 10, 2023, 6:00 PM
Keizer Civic Center

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - a. August Meeting Minutes**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. GRANTS**
 - a. Request by Carol Phipps with the West Keizer Neighborhood Association.**
- 5. NEW/OLD BUSINESS**
 - a. Request from Keizer Public Arts Commission to place 'Rosalie's Silly Cows' Signage and sculpture in Claggett Creek Park.**
 - b. Parks Reports:**
 - Mike Pantalone: Sunset & Bob Newton
 - Clay Rushton: Bair & Hidden Creek
 - Vacant Position: Keizer Little League & Northview
 - Matt Lawyer: Chalmers-Jones & Clearlake
 - All: Keizer Rapids Park
- 6. STAFF REPORT**
- 7. COUNCIL LIAISON REPORT**
- 8. OTHER BUSINESS**

a. Board Member Reporting to Council: Lisa Cejka, Monday, October 16

9. **ADJOURNMENT ~ NEXT MEETING: NOVEMBER 14TH**

Reminders: Next Board Meeting: November 14, 2023

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, August 8, 2023
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Vice Chair Lisa Cejka called the meeting to order at 6:06 p.m.
Attendance was noted as follows:

Present

Tanya Hamilton, Chair
Lisa Cejka, Vice Chair
Katie Brady
David Loudon
Gwen Carr
Matt Lawyer

one position vacant

Absent

Michael Pantalone
Clay Rushton

Council Liaison Present

Councilor Kohler

Staff Present

Robert Johnson, Parks Division
Manager
Dawn Wilson, Deputy City Recorder

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the July 2023 Minutes. Lisa Cejka seconded. Motion unanimously passed as follows: Cejka, Loudon, Carr, Lawyer, Hamilton and Brady in favor, with Pantalone and Loudon absent, and one position vacant.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Ben Miller Park – Add Fence: Mr. Robert Johnson shared that Mayor Clark asked for a fence to go up along Ben Miller Park along Alder and presented a general layout. Discussion ensued by board and talked about the Alder stop sign being active and drivers not stopping. Maybe look at having fence continue on Beebe. Goal is to slow kids down with alternative, such as a log or t-gate without a fence so parents can catch up. Matt Lawyer suggested tabling the issue so that members can visit the area – and have more discussion on-site during the parks tour on September 11th.

Plan Parks Tour:

- Ben Miller Park – Mr. Johnson recommends that the members visit this park because of all the updates made.
- Robert would like the Parks Members to choose two other parks.
- Little League Park hasn't been visited recently and haven't received a report on the improvements. Lisa Cejka offered to visit this park and report back to the Parks Board.
- Keizer Rapids Park has improvements with a new food pod and irrigated turf field.

- Bob Newton hasn't been visited recently and would be on the list for the following year to visit so committee will have a before and after viewing of future improvements.

Councilor Kohler moved for recommendation to tour Keizer Rapids, Ben Miller, and Bob Newton Parks on September 11th. Katie Brady seconded. Motion unanimously passed as follows: Cejka, Carr, Lawyer, Hamilton, Rushton and Brady in favor, with Pantalone and Loudon absent, and one position vacant.

Members agreed to meet at Keizer Rapids Park – at the Amphitheater for dinner at 5:30 and will start tour at 6:00pm.

Parks Reports:

- **Lisa Cejka** reported on *Sunset Park* – no fires or smoking. Beautiful little park near Sunset and is always packed. | *Keizer Rapids Park* - there are many spots where people have built small fires along the river bank, a lot of cigarette butts, and expressed concern.
- **Tanya Hamilton** reported on *Bob Newton* looks great and is heavily used due to the trash and is cleaned up by staff the next day. | *Meadows Park* - looks great. | *Hidden Creek* – looks great.
- **Matt Lawyer** reported *Bair Park* and it looks great. | *Clear Lake* – looks great and needs some mowing of weeds near the houses. | *Chalmers Jones* – great as always, kids playing and wearing helmets, and no major incidents. No issues on the splash pad.
- **Katie Brady** reported on *Keizer Rapids Park* – needs a new sign for no swimming and fishing, and it's already on order.

STAFF REPORT: Robert Johnson reported that

Clear Lake – We constructed a gravel pad on the backside of the neighborhood where children walk to school. We will seek quotes for paving to hopefully have done later this year.

Funding may come from a bikeways fund rather than parks.

Ben Miller – Seeing lots of great usage already. Grass seed is growing and will install some boulders and fancy things up.

Graffiti at Keizer Rapids Park – Staff caught the graffiti artist along with Keizer Police Department. Mr. Johnson sent 120 pictures to the Police Department. Hopefully, he'll have to do community service for the Parks Department or serve on the board.

Splash pad has been working well and we have just a few more weeks for it to run.

