



MINUTES
KEIZER CITY COUNCIL
Monday, October 7, 2024
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:03 p.m.

ROLL CALL

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Council President
Kyle Juran, Councilor
Ma'Layah Latty-Farrar, Youth Councilor

Absent:

Daniel Kohler, Councilor
Soraida Cross, Councilor
Vacant Position #5

Staff:

Joseph Lindsay, City Attorney
Shane Witham, Planning Director
Andrew Copeland, Police Chief
Garrett Klever, Human Resources Director
Adam Brown, City Manager
Tim Wood, Assistant City Manager
Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the Pledge of Allegiance.

SPECIAL ORDERS OF BUSINESS

a. Domestic Violence Awareness Month Proclamation

Paige Clarkson, Marion County District Attorney, spoke about the work of Jane Downing, Executive Director, and her team at the Center of Hope and Safety. She expressed her gratitude for her years of service. Ms. Clarkson reported on the number of reported domestic violence cases and calls for help with services, comfort, belief, referrals, and shelter.

Ms. Downing expressed gratitude to the City Council for Domestic Violence Awareness Month being a priority and to have the working relationships between the Keizer Police Department, the District Attorney's Office, and the Center of Hope and Safety. She reported on the number of people they served and the additional housing.

Mayor Clark read the Proclamation acknowledging Domestic Violence Awareness Month.

b. Indigenous People Day Proclamation

Councilor and Community Diversity Engagement Committee Member Laura Reid provided a history about the origins of the Indigenous People Day Proclamation. She explained the importance of land acknowledgments and shared her experience teaching summer school for Native Americans.

Mayor Clark read the Proclamation acknowledging Indigenous People Day.

c. National Disability Employment Awareness Month Proclamation

Tammy Kunz, Community Diversity Engagement Committee Member, Ricky Falardeau, Program Services Quality Manager, and Danielle Peel, Operation Supervisor, provided information about employment support, goals, structure, skill-building, and pride at Garten Services for individuals with disabilities.

Mayor Clark read the Proclamation acknowledging National Disability Employment Awareness Month.

COMMITTEE REPORTS

Lore Christopher, Keizer Public Arts Commission (KPAC), shared information about the Thomas Dove Keizer display. She shared that Tammy Saldivar proposed Street Art Program that was accepted by KPAC and was now with the Public Works Department. Ms. Christopher shared that Tammy Kunz and Tammy Saldivar were working together on a proposed Street Art Mural Program for KPAC and then the Council's consideration. There would be proposed Master Plan Amendments that would come before the Council.

Robert Becker, Keizer Heritage Foundation President and Executive Director of the Keizer Heritage Museum, shared the incredible change that had taken place at the Heritage Museum. He shared that they had received an Oregon Heritage Grant. They were working to become a professional museum. Mr. Becker was proud of the work they had done. He shared the networking and partnerships they had been developing.

Ms. Christopher shared that they planned to have a birthday party for Thomas Dove Keizer on November 15th in the Living Room at the Keizer Event Center.

Mike DaBlasi, Traffic, Bicycle and Pedestrian Committee Member, shared their most recent meeting that included ideas about traffic-calming, the parking concerns for Keizer Little League Park, a discussion about red light cameras, and low-speed streets.

PUBLIC COMMENTS

Mayor Clark acknowledged two written comments for the record.

Bev Davis submitted a letter expressing her concern about the Community Prosperity Grant Application and Grant process.

Council President Starr objected to the written comment being entered into the record for the

following reasons:

1. There was no last name listed on the letter.
2. The letter was not sent from Bev, as it was sent from someone else.
3. The letter was written under the heading of Greater Northeast Keizer Neighborhood Association (GNEKNA).
4. The letter included the GNEKNA email address.

City Attorney Lindsay suggested that the Council could decide not to accept the written comment, or they could accept it knowing that the comment doesn't hold any weight because of the factors. He stated that there wouldn't be any harm either way. If the Council didn't accept the statement, the person could just submit the comment in the future.

The written comment would not be entered into the record until after the City Recorder had confirmed their full name, city of residence, and the source. Ms. Bisset would also provide the commenter with how to submit written comments.

Kathy Lincoln, Keizer, expressed her concern with having the Urban Growth Boundary (UGB) expansion before the election. She felt that expanding the UGB into farmland does not allow for affordable housing and that the City needs to expand the roads, public utilities, police and fire services, there was a school district issue. She felt that the tax revenue the City would receive for the increased housing wouldn't compensate the City to serve those additional houses.

PUBLIC HEARINGS

a. RESOLUTION - Authorization for Supplemental Budget - General Fund Police Operations - Criminal Justice Commission Organized Retail Theft Grant Agreement

Mayor Clark opened the Public Hearing.

Assistant City Manager Tim Wood summarized the staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Council President Starr moved to adopt Resolution R2024- Authorization for Supplemental Budget - General Fund Police Operations - Criminal Justice Commission Organized Retail Theft Grant Agreement. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

ADMINISTRATIVE ACTION

a. RESOLUTION - Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors

RESOLUTION - Authorizing Temporary Uses Subject to Conditions for Keizer Holiday Lights Parade (2024)

City Manager Brown reviewed the staff report.

