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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA

Tuesday, October 8, 2024, 6:00 PM
Keizer Civic Center

1. CALL TO ORDER

2. APPROVAL OF MINUTES

a. **August Minutes**

3. APPEARANCE OF INTERESTED CITIZENS

a. **Proposed Keizer Public Art Policy Submitted by Tammy Kunz - GNEKNA**

4. NEW/OLD BUSINESS

a. **Parks Reports:**

Mike Pantalone ~ *Northview and Country Glen*

Clay Rushton ~ *Bair* and *Chalmer-Jones*

Bob Shackelford ~ *Meadows and Bob Newton*

Chair Matt Lawyer ~ *Ben Miller* and *Mike Whittam*

All ~ Keizer Rapids Park

5. STAFF REPORT

a. **TURF FIELDS UPDATE**

6. COUNCIL LIAISON REPORT

7. OTHER BUSINESS

a. **Keizer Rapids Park ~ New Pickleball Court Rules**

b. <u>2025 Parks Board Meetings</u>:

1) There is a Budget Committee meeting on May 13th - move the meeting to May 6th or May 27th or cancel it?

2) Cancel the Sept. 9th meeting because of the Parks Tour on Sept.8th?

3) Nov. 11th is a holiday - move the meeting to Nov. 18th or cancel it?

8. ADJOURNMENT

Reminder ~ **Next Board Meeting: December 10th** (the November meeting was Cancelled)

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."

MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, August 13, 2024
Keizer Civic Center

1. CALL TO ORDER

CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:01 p.m. Attendance was noted as follows:

Present:
Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
Michael Pantalone
Clay Rushton
David Louden
Bob Shackelford

Absent:
One Vacant Position

Staff Present:
Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder
Joseph Lindsay, City Attorney

Youth Liaison:
Liam Stitt

Council Liaison Present:
Councilor Kohler

2. APPROVAL OF MINUTES

a. July Minutes

Lisa Cejka moved for approval of the July 2024 Minutes as amended. Tanya Hamilton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Louden, Shackelford, and Lawyer in favor and one vacant position.

3. APPEARANCE OF INTERESTED CITIZENS

Kevin Olsen, Keizer, reported on the Keizer Rapids Park and the small dog sign doesn't define a small dog, and he would like the City to post the rules on small dogs, so the Police Department can enforce the rules. The American Kennel Club defines small dogs as 40 pounds or less and suggested the City use the same definition. Parks Division Manager Robert Johnson shared that it would be helpful to have a sign defining small dogs, as this has come up before. Chair Lawyer asked Mr. Johnson for a staff recommendation.

City Attorney Joseph Lindsay shared that Mr. Olsen could submit a letter to Council, speak at a Council meeting, the staff liaison could prepare a staff

report, or this Committee could include this request in its report for a potential rule change within the Parks Rules so that there's interaction with the Police Department on reportable offenses. Chair Lawyer encouraged Mr. Olsen to write to the Council or speak at a Council meeting.

4. NEW/OLD BUSINESS

a. Parks Reports:

Mike Pantalone ~ *Northview and Country Glen*

Mike Pantalone reported that *Northview and Country Glen* are in very good shape. There wasn't any vandalism or graffiti. Country Glen's path along the creek on the blacktop has a bump and asked about it being leveled out.

Clay Rushton ~ *Bair* and *Chalmer-Jones*

Clay Rushton reported that *Bair* looks amazing. | *Chalmer-Jones* has an enormous tree branch that needs to be removed.

Bob Shackelford ~ *Meadows and Bob Newton*

Bob Shackelford reported that *Bob Newton* looks great. The pickleball people are starting to park in the alley that a resident uses to get his RV onto and off of his property.

Chair Matt Lawyer ~ *Ben Miller* and *Mike Whittam*

Chair Matt Lawyer reported that *Ben Miller* looks great. Mr. Johnson reported work coming up on the hillside at the *Mike Whitam*.

All ~ Keizer Rapids Park

Lisa Cejka reported on *Palma Ciea* and appreciated the work of Austin Foster with the Park's Division. There were now straw wattles along the jute cloth and shared that all of the work on the path was wonderful.

Liam Stitt bicycled to all the parks in Keizer. **Keizer Rapids Park** had lots of people using it.

b. Advisory Vote of Keizer Parks Regulations Ordinance

Discussed out of order.

There was a unanimous consensus to move up the staff report on the Advisory Note of Keizer Parks Regulations Ordinance, item 4b in front of 4a and then extend the Appearance of Interested after the presentation of 4b.