Matt Lawyer asked about having splash pad open outside of schedule. City relies on staff or temporary person. Finishing Ben Miller Park while there's less traffic is first priority. Mr. Lawyer would like to see the hours expanded next week due to the super-hot days. If Robert can add more hours to please let members know so they can place that on social media.

Tanya Hamilton brought up the drinking fountain situation stated by *Susan Ramsdell* at the Little League. Mr. Johnson met with the citizen and looked at some alternate options. The woman will talk with some local plaque makers, and everything is now all sorted out.

COUNCIL LIAISON REPORT: Councilor Kohler asked about the multi-use fields, are we going out for bid, and would like an update. Mr. Johnson said that he thinks they're trying to get a partial plan for a bid but doesn't know any details.

OTHER BUSINESS:

Lisa Cejka reminded everyone of KeizerFest at Keizer Rapids Park, which is really fun and lots of opportunities. Matt Lawyer talked about the food pod and music that the Chamber sponsored. Everything is so good.

Katie Brady reported to the Art Commission on the Legal Graffiti walls, and they will take this on. Citizen Tom Homan will speak at their meeting. Tanya Hamilton said that the Arts Commission has a broader opportunity and once this is off the ground, then the Parks Board could have another conversation.

Board Member Reporting to Council: Lisa Cejka, Monday, August 21

- Cancel September Regular Meeting?

Matt Lawyer moved to cancel the September 12th meeting due to the Parks Tour on September 11th. Lisa Cejka seconded. Motion unanimously passed as follows: Cejka, Carr, Lawyer, Hamilton, Rushton and Brady in favor, with Pantalone and Loudon absent, and one position vacant.

ADJOURNMENT ~ Meeting adjourned at 6:41 p.m.

Next Meeting: October 10, 2023

Approved: _____

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Tuesday, October 3, 2023 11:30 AM
To: Wilson, Dawn
Subject: Parks Improvement Matching Grant Program Application - New Form Submission for Keizer, Oregon

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

A new submission has been received for Parks Improvement Matching Grant Program Application at 10/03/2023 11:30 AM

Name of Organization or Individual: West Keizer Neighborhood Association

Address & Phone: President: Rhonda Rich [REDACTED] [REDACTED]

Email: [REDACTED]

Project Director: Carol Phipps

Address & Phone: [REDACTED]

Project Director Email: [REDACTED]

Proposed Park Site: Willamette Manor Park, hillside planting north side of the toys and tennis courts.

Is the project identified in the current Parks Master Plan?: Yes

Estimated project start date:: October 18th 2023

Estimated project completion date:: October 31st 2023

BUDGET (Donations):

Parks Board Matching Grant Donation: \$388.50

Private Cash/Material Donations: \$100 in private donations for plant fertilizer, delivery of Bark Mulch, and signage to "Please keep off of the hillside"

Corporate Sponsorship: 0

Labor (estimated value): \$1,250 for 50 hours of labor (estimated)

Total Project Value: \$1,748.50

Will a recognition sign be required?: No

Type of Project (check all that apply): Park Rehabilitation

Project Description :

In the spring of 2023, WKNA planted 135 kinnikinnick 1 gallon plants on the north hillside of Willamette Manor Park, with the help of the matching park grant from the City of Keizer parks department. The hillside was weeded and covered in jute to prevent erosion. Plants were planted, fertilized, and watered regularly throughout the spring and summer by the West Keizer Neighborhood Association. Unfortunately, approximately 65 plants did not take a strong enough root to survive. This was partially due to persons stepping on them and possibly because it wasn't the optimal season to plant. The West Keizer Neighborhood Association is asking to plant 55 new one gallons kinnikinnick plants this fall, in hopes that these plants will become established and thrive in the spring. The plantings that have taken hold are doing well and helping to prevent erosion on the hillside. Grant monies requested for the following: \$247.50 for 55 1 gallon kinnikinnick (\$4.50 each, price quoted from Rocky Mountain Nursery, Independence Oregon); \$141.00 for 3 yards of bark mulch (\$47.00 per yard for dark hemlock - least amount of splinters - from Highway Fuel in Salem) Private donation monies provided for the following: \$50.00 for plant fertilizer for both new and established plants \$40.00 for mileage delivery of bark mulch (based on the current federal rate of 65.5 cents per gallon) \$20.00 for signage to ask persons in the park to "Please keep off of the hillside) our last signs were stolen. \$1,250.00 based on 50 hours of work at \$25.00/hr. for labor - weeding, planting, fertilizing, mulching, and occasional watering if needed. Our project has received many compliments and encouragement from the local community. People have shared their appreciation for the beautification and erosion prevention that these plantings provide. The West Keizer Neighborhood Association is grateful for the opportunity to volunteer in their community.

Signature (electronic signature accepted):

Carol Phipps - West Keizer Neighborhood Association

Additional information:

No File Uploaded

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