



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, August 13, 2024
Keizer Civic Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:01 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
Michael Pantalone
Clay Rushton
David Loudon
Bob Shackelford

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder
Joseph Lindsay, City Attorney

Youth Liaison:

Liam Stitt

Council Liaison Present:

Councilor Kohler

Absent:

One Vacant Position

2. APPROVAL OF MINUTES

- a. July Minutes** Lisa Cejka moved for approval of the July 2024 Minutes as amended. Tanya Hamilton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford, and Lawyer in favor and one vacant position.

3. APPEARANCE OF INTERESTED CITIZENS

Kevin Olsen, Keizer, reported on the Keizer Rapids Park and the small dog sign doesn't define a small dog, and he would like the City to post the rules on small dogs, so the Police Department can enforce the rules. The American Kennel Club defines small dogs as 40 pounds or less and suggested the City use the same definition. Parks Division Manager Robert Johnson shared that it would be helpful to have a sign defining small dogs, as this has come up before. Chair Lawyer asked Mr. Johnson for a staff recommendation.

City Attorney Joseph Lindsay shared that Mr. Olsen could submit a letter to Council, speak at a Council meeting, the staff liaison could prepare a staff

report, or this Committee could include this request in its report for a potential rule change within the Parks Rules so that there's interaction with the Police Department on reportable offenses. Chair Lawyer encouraged Mr. Olsen to write to the Council or speak at a Council meeting.

4. NEW/OLD BUSINESS

a. Parks Reports:

Mike Pantalone ~ *Northview and Country Glen*

Mike Pantalone reported that *Northview and Country Glen* are in very good shape. There wasn't any vandalism or graffiti. Country Glen's path along the creek on the blacktop has a bump and asked about it being leveled out.

Clay Rushton ~ *Bair and Chalmer-Jones*

Clay Rushton reported that *Bair* looks amazing. | *Chalmer-Jones* has an enormous tree branch that needs to be removed.

Bob Shackelford ~ *Meadows and Bob Newton*

Bob Shackelford reported that *Bob Newton* looks great. The pickleball people are starting to park in the alley that a resident uses to get his RV onto and off of his property.

Chair Matt Lawyer ~ *Ben Miller and Mike Whittam*

Chair Matt Lawyer reported that *Ben Miller* looks great. Mr. Johnson reported work coming up on the hillside at the *Mike Whittam*.

All ~ Keizer Rapids Park

Lisa Cejka reported on *Palma Ciea* and appreciated the work of Austin Foster with the Park's Division. There were now straw wattles along the jute cloth and shared that all of the work on the path was wonderful.

Liam Stitt bicycled to all the parks in Keizer. **Keizer Rapids Park** had lots of people using it.

b. **Advisory Vote of Keizer Parks Regulations Ordinance**

Discussed out of order.

There was a unanimous consensus to move up the staff report on the Advisory Note of Keizer Parks Regulations Ordinance, item 4b in front of 4a and then extend the Appearance of Interested after the presentation of 4b.

Mr. Lindsay summarized the staff report and highlighted some of the changes that included the lighting times, the use of the fields, controlling activities, and exclusive use would be by the City of Keizer or a managing organization. Mr. Johnson added that the Members should keep in mind the time that folks need to be out of the park while considering the time that the lights go off.

Mr. Johnson shared that there was a dim mode on the lights that would be programmed, which could act as a pre-warning to folks on the field. The lights are supposed to be the best lights to keep light pollution from traveling long distances.

The Committee returned to the Appearance of Interested Citizens to comment.

Carol Phipps, Keizer West Neighborhood Association, shared that they have concern about the lights turning off at 10:00 p.m. and people don't leave immediately. Therefore, there was noise with people playing and staying until 10:00 p.m. They would like clarity with playing to end of games and have the lights dim at 9:00 p.m. This would prevent activities from going over time and would allow time for folks to clear the park. She asked about having a time in couple months to review the lighting times.

Steve Brooks, Keizer, shared his concern about the lights and noise pollution. He lives on the park and loves the park. He doesn't want the giant lights in his skylight. He was concerned about enforcement and shared the same concerns as Rhonda Rich. He feels that the lighting creates additional usage of the park hours.

Ruth Ann Fry, Keizer, shared that she agrees that the 9:00 p.m. time for the lights to turn off and was also concerned about the noise.

Kim Steen, Keizer, shared that she loves living on a park. She shared the thoughts of everyone who spoke before her. She was concerned about the timing of the lights. She asked about parking lot lights and agrees that 9:00 p.m. should be the time the lights go off. She would like to see a probationary period to review the lighting times. Ms. Steen shared concern about the additional activity the lighting would bring.

Mr. Johnson commented that parking lot lights could be a problem and also be beneficial. He said that the lights could be strategically programmed. Councilor Kohler asked what other facilities would be doing with their lighting.