Mr. Lindsay summarized the staff report and highlighted some of the changes that included the lighting times, the use of the fields, controlling activities, and exclusive use would be by the City of Keizer or a managing organization. Mr. Johnson added that the Members should keep in mind the time that folks need to be out of the park while considering the time that the lights go off.

Mr. Johnson shared that there was a dim mode on the lights that would be programmed, which could act as a pre-warning to folks on the field. The lights are supposed to be the best lights to keep light pollution from traveling long distances.

The Committee returned to the Appearance of Interested Citizens to comment.

Carol Phipps, Keizer West Neighborhood Association, shared that they have concern about the lights turning off at 10:00 p.m. and people don't leave immediately. Therefore, there was noise with people playing and staying until 10:00 p.m. They would like clarity with playing to end of games and have the lights dim at 9:00 p.m. This would prevent activities from going over time and would allow time for folks to clear the park. She asked about having a time in couple months to review the lighting times.

Steve Brooks, Keizer, shared his concern about the lights and noise pollution. He lives on the park and loves the park. He doesn't want the giant lights in his skylight. He was concerned about enforcement and shared the same concerns as Rhonda Rich. He feels that the lighting creates additional usage of the park hours.

Ruth Ann Fry, Keizer, shared that she agrees that the 9:00 p.m. time for the lights to turn off and was also concerned about the noise.

Kim Steen, Keizer, shared that she loves living on a park. She shared the thoughts of everyone who spoke before her. She was concerned about the timing of the lights. She asked about parking lot lights and agrees that 9:00 p.m. should be the time the lights go off. She would like to see a probationary period to review the lighting times. Ms. Steen shared concern about the additional activity the lighting would bring.

Mr. Johnson commented that parking lot lights could be a problem and also be beneficial. He said that the lights could be strategically programmed. Councilor Kohler asked what other facilities would be doing with their lighting.

Carolyn Homan, Keizer, shared that tournaments occur on Fridays and Saturdays. She feels the potential for seven days a week and 9:00 p.m. for the lights to go off would be reasonable. There's a lot of cheering and car engine sounds. She would like to see some sort of re-visiting of the rules to be built in.

Ellen Marsh, Keizer, agrees with the probationary period to revisit the situation, the 9:00 p.m. time for the lights to go off, and wants enforcement for after-hours activities.

Chair Lawyer asked about having the vendor do a light pollution study at the nearest house on all four corners to the field and furthest house.

Lisa Cejka shared concern about children entering the parks after hours like

magnets when the lights are on.

Liam Stitt asked about lights in the parking lots. Mr. Lindsay clarified that the parking lot lights would only serve the artificial turf fields.

Chair Lawyer expressed appreciation for Keizer West Neighborhood Association attending this meeting. There would be an opportunity for public comment on an ordinance for the City Council to adopt.

Chair Lawyer proposed the idea that all programming for practices and games be completed by 9:00 p.m., lights dimmed at 9:15 p.m. and shut off at 9:30 p.m. This would apply only when the turf fields are reserved for purposes of play. In terms of general use, the light times would fall under the Parks Rules and close at dusk. If there's a reservation, and the players violate this rule, they would be warned and if this happens a second time, they could lose privileges for a certain amount of time.

Mr. Lindsay commented that it would be best to start the enforcement at the beginning, and that enforcement language could be included in a contract with an external managing organization.

Tanya Hamiton suggested having the lights go off at 8:00 p.m., seven days a week and that events could have a permit to play until 9:00 p.m.

Bob Shackelford thought it wouldn't be a good idea to pass a complicated ordinance before the fields were used.

Clay Rushton recommended that the Committee make a temporary decision with the lights going off at 9:00 or 9:30 p.m. and revisit the rules in 60 to 90 days.

Based upon the discussion on the artificial fields' lighting, Mr. Lindsay summarized that all programming games would be completed or stopped by 9:00 p.m., lights dimmed at 9:15 p.m., and lights completely off no later than 9:30 p.m. If not scheduled, then no lighting after dusk. This notion was that the City wouldn't invite people to think the whole area was open if nobody was scheduled to play,

Ms. Cejka requested to include an enforcement piece in the Request for Proposal (RFP). Mr. Johnson agreed that this could be added and offered to attend another Parks Advisory Board meeting to discuss the enforcement piece.

Mr. Shackelford requested signs be posted on the artificial turf rules.

Mr. Lawyer requested to have the rules and when the fields would be reserved posted online.