There was clarification about the funds being used from the Transient Lodging Tax (TLT).

Councilor Reid announced that she would not be voting in favor of these ordinances. She felt that the Christmas Parade would not serve the people of Keizer well because most of the businesses in the parade were not from Keizer, and it was an unnecessary obstruction. She expressed concerns about the Keizer Chamber of Commerce.

Council President Starr moved that the Keizer City Council approve Resolution R2024- Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors and Resolution R2024- Authorizing Temporary Uses Subject to Conditions for Keizer Holiday Lights Parade (2024). Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Starr, and Juran (3)

NAYS: Reid (1)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

b. RESOLUTION - Authorizing the City Manager and Chief of Police to Sign Memorandum of Understanding No. 3 Relating to 2023-2026 Collective Bargaining Agreement

Police Chief Copeland summarized the staff report.

Council President Starr moved that the Keizer City Council approve Resolution R2024- Authorizing the City Manager and Chief of Police to Sign Memorandum of Understanding No. 3 Relating to 2023-2026 Collective Bargaining Agreement. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

c. Temporary Display of the Thomas Dove Keizur, a Willamette Farmer's Legacy, in the Event Center Living Room

City Manager Brown reviewed the staff report.

Council President Starr moved that the Keizer City Council approve the Thomas Dove Keizur, a Willamette Farmer's Legacy Display, in the Event Center Living Room from November 1, 2024, through January 31, 2025. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Kohler (2)

d. Support Letter for the Petition to Amend the Three Basin Rule for the North Santiam Sewer System

City Manager Brown summarized the staff report.

Mayor Clark noted that she individually signed a letter in support as there was a pressing

deadline. She explained that the Council could vote on approving the letter and send an additional letter of support on behalf of the City Council.

Council President Starr moved that the Keizer City Council direct the City Manager to Provide a Support Letter for the Petition to Amend the Three Basin Rule for the North Santiam Sewer System. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

e. **RESOLUTION - Approving the City Engineer's Report; Declaring the City's Intent to Form Bohlander Meadows Street Lighting Local Improvement District; Providing Notice and Setting Hearing**

City Recorder Bisset summarized the staff report.

Council President Starr moved that the Keizer City Council approve Resolution R2024- Approving the City Engineer's Report; Declaring the City's Intent to Form Bohlander Meadows Street Lighting Local Improvement District; Providing Notice and Setting Hearing. Councilor Reid seconded.

Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

f. **RESOLUTION - Supporting Plans for Placement of Gold Star Memorial Monument at Ryan J. Hill Memorial Park**

City Manager Brown summarized the staff report.

It was noted that the intent was that the Council was supportive of the grant application.

Council President Starr moved that the Keizer City Council approve Resolution R2024- Supporting Plans for Placement of Gold Star Memorial Monument at Ryan J. Hill Memorial Park. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

CONSENT CALENDAR

a. **Approval of September 9, 2024 Joint City Council and Parks & Recreation Advisory Board Work Session Minutes**

b. **Approval of September 16, 2024 City Council Work Session Minutes**

c. **Approval of September 16, 2024 City Council Regular Session Minutes**

Council President Starr moved that the Keizer City Council approve the Consent Calendar.

Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, and Juran (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross and Kohler (2)

OTHER BUSINESS

There was no additional business.

STAFF UPDATES

City Manager Brown expressed his gratitude to the Council for their action during the meeting and commented on the great work that was being done in the City.

Mr. Brown introduced the new Human Resources Director, Garrett Klever, and provided his professional background.

Police Chief Copeland shared upcoming events that the Police Department would be participating in.

City Attorney Lindsay shared that the codification would likely take place at the December 16th City Council meeting. Mr. Lindsay provided a reminder that political candidates who have City resources could not be used for political campaigning.

COUNCIL MEMBER REPORTS

It was noted that at 8:59 p.m. that there was no longer a quorum and there would be no action for the remainder of the meeting. The remainder of the meeting would be informational only.

The Mayor and City Councilors reviewed the events and meetings they had attended.

Youth Councilor Latty-Farrar shared upcoming events and reached out to her school leadership on the Keizer youth volunteer positions.

Trashy Tuesdays had wrapped up and Mayor Clark celebrated the work that had been done.

AGENDA INPUT

Monday, October 14, 2024 - 6:00 p.m.

City Council Work Session

Monday, October 21, 2024 - 7:00 p.m.

City Council Regular Session

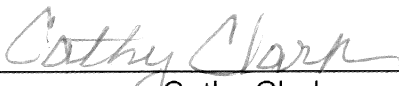
Monday, November 4, 2024 - 7:00 p.m.

City Council Regular Session

ADJOURNMENT

The meeting officially adjourned at 8:59 p.m. due to a lack of a quorum.

MAYOR:



Cathy Clark

APPROVED:



Dawn Wilson, Deputy City Recorder

Minutes approved: _____

10/21/2024

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."