Carolyn Homan, Keizer, shared that tournaments occur on Fridays and Saturdays. She feels the potential for seven days a week and 9:00 p.m. for the lights to go off would be reasonable. There's a lot of cheering and car engine sounds. She would like to see some sort of re-visiting of the rules to be built in.

Ellen Marsh, Keizer, agrees with the probationary period to revisit the situation, the 9:00 p.m. time for the lights to go off, and wants enforcement for after-hours activities.

Chair Lawyer asked about having the vendor do a light pollution study at the nearest house on all four corners to the field and furthest house.

Lisa Cejka shared concern about children entering the parks after hours like

magnets when the lights are on.

Liam Stitt asked about lights in the parking lots. Mr. Lindsay clarified that the parking lot lights would only serve the artificial turf fields.

Chair Lawyer expressed appreciation for Keizer West Neighborhood Association attending this meeting. There would be an opportunity for public comment on an ordinance for the City Council to adopt.

Chair Lawyer proposed the idea that all programming for practices and games be completed by 9:00 p.m., lights dimmed at 9:15 p.m. and shut off at 9:30 p.m. This would apply only when the turf fields are reserved for purposes of play. In terms of general use, the light times would fall under the Parks Rules and close at dusk. If there's a reservation, and the players violate this rule, they would be warned and if this happens a second time, they could lose privileges for a certain amount of time.

Mr. Lindsay commented that it would be best to start the enforcement at the beginning, and that enforcement language could be included in a contract with an external managing organization.

Tanya Hamiton suggested having the lights go off at 8:00 p.m., seven days a week and that events could have a permit to play until 9:00 p.m.

Bob Shackelford thought it wouldn't be a good idea to pass a complicated ordinance before the fields were used.

Clay Rushton recommended that the Committee make a temporary decision with the lights going off at 9:00 or 9:30 p.m. and revisit the rules in 60 to 90 days.

Based upon the discussion on the artificial fields' lighting, Mr. Lindsay summarized that all programming games would be completed or stopped by 9:00 p.m., lights dimmed at 9:15 p.m., and lights completely off no later than 9:30 p.m. If not scheduled, then no lighting after dusk. This notion was that the City wouldn't invite people to think the whole area was open if nobody was scheduled to play,

Ms. Cejka requested to include an enforcement piece in the Request for Proposal (RFP). Mr. Johnson agreed that this could be added and offered to attend another Parks Advisory Board meeting to discuss the enforcement piece.

Mr. Shackelford requested signs be posted on the artificial turf rules.

Mr. Lawyer requested to have the rules and when the fields would be reserved posted online.

Upon further discussion, Mr. Lindsay re-summarized that the artificial lighting section on page 28, 5b, where it states that artificial turf fields will close, all programming and games will be completed by 9:00 p.m., lights will be dimmed at 9:00 p.m., lights will be off no later than 9:30 p.m. One subsection could be added, that reads: If not scheduled, then no lighting will occur after dusk.

Lisa Cejka moved that the artificial lighting section on page 28, 5b, where it states that artificial turf fields will close, all programming and games will be completed by 9:00 p.m., lights will be dimmed at 9:00 p.m., lights will be off no later than 9:30 p.m. and all other changes in the ordinance. Add one subsection that reads: If not scheduled, then no lighting will occur after dusk.
Bob Shackelford seconded. Motion passed unanimously as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford, and Lawyer in favor and one vacant position.

Mr. Lindsay commented that this item would be coming to a City Council meeting.

5. STAFF REPORT

a. TURF FIELDS UPDATE

Parks Division Manager Robert Johnson shared that most of the construction was done for the turf fields, the parking lot would be paved, and a large pile of dirt would be relocated to the KeizerFEST location.

Mr. Lindsay shared that they were trying to get a managing group and how the City would be providing interim services.

Mr. Johnson report on the pickleball courts. Construction happened quickly. The slab was poured with cables included to keep the slab from cracking long-term. They are on schedule to be completed by the end of September with courts open for usage in October. This should take pressure off the other pickleball courts by not having cars parking in the alleyway.

6. COUNCIL LIAISON REPORT

Councilor Kohler shared that there was an application from Marion County for a Community Prosperity Initiative Grant in order to have a pavilion at Keizer Rapids Park. This would serve community events, recreational activities, cultural events, emergency management area and shelter, youth and community programs, community resident events, and KeizerFEST. This would probably be a five-year plan to have the pavilion built.

On September 7th at 9:00 p.m., there would be a group at the Wallace House Park as part of the National Day of Service. They would be relocating and planting trees, adding wood chips to trails, and sculpting activities. Everyone was invited.

7. OTHER

BUSINESS

- a. **Parks Tour (a List of Previously Toured Parks is attached) ~ Choose the 2024 Parks to Visit**
- The Committee discussed which parks to tour this year. There was a consensus to tour the following parks on Monday, September 9th:
- Keizer Rapids Park
 - Ryan J. Hill Memorial Park
 - Keizer Little League Park

David Loudon would be doing the City Council report.

8. **ADJOURNMENT** Meeting adjourned: 7:30 p.m.

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”