Upon further discussion, Mr. Lindsay re-summarized that the artificial lighting section on page 28, 5b, where it states that artificial turf fields will close, all programming and games will be completed by 9:00 p.m., lights will be dimmed at 9:00 p.m., lights will be off no later than 9:30 p.m. One subsection could be added, that reads: If not scheduled, then no lighting will occur after dusk.

Lisa Cejka moved that the artificial lighting section on page 28, 5b, where it states that artificial turf fields will close, all programming and games will be completed by 9:00 p.m., lights will be dimmed at 9:00 p.m., lights will be off no later than 9:30 p.m. and all other changes in the ordinance. Add one subsection that reads: If not scheduled, then no lighting will occur after dusk. Bob Shackelford seconded. Motion passed unanimously as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Louden, Shackelford, and Lawyer in favor and one vacant position.

Mr. Lindsay commented that this item would be coming to a City Council meeting.

5. STAFF REPORT

a. TURF FIELDS UPDATE

Parks Division Manager Robert Johnson shared that most of the construction was done for the turf fields, the parking lot would be paved, and a large pile of dirt would be relocated to the KeizerFEST location.

Mr. Lindsay shared that they were trying to get a managing group and how the City would be providing interim services.

Mr. Johnson report on the pickleball courts. Construction happened quickly. The slab was poured with cables included to keep the slab from cracking long-term. They are on schedule to be completed by the end of September with courts open for usage in October. This should take pressure off the other pickleball courts by not having cars parking in the alleyway.

6. COUNCIL LIAISON REPORT

Councilor Kohler shared that there was an application from Marion County for a Community Prosperity Initiative Grant in order to have a pavilion at Keizer Rapids Park. This would serve community events, recreational activities, cultural events, emergency management area and shelter, youth and community programs, community resident events, and KeizerFEST. This would probably be a five-year plan to have the pavilion built.

On September 7th at 9:00 p.m., there would be a group at the Wallace House Park as part of the National Day of Service. They would be relocating and planting trees, adding wood chips to trails, and sculpting activities. Everyone was invited.

7. OTHER

BUSINESS

a. Parks Tour (a List of Previously Toured Parks is attached) ~ Choose the 2024 Parks to Visit

The Committee discussed which parks to tour this year. There was a consensus to tour the following parks on Monday, September 9th:

- Keizer Rapids Park
- Ryan J. Hill Memorial Park
- Keizer Little League Park

David Louden would be doing the City Council report.

8. ADJOURNMENT

Meeting adjourned: 7:30 p.m.

Minutes approved: _____

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Tammy Kunz

GNEKNA

8/13/24

Keizer Public art policy;

The Purpose is to promote Art throughout Keizer, acquisition, Construction, Restoration, and design programs for art in our communities from Parks to the streets.

Goals and Objectives of the Public Art Program

Develop a program which contributes to and enhances community identity and pride; while provide the highest quality artwork available, promoting excellence and demonstrating diversity and variety of media. This can enhance the volunteerism we are known for and help meet the needs pf Keizer as we grow to, increase public exhibition opportunities for artists who live or work in the City of Keizer Oregon.

Areas of need are to encourage public participation and interaction with public spaces, kindling, and awareness of how surroundings impact experience; while we work to enrich the public environment for both residents and visitors through incorporation of the arts. This means art in and around Keizer from parks to communities where art is displayed. As each communities want to enhance the way they look or youth groups display art, from pour skate parks to art panels.

Throughout history art has been instrumental in creating unique public places that have yielded physical, social and economic benefits for a community. These guidelines outline the processes for selecting, commissioning, placing, maintaining and deaccessioning artworks purchased through the City of Keizer as we have displays throughout our city. This also enhances the pride and spirit and volunteerism in our communities.

Ways we can be encouraging early collaboration with artists on planning or design teams that contribute to the revitalization of neighborhoods and redevelopment areas throughout the region. Encouraging public dialogue about art and the various roles of artists. Encouraging the preservation of cultural traditions, including public

agency and community representatives in the selection process. Building the collection through gifts and donations. While ensuring proper cataloguing of the Public Art Collection is also a vital part of this process.

Criteria to be used for acquisition of artwork by either purchase or commission shall include: 1. Artistic quality. Strength of the concept, vision and craftsmanship of the artwork. 2. Context. The architectural, historical, geographical and/or socio-cultural context of the site. 3. Media. All art forms including disciplines and media that are temporary and which survive only through documentation after the life of the piece has ended. 4. Longevity. The structural and surface soundness and inherent resistance to theft, vandalism, weathering, and excessive maintenance or repair costs. 5. Public Safety. Meets City building, electrical and other codes for safety. 6. Diversity. Artwork that is diverse in style, scale, and media, and ranges from experimental to established art forms; also refers to artists from assorted backgrounds and ranges of experience. 7. Feasibility. Artist's ability to successfully complete the work as proposed based on experience, durability of materials, project budget, timeline, and city/county zoning/construction/design guidelines. 8. Duplication. Artwork is unique and an edition of one or of a limited edition.

Public Art Murals Program Murals approved as part of the Public Art Murals Program must remain in place for a minimum of three to five years. Additional criteria for approving public art murals include: 1. Artistic merit. Demonstrated strength of artist’s concept and craftsmanship as well as originality of proposed mural; appropriateness of scale to the wall upon which mural will be painted/attached and/or to the surrounding neighborhood; and architectural, geographical, socio-cultural and/or historical relevance to the site scale. 2. Community Support. General support/advocacy from building owner/user, surrounding neighborhood, adjacent businesses and arts community. 3. Feasibility. Demonstrated ability to complete the proposed mural on time and within budget.

COLLECTIONS MANAGEMENT AND MAINTENANCE OF PUBLIC ART A. Keizer Art Commission is responsible for the public art collections’ documentation and management, as well as the care, handling and long-term maintenance for all works or

art acquired through the Percent for Art program and/or accepted as a gift. 1. For these purposes, Collections Management is defined as the process of managing the information and disposition of all objects for which Keizer Public Art Commission has permanently or temporarily assumed responsibility. This includes developing, maintaining and enforcing collection policies and procedures that address the care, handling, placement and storage of artwork. 2. Collections documentation includes such information as: collections inventory, acquisition records, incident reports, condition reports, legal ownership papers and histories, artist biographies, location histories and photographic images. 3. Maintenance technicians, who have been trained by a professional conservator, will be hired to provide routine and emergency maintenance for the City/County's public art collection.

Pickleball Court Rules

Hours: Courts close at dusk.

The following regulations govern play on these courts:

If courts are open and no one is waiting, you can use any available court.

Once the courts are FULL, players are required to use the rack system to determine the order of play as follows:

- Waiting players should put their paddle in the next available tube to hold their place in line; the rotation moves left to right. The "next sign" should be moved down the rack as players rotate.
- Players wishing to play as a group may do so by racking together.
- Courts rotate after one game or after 15 minutes if an actual game is not being played.
- Players on the court must leave when a game finishes, allowing the next racked players to rotate onto the court. Players from the finishing game may complete the next foursome.
- Single and doubles play are permitted.
- Games are played to 11 (win by 2).

All Park District of Highland Park programs have priority use of the courts.

Only Park District of Highland Park staff are permitted to provide lessons on the courts; each occurrence subject to a FINE: PD Ord. Sec. 6.02; 7.01; 2.33(d).

Pickleball play only on these courts - no roller blades, skateboards, bicycles, or dogs allowed.

All players must wear tennis shoes.

Play is prohibited when snow or ice are present. Shoveling is strictly prohibited.

Use of the pickleball courts is at your own risk.

PICKLEBALL COURTS ARE LOCATED AT THESE PARKS:

Brown Park (655 Burton Ave) - **2 tennis/pickleball combo courts**

Danny Cunniff Park (2700 Trail Way) - **6 tennis & 16 pickleball courts**

Old Elm Park (3420 Krenn Ave) - **2 tennis/pickleball combo courts**

Sunset Woods Park (1801 Sunset Rd) - **2 tennis/pickleball combo courts**

Woodridge Park (150 Barberry Rd) - **2 pickleball courts | 1 tennis/pickleball combo court**

Danny Cunniff
Pickleball Open Play

PARK DISTRICT of HIGHLAND PARK

To promote the game for individual players, Open Play times have been established on the following days and times.

TUESDAYS | 8am-Noon **SATURDAYS** | 10am-2pm

THURSDAYS | 4-8pm **SUNDAYS** | 1-5pm

Beginner/Intermediate – Courts 1-6
Intermediate/Advanced – Courts 7-16

Note: Two-three courts may be unavailable due to programming needs Memorial Day-Labor Day

During these times:

- All players must rotate in as individuals using the rack-up system. Waiting players should put their paddle in the next available tube to hold their place in line; the rotation moves left to right. The "next sign" should be moved down the rack as players rotate.
- Games are played to 11 (win by 2).
- Courts rotate after one game.
- When a game is finished, players must leave the court allowing the next racked players to rotate in. If players are waiting, players from the finishing court may complete the foursome.

Report weekday incidents to Deer Creek Racquet Club at 847-433-5450 or Highland Park police on nights/weekends at 847-432-7730.